



HEALTH SERVICE BOARD
CITY & COUNTY OF SAN FRANCISCO

Minutes

Regular Meeting

Thursday, February 12, 2015

REVISED TIME

1:15 PM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

Call to order

Pledge of allegiance

Roll call President Randy Scott
 Commissioner Karen Breslin
 Supervisor Mark Farrell
 Commissioner Sharon Ferrigno
 Commissioner Wilfredo Lim
 Commissioner Jordan Shlain, M.D., excused

This Health Service Board meeting was recorded live by SFGovTV. Links to videotaped meetings and related materials are posted on the myhss.org website.

This meeting was called to order at 1:22 pm.

02122015-01 Action item Approval (with possible modifications) of the minutes of the meeting set forth below:

- Regular meeting of January 8, 2015

Staff recommendation: Approve minutes.

Documents provided to Board prior to meeting:
Draft minutes.

Public comments: None.

Action: Motion was moved and seconded by the Board to approve the regular meeting minutes of January 8, 2015.

Motion passed 5-0.

- 02122015-02 Discussion item **General public comment on matters within the Board’s jurisdiction not appearing on today’s agenda**

Public comments: Ariel Gotea Dorfman, HSS member, described to the Board her injuries resulting from an accident in October 2009 in which a thunder clap caused her horse to hit her face with his left hoof causing extensive injuries. The orbits to both eyes were broken, as well as her nose. Her nasal passages were damaged and she lost approximately one-third of her pallet and jaw. She has undergone numerous bone grafts and five years of multiple surgeries, which has led to her current status. She now wears a prosthetic to support her facial structure that allows her to speak. She removed the prosthetic to show the Board the extent of her injuries, noting that it was more than just a denture.

Ms. Dorfman spoke of being denied medical coverage for her injuries for nearly one year because the surgery had been considered cosmetic. She thanked UHC representative, Jennifer Magoon, Ms. Magoon’s predecessor, and Lisa Ghotbi, former HSS COO, for their concern and assistance in the process. She expressed gratitude and offered assistance to anyone needing comfort.

- 02122015-12 Discussion item **President’s Report** (President Scott)
re-ordered

Documents provided to Board prior to meeting:
None.
 - President Scott re-ordered this agenda item. He announced that items 9 and 11 in the “Finance Committee Matters” section of the agenda would be combined, with no special discussion of item 9. President Scott also noted that item 16 (approval and award of FSA/COBRA administrator) would be continued to the next Board meeting as it should have been designated as an action item instead of a discussion item.

Public comments: None.

RATES AND BENEFITS

□ 02122015-03 Action item

Initiation of black-out period for all HSS vendors for the duration of the rates and benefits process and vision RFP (President Scott)

Staff recommendation: Approve black-out period during rates and benefits process and vision RFP.

Documents provided to Board prior to meeting:
HSS Memo announcing initiation of black-out notice.

- Catherine Dodd, HSS Director, referenced her memorandum announcing the initiation of a black-out period for the duration of the 2016 rates and benefits process and Vision RFP.
- The black-out notice prohibits Board Members from communicating with service providers on matters pertaining to HSS except during Board or committee meetings. Board members who communicate with service providers for reasons unrelated to HSS agree to disclose such in writing to the HSS Director and the Board.
- Commissioner Breslin clarified that the black-out notice applies to vendors as well as Board members. Vendors are not allowed to initiate contact with Board members during the black-out period and Vision RFP.

Public comments: None.

Action: Motion was moved and seconded by the Board to approve the initiation of a black-out period for all HSS vendors during the rates and benefits process and Vision RFP.

Motion passed 5-0.

□ 02122015-04 Action item

Approve City Plan's administrative fees and Employer Group Waiver Plan ("EGWP") premium for 2016 plan year (Aon Hewitt)

Staff recommendation: Approve the 2016 City Plan administrative fee and EGWP premium.

Documents provided to Board prior to meeting:
Report prepared by Aon Hewitt.

