



City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street ♦ Suite 300 ♦ San Francisco, CA 94103

Notice and Agenda

Regular Meeting

Thursday, January 8, 2015

1:00 PM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

- Call to order
- Pledge of allegiance
- Roll call Vice President Randy Scott
 Commissioner Karen Breslin
 Supervisor Mark Farrell
 Commissioner Sharon Ferrigno
 Commissioner Wilfredo Lim
 Commissioner Jordan Shlain, M.D.
- 01082015-01 Action item Approval (with possible modifications) of the minutes
 of the meeting set forth below:
 - Regular meeting of November 13, 2014Staff recommendation: Approve minutes.
Documents provided to Board prior to meeting:
Draft minutes.
Public comments:
Action:

- 01082015-02 Discussion item General public comment on matters within the Board's jurisdiction not appearing on today's agenda
Public comments:
- 01082015-03 Discussion item President's Report (Commissioner Scott)
Documents provided to Board prior to meeting:
None.
Public comments:
- 01082015-04 Action item Election of Health Service Board President (Commissioner Scott)
Documents provided to Board prior to meeting:
None.
Public comments:
Action:
- 01082015-05 Discussion item Director's Report (Director Dodd)
 - HSS Personnel
 - Finance, Operations, Data Analytics, Communications, Wellness/EAP, Vendor Contracts
 - Meetings with Key Departments
 - Final Open Enrollment report for 2015 plan year and analysis of Health Service Board interventions from 2011-2015 (Mitchell Griggs)
 - Other additional updatesDocuments provided to Board prior to meeting:
 1. Director's report;
 2. Reports from Operations, Data Analytics, Communications, Wellness and Employee Assistance Program;
 3. Memo to Commissioner Scott regarding APCD vendor selection follow-up.Public comments:

- 01082015-06 Discussion item [HSS Financial Reporting as of November 30, 2014](#) (Pamela Levin)

Documents provided to Board prior to meeting:

 1. Financial update memos (Nov. 30 and Oct. 31, 2014 for reference);
 2. Report for the General Administrative Fund;
 3. Report for the Trust Fund;
 4. Finance and Contracting activities update.

Public comments:

- 01082015-07 Discussion item [Health Service System FY 2015-16 and FY 2016-17 Budget Instructions](#) (Pamela Levin)

Documents provided to Board prior to meeting:
Budget memorandum.

Public comments:

- 01082015-08 Discussion item [Health Service Board education budget](#) (Commissioner Scott)

Documents provided to Board prior to meeting:
None.

Public comments:

- 01082015-09 Discussion item [Presentation of Rates and Benefits calendar for Plan Year 2015](#) (Director Dodd)

Documents provided to Board prior to meeting:
Rates and Benefits meeting schedule.

Public comments:

- 01082015-10 Action item [Approve revised self-funded plans' Stabilization Policy](#) (Director Dodd)

Documents provided to Board prior to meeting:
Revised self-funded plans' Stabilization Policy.

Public comments:

Action:

- 01082015-11 Action item [Reconciliation of the Early Retiree Reinsurance Program \("ERRP"\) funds](#) (Pamela Levin)

Documents provided to Board prior to meeting:
Report prepared by HSS.

Public comments:

Action:

- 01082015-12 Action item Approval of Resolution ordering the 2015 Health Service Board election for one expiring term and authorizing staff to initiate and proceed with the election (Director Dodd)

Staff recommendation: Adopt resolution to proceed with 2015 Health Service Board election.

Documents provided to Board prior to meeting: 2015 Resolution and accompanying election materials.

Public comments:

Action:
- 01082015-13 Discussion item 2014 Health Care Survey follow-up (Aon Hewitt)

Documents provided to Board prior to meeting: Report prepared by Aon Hewitt.

Public comments:
- 01082015-14 Discussion item Report on 2018 Excise Tax (Aon Hewitt)

Documents provided to Board prior to meeting: Report prepared by Aon Hewitt.

Public comments:
- 01082015-15 Action Item Notification and approval of Kaiser’s Investigational Review Board (“IRB”) regarding diabetic education (Director Dodd)

Documents provided to Board prior to meeting: None.

Public comments:

Action:
- 01082015-16 Action Item Presentation of HSS Strategic Plan (Director Dodd)

Documents provided to Board prior to meeting: Draft Strategic Plan.

Public comments:

Action:
- 01082015-17 Discussion item Report on network and health plan issues (if any) (Respective plan representatives)

Public comments:
- 01082015-18 Discussion item Opportunity to place items on future agendas

Public comments:

- 01082015-19 Discussion item Opportunity for the public to comment on any matters within the Board's jurisdiction
Public comments:
- 01082015-20 Action Item Vote on whether to hold closed session for employee evaluation (President Scott)
Staff recommendation: Hold closed session.
Public comment on all matters pertaining to the closed session.
Action:

Closed Session Pursuant to Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(B): Public Employee Performance Evaluation

- 01082015-21 Action Item Public Employee Performance Evaluation (Governance Committee Chair Breslin)
 - Position: Executive Director
 - Name of Employee: Catherine Dodd
 Documents provided to Board prior to meeting:
Results of Board survey conducted by Cortex Applied Research Inc.
Action:
- 01082015-22 Action Item Review and revise compensation of the Director within the ranges of the classification set for that position (Governance Committee Chair Breslin)
Documents provided to Board prior to meeting:
Classification ranges for position of Director.
Action:

Reconvene in Open Session

- 01082015-23 Action item Possible report on action taken in closed session (Government Code Section 54957.1(a)(5) and San Francisco Administrative Code Section 67.12 (Commissioner Scott)
Public Comments:
Action:

- 01082015-24 Action item Vote to elect whether to disclose any or all discussion held in Closed Session (San Francisco Administrative Code Section 67.12) (Commissioner Scott)

Public Comments:

Action:

- Adjourn

Summary of Health Service Board Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting.

Health Service Board and Health Service System Web Site: <http://www.myhss.org>

Disability Access

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Health Service Board Secretary, Laini K. Scott, at (415) 554-1722 or by email at laini.scott@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Health Service Board meetings and its committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Laini K. Scott at (415) 554-1722 or email at laini.scott@sfgov.org.