



HEALTH SERVICE BOARD
CITY & COUNTY OF SAN FRANCISCO

Notice and Agenda

Regular Meeting

Thursday, December 10, 2015

1:00 PM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

- Call to order
- Pledge of allegiance
- Roll call President Randy Scott
 Vice President Wilfredo Lim
 Commissioner Karen Breslin
 Supervisor Mark Farrell
 Commissioner Sharon Ferrigno
 Commissioner Stephen Follansbee, M.D.
 Commissioner Gregg Sass
- 12102015-01 Action item Approval (with possible modifications) of the minutes of the meetings set forth below:
 - Regular Meeting of September 10, 2015
 - Special Board Forum held on November 12, 2015Staff recommendation: Approve minutes.
Documents provided to Board prior to meeting:
Draft minutes.
Public comments:
Action:

□ 12102015-02 Discussion item General public comment on matters within the Board's jurisdiction not appearing on today's agenda
Public comments:

□ 12102015-03 Action Item Vote on whether to hold closed session to discuss the following (President Scott):

- Conference with Legal Counsel under Government Code section 54956.9(c) and San Francisco Administrative Code section 67.10(d) – Possible litigation as plaintiff. Number of potential cases: one. (Discussion and possible action)
- Employee performance evaluation under Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(b)

Staff recommendation: Hold closed session.

Public comment on all matters pertaining to the closed session:

Action:

Closed session pursuant to Government Code Sections 54956.9(c) and 54957(b)(1) and San Francisco Administrative Code Section 67.10(b): Public Employee Performance Evaluation

□ 12102015-04 Action Item City Attorney update regarding possible litigation as plaintiff (Ron Flynn)
Documents provided to Board prior to meeting: None.
Action:

□ 12102015-05 Action Item Public Employee Performance Evaluation (Governance Committee Chair Breslin)

- Position: Executive Director
- Name of Employee: Catherine Dodd

Documents provided to Board prior to meeting: Executive Director performance evaluation survey results.
Action:

Reconvene in Open Session

- 12102015-06 Action Item Possible report on action taken in closed session regarding possible litigation as plaintiff (Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b)(2) (President Scott)

Staff recommendation: Consider signing on to suit when decision is made on current status.

Public Comments:

Action:
- 12102015-07 Action Item Vote to elect whether to disclose any or all discussion regarding possible litigation as plaintiff (San Francisco Administrative Code Section 67.12(a)) (President Scott)

Public Comments:

Action:
- 12102015-08 Action Item Possible report on action taken in closed session regarding public employee performance evaluation (Government Code Section 54957.1(a)(5) and San Francisco Administrative Code Section 67.12(b)(4) (President Scott)

Public Comments:

Action:
- 12102015-09 Action Item Vote to elect whether to disclose any or all discussion regarding public employee performance evaluation held in Closed Session (San Francisco Administrative Code Section 67.12(a)) (President Scott)

Public Comments:

Action:
- 12102015-10 Discussion item President's Report (President Scott)

Documents provided to Board prior to meeting: None.

Public comments:

- 12102015-11 Discussion item **Director's Report** (Director Dodd)
 - HSS Personnel
 - Finance, Operations, Data Analytics, Communications, Wellness/EAP, Vendor Contracts
 - Meetings with Key Departments
 - Other additional updatesDocuments provided to Board prior to meeting:
 1. Director's report;
 2. Reports from Operations, Data Analytics, Communications, Finance and Contracting, Wellness and Employee Assistance Program;
 3. Federal testimony on transgender services;
 4. Second regulation proposal on Excise Tax;
 5. HSS legislative priorities for 2016.Public comments:

- 12102015-12 Action Item **Review and approve results of 2015 Health Service Board self-evaluation** (Governance Committee Chair Breslin)

Documents provided to Board prior to meeting:
2015 Health Service Board self-evaluation survey results.

Public comments:

- 12102015-13 Action item **Presentation of Audited Financial Statements for Fiscal Year 2014-2015 and 2014** (KPMG/Pamela Levin)

Staff Recommendation: Accept report.

Documents provided to Board prior to meeting:
 1. Memo re Financial Statements – June 30, 2015 and 2014;
 2. Presentation of Audit Results prepared by KPMG LLP;
 3. Financial Statement – June 30, 2015 and 2014.Public comments:

- Action:
- 12102015-14 Discussion item [HSS Financial Reporting as of October 31, 2015](#) (Pamela Levin)

Documents provided to Board prior to meeting:

 1. Financial update memo;
 2. Report for the Trust Fund;
 3. Report for the General Fund Administration Budget.

Public comments:
 - 12102015-15 Action item [Presentation of HSS Strategic Plan](#) (Director Dodd)

Staff Recommendation: Approve Strategic Plan.

Documents provided to Board prior to meeting: Draft Strategic Plan.

Public comments:

Action:
 - 12102015-16 Discussion item [Report on 2016 Open Enrollment](#) (Darric Sorko-Ram)

Documents provided to Board prior to meeting: None.

Public comments:
 - 12102015-17 Discussion and possible action item [Cal INDEX Presentation](#) (Jenifer Pacheco)

Staff Recommendation: Consider notifying members regarding opt-out.

Documents provided to Board prior to meeting: Report prepared by Cal INDEX; sample letters.

Public comments:

Action:
 - 12102015-18 Action item [Voluntary Benefits Presentation](#) (Mitchell Griggs)

Staff Recommendation: Proceed to add voluntary benefits.

Documents provided to Board prior to meeting: Report prepared by HSS.

Public comments:

Action:

- 12102015-19 Discussion item Report on network and health plan issues (if any)
(Respective plan representatives)
Public comments:
- 12102015-20 Discussion item Opportunity to place items on future agendas
Public comments:
- 12102015-21 Discussion item Opportunity for the public to comment on any
matters within the Board's jurisdiction
Public comments:
- Adjourn

Summary of Health Service Board Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction as designated on the agenda.

Health Service Board and Health Service System Web Site: <http://www.myhss.org>

Disability Access

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings.
- The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room.
- The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Laini K. Scott at (415) 554-0662 or email at laini.scott@sfgov.org.

The following email has been established to contact all members of the Health Service Board: health.service.board@sfgov.org.

Health Service Board telephone number: (415) 554-0662