- Anil Kochhar, Aon Hewitt actuary, reported on UnitedHealthcare's proposed 3% increase in administrative fees over its 2014 fees (see page 2 of Aon Hewitt's report for 2015 and 2016 fees).
- Mr. Kochhar noted that Aon Hewitt worked with UHC to reflect several savings initiatives, including the Shared Savings, Value-Based Pricing and Facility Reasonable and Customary fees, which are combined with the ASO fees.
- Director Dodd noted that she asked UHC to implement value-based pricing three years ago, which is one of the best practices in the industry in terms of negotiating the best prices and quality.
- Mr. Kochhar reported that in 2013, the Board adopted an Employer Group Waiver Plan ("EGWP") versus the retiree drug subsidy for Medicare members, which has provided tremendous savings since being implemented.
- The 2015 EGWP premium is \$156.96 per member per month ("PMPM").
- For 2016, UHC has proposed a 9% increase in the EGWP premium to reflect prior years' experience and the higher cost of prescription drugs. The proposed EGWP premium is \$171.09 for the 2016 plan year. Mr. Kochhar recommended the Board's acceptance of the proposed premium increase.

Public comments: None.

Action #1: Motion was moved and seconded by the Board to approve UHC's administration fees as presented.

Motion passed 5-0.

Action #2: Motion was moved and seconded by the Board to approve the proposed Employer Group Waiver Plan ("EGWP") premium increase for the 2016 plan year.

Motion passed 5-0.

□ 02122015-05 Discussion item

Review of Incurred But Not Reported ("IBNR") reserve fund status (Aon Hewitt)

Documents provided to Board prior to meeting:
Report prepared by Aon Hewitt.

- Mr. Kochhar reported on the Incurred But Not Reported ("IBNR") reserves. The current policy requires an IBNR reserve for each self-funded/flex-funded plan. He noted that all of the IBNR reserve amounts were reviewed and approved by the HSS auditors.
- The recommended IBNR reserve for City Plan as of June 30, 2014 is \$6,892,605. This estimate includes the IBNR reserve for the active self-funded Delta Dental PPO plan and the self-funded City Plan.
- The recommended IBNR reserve for Blue Shield as of June 30, 2014 is \$22,263.177.
- Both City Plan and Blue Shield IBNR reserves are currently fully-funded.
- These estimates will be reset as of June 30, 2015 after the end of the fiscal year.
- See Page 2 of Aon Hewitt's report.

Public comments: None.

□ 02122015-06 Discussion item

Review of contingency reserve fund status (Aon Hewitt)

Documents provided to Board prior to meeting:
Report prepared by Aon Hewitt.

- Mr. Kochhar reported that the contingency reserve policy requires a reserve for each self-funded plan.

- The recommended contingency reserve for City Plan as of June 30, 2014 is \$9,901,891. This estimate includes the reserve for the active self-funded Delta Dental PPO plan and the City Plan.
- The recommended contingency reserve for the flex-funded Blue Shield plan as of June 30, 2014 is \$14,128,891.
- Both City Plan and Blue Shield contingency reserves are currently fully-funded.
- These estimates will be reset as of June 30, 2015 after the end of the fiscal year.
- See Page 2 of Aon Hewitt's report.

Public comments: None.

□ 02122015-07 Discussion item

Review of City Plan (UHC) rate stabilization reserve (Aon Hewitt)

Documents provided to Board prior to meeting:
Report prepared by Aon Hewitt.

- Mr. Kochhar reported on the City Plan rate stabilization reserve.
- The funding policy requires an annual determination of the financial gain or loss of the self-funded plans. The difference between the expected versus actual plan cost is added to the existing stabilization reserve and amortized over a three-year rating period.
- City Plan's 2015 rates were reduced due to an excess of funds, mainly driven by EGWP. The rates for actives and early retirees were reduced by -18% and -22% for Medicare retirees.
- See Page 1 of Aon Hewitt's report for the rate stabilization calculation.
- See Page 2 of Aon Hewitt's report for City Plan's 2014 plan year reconciliation.
- According to Aon Hewitt's rate stabilization calculation, the amount to be applied to the 2016 rates per the amortization policy is \$8,591,000.

- Aon Hewitt recommended amortizing \$8,591,000 across all rating tiers for City Plan according to the policy.
- This item will be continued to the March 12, 2015 meeting as an action item since the Board must vote on Aon Hewitt's recommendation.

