



City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street ♦ Suite 300 ♦ San Francisco, CA 94103

G O V E R N A N C E C O M M I T T E E

Notice and Agenda

Special Meeting

Wednesday, January 7, 2015

1:30 P.M.

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

- Call to order
- Roll call Committee Chair, Karen Breslin
 Committee Member Randy Scott
 Committee Member Jordan Shlain, M.D.
- 01072015-01G Action item Approval (with possible modifications) of the minutes
 of the meeting set forth below:
 - Special Governance Committee meeting of
 October 29, 2014Staff recommendation: Approve minutes.
Documents provided to Committee prior to meeting:
Draft minutes.
Public comments:
Action:

- 01072015-02G Action Item Vote on whether to hold closed session for employee evaluation (Committee Chair Breslin)
Staff recommendation: Hold closed session.
Public comment on all matters pertaining to the closed session.
Action:

Closed Session Pursuant to Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(B): Public Employee Performance Evaluation

- 01072015-03G Action item Public Employee Performance Evaluation (Committee Chair Breslin)
 - Position: Executive Director
 - Name of Employee: Catherine DoddDocuments provided to Board prior to meeting: Results of Board survey conducted by Cortex Applied Research Inc.
Action:
- 01072015-04G Action item Review and revise compensation of the Director within the ranges of the classification set for that position (Governance Committee Chair Breslin)
Documents provided to Board prior to meeting: Classification ranges for position of Director.
Action:

Reconvene in Open Session

- 01072015-05G Action item Possible report on action taken in closed session (Government Code Section 54957.1(a)(5) and San Francisco Administrative Code Section 67.12 (Committee Chair Breslin)
Public Comments:
Action:

- 01072015-06G Action item Vote to elect whether to disclose any or all discussion held in Closed Session (San Francisco Administrative Code Section 67.12) (Committee Chair Breslin)

Public Comments:

Action:
- 01072015-07G Action item Approval of the Director Performance Evaluation Policy (Tom Iannucci)

Documents provided to Committee prior to meeting: Draft Director performance evaluation policy.

Public comments:

Action:
- 01072015-08G Action item Approval of the Director Performance Evaluation Survey (Tom Iannucci)

Documents provided to Committee prior to meeting: Draft Director performance evaluation survey.

Public comments:

Action:
- 01072015-09G Action item Approval of Director Performance Evaluation Criteria for 2015 (Tom Iannucci)

Documents provided to Committee prior to meeting: Memo regarding proposed Director performance evaluation criteria.

Public comments:

Action
- 01072015-10G Action item Approval of Board Performance Evaluation Process (Tom Iannucci)

Documents provided to Committee prior to meeting: Draft Health Service Board evaluation process.

Public comments:

Action:

- 01072015-11G Action item Approval of Board Communication Policy (Tom Iannucci)

Documents provided to Committee prior to meeting:
Draft Board communications policy.

Public comments:

Action:
- 01072015-12G Action item Approval of Board Strategic Planning Policy (Tom Iannucci)

Documents provided to Committee prior to meeting:
Draft Board strategic planning policy.

Public comments:

Action:
- 01072015-14G Discussion item Opportunity to place items on future agendas

Public comments:
- 01072015-14G Discussion item Opportunity for the public to comment on any matters within the Board's jurisdiction

Public comments:

Adjourn

Summary of Health Service Board Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting.

Health Service Board and Health Service System Web Site: <http://www.myhss.org>

Disability Access

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Health Service Board Secretary, Laini K. Scott, at (415) 554-1722 or by email at laini.scott@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Health Service Board meetings and its committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Laini K. Scott at (415) 554-1722 or email at laini.scott@sfgov.org.