Public comments: None.

□ 02122015-08 Discussion item

Review of City Plan's (UHC) utilization and claims experience and preliminary 2016 rates (Aon Hewitt)

Documents provided to Board prior to meeting:
Report prepared by Aon Hewitt.

- Mr. Kochhar reported on City Plan's utilization and claims experience for actives, early retirees and Medicare members. (See Aon Hewitt's report.)
- Aon Hewitt's report included underwriting and trend methodologies (Pages 5, 6).
- Preliminary premium equivalents are illustrated on Page 10 of the report.
- Preliminary rate cards for the 2016 plan year are illustrated on Pages 12 and 13 of Aon Hewitt's report.
- President Scott asked that Mr. Kochhar make Board members aware when preliminary conversations turn into substantive discussions to allow interested members to hear the ideas of providers and participate in the meetings.

Public comments: Claire Zvanski, RECCSF representative, asked about early retirees being combined with active members to determine the rates. There have been discussions about the possibility of early retirees being linked with the Medicare retirees to see if there is a way to get relief on those rates. She asked if both options could be provided as this process goes forward to determine which works to the advantage of the early retirees.

□ Meeting Break

Recess from 2:17 to 2:27pm

FINANCE COMMITTEE MATTERS

- 02122012-09 Action item Approve Finance Committee’s recommendation regarding Board member educational opportunities (Committee Chair Farrell)

Documents provided to Board prior to meeting: None.

Public comments: None.

- 02122012-10 Discussion item HSS FY 2015-16 and FY 2016-17 General Fund Administration Budget (Director Dodd)

Documents provided to Board prior to meeting:

 1. Memo;
 2. Summary of proposals;
 3. Detailed proposals.
 - Director Dodd reported that this agenda item was presented to the HSS Finance Committee that morning. This base budget meets the Mayor’s requirements, with no additions.
 - Director Dodd noted that HSS will be asking for additional funding in four areas, which are reviewed in Ms. Levin’s memorandum.
 - Supervisor Farrell, HSS Finance Committee Chair, suggested opening this item up to questions since extensive discussion was held earlier in the day by the Committee.
 - Commissioner Breslin repeated her request made earlier at the Finance Committee meeting for funds in the budget to pay for a consultant for the Governance Committee’s ongoing and future work in the in order to stay on track.

Public comments: None.

- 02122012-11 Discussion item Presentation of FY 2015-16 and FY 2016-17 Healthcare Sustainability Fund (\$2.05) Budget (Pamela Levin)

Documents provided to Board prior to meeting:

1. Memo;
2. Summary of proposals;
3. Detailed proposals.
 - Supervisor Farrell, Finance Committee Chair, thanked Pamela Levin, HSS Chief Financial Officer, for her presentation earlier in the day and suggested opening up this item to questions or comments.
 - President Scott noted that one item in this budget provides for Board and executive staff education. The Governance Committee will confer on this matter to detail the Board education process or items for consideration.
 - Commissioner Breslin stated that this is the first time the Board has received itemization of the \$2.05 budget, noting the extensive work of HSS staff to compile it.
 - President Scott commended Ms. Levin, her team and Director Dodd in assembling the information in such a clear manner.

Public comments: Claire Zvanski, former Health Service Board member, added her compliments to HSS staff and Pamela Levin for compiling the \$2.05 budget information. She expressed relief at hearing that educational opportunities will be available for Board members going forward. There has been a long gap between the days when Board members regularly attended seminars that helped keep them ahead of the game. She also stated that in the past, many Board members felt that HSS staff should have been able to avail themselves of the educational opportunities, but it has been difficult to do during tough budget years.

Ms. Zvanski also stated that the Trust Fund can sustain these kinds of expenses because they impact the entire system and are for the good of the system. They do not impact just one particular group over another. She extended her compliments to all.

REGULAR BOARD MEETING MATTERS

- 02122015-13 Action item **Election of Health Service Board Vice President** (President Scott)
- Documents provided to Board prior to meeting:
None.
- President Scott reported that being elected President of the Board, after the departure of the previous President, created a vacancy in the Vice President position.
 - President Scott also noted that Commissioner Wilfredo Lim ran unopposed in the recent Board election process and congratulated him on continuing on the Health Service Board for a new five-year term to expire on May 15, 2020.
- Public comments: None.
- Action: Motion was moved and seconded by the Board to nominate Commissioner Wilfredo Lim as Vice President of the Health Service Board.
- Motion passed 5-0.
- Vice President Lim thanked the Board and stated that he was honored to serve for the next five years.
- 02122012-14 Discussion item **Director's Report** (Director Dodd)
- HSS Personnel
 - Finance, Operations, Data Analytics, Communications, Wellness/EAP, Vendor Contracts
 - Meetings with Key Departments
 - Other additional updates
- Documents provided to Board prior to meeting:
1. Director's report;
 2. Reports from Operations, Data Analytics, Communications, Wellness and Employee Assistance Program;
 3. Draft letter to California Department of Managed Health Care (action item).

4. State Legislation - Requests for CCSF State Legislative Committee:
- a. SB 137 (request support)
 - b. SB 26 (request watch)
 - c. SB 125 (request watch)
- President Scott noted that the Director's Report was very extensive and very detailed, covering a great deal of information. He stated, however, that he and Director Dodd previously reviewed the documents and that she was going to highlight items and make specific references rather than reporting on the entire written report.
 - Director Dodd first reported on Blue Shield's handout (Frequently Asked Questions) regarding the recent Anthem Blue Cross Blue Shield data breach. She stated that Blue Shield of California is a non-profit separately incorporated company from Anthem Blue Cross Blue Shield. Blue Shield representatives were expected to address the Board at the appropriate time during the meeting.
 - Director Dodd also highlighted HSS Operations, Communications and Data Analytics. See Director's Report.
 - HSS has created an infrastructure for wellness in less than a year for nearly 63,000 employees. HSS has also partnered with Kaiser Permanente and Blue Shield of California for wellness activities, as well as the City's Rec and Park Department.
 - HSS opened its Wellness Center in the last year, and has continued the Employee Assistance Program ("EAP"), which will be expanded in the coming year.
 - Included in this packet were several reports such as the Wellness Annual Report, EAP Annual Report, Wellness Plan 2014 Accomplishments and 2015 Priorities, 2014 Flu Shot Clinics Report and 2014 Well-being Assessment ("WBA") implementation report.

- Director Dodd also referenced her draft letter to Shelley Rouillard, Director of the California Department of Managed Health Care, requesting that the notices sent to HMO members are written to be understood by lay people.
- Director Dodd reported on the three pieces of legislation that she took to the Legislative Committee the day before:
 - SB 137 (Senator Hernandez) – requires health plans to maintain a current directory, including whether or not practices have openings.
 - SB 26 (Senator Hernandez) – similar to Senator Leno’s transparency bill last year.
 - SB 125 (Senator Hernandez) – changes open enrollment periods. It lengthens the open enrollment period but shortens the processing time to two weeks for entering all the data for people eligible on January 1. It is unclear if this bill applies only to Covered California or all employers.
- Commissioner Breslin suggested that future wellness reports as extensive as the one presented at this meeting be delivered in a separate binder or packet.
- Director Dodd made two recommendations to the Board:
 - Approve the letter to the Department of Managed Care; and
 - Legislative positions: support SB 137 and watch SB 26 and SB 125.
- President Scott stated that while this was not an action item, he asked if any Board member would raise an objection if Director Dodd moved forward with her recommendations. No one objected.

Public comments: Rebecca Rhine, Director of the Municipal Executives Association, stated that she also attended the State Legislative Committee meeting and completely understands the watch position on SB 26. She is hopeful that everything possible can be done to move to a support position on this bill, noting that so much time has been spent around available data in order to make good decisions, and having the transparency necessary to guide members in their own best interests.

Ms. Rhine also stated that the timing is good to focus on legislative matters now because they are not in the middle of bargaining and have no other distractions. She asked if the Board would be willing to look at the United Food and Commercial Workers' lawsuit against Sutter. She has not taken a position on the lawsuit but questions are being asked that are similar to those asked at Board meetings.

Claire Zvanski, former Health Service Board member, stated that traditionally the Health Service Board never took positions on legislation. She sees the current suggestion as very helpful and a positive step. She hoped that the City's representatives are also working with the Legislature and that it is not just the Health Service System but a collaboration.

Ms. Zvanski echoed Ms. Rhine's previous statements regarding the UFCW lawsuit against Sutter. This issue came up with the retirees at RECCSF (Retired Employees of the City and County of San Francisco) during the recent negotiations with Sutter and Blue Shield, as well as the fact that many retirees live in counties where there are no options for other services.

- 02122015-15 Discussion item [HSS Financial Reporting as of December 31, 2014](#)
(Pamela Levin)

Documents provided to Board prior to meeting:

1. Financial update memo;
2. Report for the Trust Fund;
3. Report for the General Fund Administration Budget.

- Pamela Levin, HSS CFO, reported that there was nothing significant to report since the last meeting in either the Trust Fund or the General Fund except that delays in hiring indicate a larger general fund surplus at the end of the year.
- President Scott commended Ms. Levin for the documents presented and discussed earlier at the Finance Committee meeting. He acknowledged the extraordinary amount of work, and thanked her for her leadership.
- Ms. Levin thanked her staff and stated that she could not have accomplished everything without a great team. She noted that Karina Yip assisted her with the budget and commended her on preparing the documents.

Public comments: None.

- 02122015-16 Discussion item [Approval to award contract for the FSA/COBRA Administrator \(Pamela Levin\)](#)

Documents provided to Board prior to meeting:

- Memo;
- Exhibit 1, scope of work;
- Exhibit 2, evaluation criteria for review of proposals;
- Exhibit 3, evaluation criteria for oral interviews.
- President Scott noted that this agenda item was listed as a discussion item in error. He suggested continuing it until the next meeting.
- Ms. Levin responded that she has had discussions with the City Attorney regarding this item and was comfortable continuing it until next month.
- Supervisor Farrell departed the meeting.

Public comments: None.,

□ 02122015-17 Action item

[Approval of HSS 2013-2014 Annual Report](#) (Director Dodd)

Documents provided to Board prior to meeting:
Annual report (July 2013 – December 2014)
prepared by HSS.

- Director Dodd reported on the HSS annual report, which provided an 18-month review of accomplishments.
- HSS added 1,167 lives to medical plan enrollment in 2014. HSS medical plans covered a total of 109,761 member and dependent lives.
- The infographic on page 5 illustrates the complexity of HSS' activities.
- Funds in the amount of \$3.692M were applied from the Early Retiree Reinsurance Program to lower rates but did not offset all of the fees associated with the Affordable Care Act.
- Audited financial data was also included in the annual report, which was presented at a previous meeting with the external auditors.
- Director Dodd thanked the Communications Manager, Finance and all others who provided input into this annual report.
- On behalf of the Board, President Scott thanked HSS staff for its hard work during the 18-month period.

Public comments: None.

Action: Motion was moved and seconded by the Board to accept the HSS 2013-14 Annual Report.

Motion passed 4-0.

□ 02122015-18 Discussion item

[Presentation of 2015 Demographics](#) (Director Dodd)

Documents provided to Board prior to meeting:
2015 Demographics report.

- Director Dodd called on Marina Coleridge, HSS Data Analytics Manager, to provide a few brief demographics highlights.

- Ms. Coleridge thanked Rosemary Passantino, HSS Communications Manager, for her assistance on the demographics report.
- Ms. Coleridge presented a high-level summary of the demographics report, which included the employee population, retiree population and individual employers.
- HSS membership will most likely increase to over 112,000 lives in the 2015 plan year.
- For the first time in five years, Blue Shield's enrollment increased.
- The overall age of Blue Shield members is slightly lower than Kaiser's (average age of 44.23 to 44.51—Page 5 of report). This is due to the age of Medicare and disability dependents compared to the same group of dependents in the other health plans.
- Most of the other demographics have remained consistent year-over-year in terms of gender mix, age, member population by employers, ratio of dependents to subscribers and the retiree populations in comparison to the active populations.
- Enrollment in retiree dental for 2015 increased by 1,185 lives, nearly four times than previously seen. Approximately 32% of the new enrollees waived dental benefits the previous year. This may be due to the retiree dental benefit approved by the Board last year.
- Approximately 96-97% of HSS active and retired members reside in the eight Bay Area counties.
- President Scott stated that the demographics report is a good reference document, as well as the Annual Report.

Public comments: Claire Zvanski thanked Marina Coleridge and Rosemary Passantino for the demographics report, which she considered to be outstanding. She stated that the retiree information was very helpful.

- 02122015-19 Discussion item Report on network and health plan issues (if any)
(Respective plan representatives)
- Kris Perreras and Adam Guenther, Blue Shield representatives, reported on the Anthem cyber attack mentioned earlier by Director Dodd.
 - Anthem Blue Cross is a separate and independent company from Blue Shield of California. Anthem was conducting an investigation to determine the impact and scope of the incident.
 - Anthem confirmed that Blue Plan members who access care through Blue Card may be impacted. However, the details regarding the level of exposure, if any, was unknown.
 - The Blue Card program allows Blue Shield of California members to access care outside California.
 - Anthem has committed to providing detailed information of any Blue Shield member impacted by the breach. HSS and the Board will be kept apprised of the situation.
 - Kate Kessler, Kaiser Permanente Area Vice President for Strategic Accounts, provided several labor-related updates.
 - The anticipated strike by the National Union of Healthcare Workers' reported at the January meeting took place and ended after seven days. Everyone has returned to work although an agreement has not yet been reached. The NUHW represents approximately 2,600 mental healthcare workers and some optical workers in Northern California. Negotiations are continuing.
 - Ms. Kessler also reported that a three-year agreement with the California Nurses Association was ratified at the end of January.

Public comments: Claire Zvanski thanked Kris Perreras and Adam Guenther for speaking to RECCSF members regarding the Blue Shield/Sutter issue. The meeting was very well attended. Ms. Zvanski wanted to publicly acknowledge their

willingness to meet with the retired members and offer assistance.

- 02122015-20 Discussion item Opportunity to place items on future agendas
Public comments: None.
- 02122015-21 Discussion item Opportunity for the public to comment on any matters within the Board's jurisdiction
Public comments: None.
- 02122015-22 Action Item Vote on whether to hold closed session for employee evaluation (President Scott)
Staff recommendation: Hold closed session.
Public comment on all matters pertaining to the closed session: None.
Action: Motion was moved and seconded by the Board to hold a closed session to conduct an employee evaluation.
Motion passed 4-0.

Closed Session Pursuant to Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(B): Public Employee Performance Evaluation

- 02122015-23 Action Item Public Employee Performance Evaluation (Governance Committee Chair Breslin)
 - Position: Executive Director
 - Name of Employee: Catherine DoddDocuments provided to Board prior to meeting: Results of Board survey conducted by Cortex Applied Research Inc.
- 02122015-24 Action Item Review and revise compensation of the Director within the ranges of the classification set for that position (Governance Committee Chair Breslin)
Documents provided to Board prior to meeting: Classification ranges for position of Director.

Reconvene in Open Session

- 02122015-25 Action item Possible report on action taken in closed session (Government Code Section 54957.1(a)(5) and San Francisco Administrative Code Section 67.12 (President Scott)

Public Comments: None.

Action: Motion was moved and seconded by the Board to not report on action taken in closed session.

Motion passed 4-0.
- 02122015-26 Action item Vote to elect whether to disclose any or all discussion held in Closed Session (San Francisco Administrative Code Section 67.12) (President Scott)

Public Comments: None.,

Action: Motion was moved and seconded by the Board to not disclose any of the discussion held in closed session.

Motion passed 4-0.
- Adjourn: 3:36 pm

Summary of Health Service Board Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction as designated on the agenda.

Health Service Board and Health Service System Web Site: <http://www.myhss.org>

Disability Access

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Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings.
- The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room.
- The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Laini K. Scott at (415) 554-1722 or email at laini.scott@sfgov.org.