



HEALTH SERVICE BOARD

CITY & COUNTY OF SAN FRANCISCO

DATE: March 14, 2024

TO: Mary Hao, Governance Committee Chair, and Members of the Health Service Board

FROM: Holly Lopez, Health Service Board Secretary

RE: 2023 Board Education Report

Overview:

The HSB Education Policy outlines educational practices and reporting expectations for Commissioners throughout each calendar year. The SFHSS leadership team seeks to provide diverse educational opportunities that support the Commissioners in acquiring the knowledge they need to effectively carry out their duties in alignment with the Strategic Plan years 2023-2025. The following tables list educational sessions, training, and self-study attended by each Commissioner.

Education Experiences	Breslin	Canning	Dorsey	Follansbee	Hao	Scott	Zvanski
January 12, 2023 Health Insurance Portability and Accountability Act (HIPAA) Training Rin Coleridge, SFHSS Director of Enterprise Systems and Analytics	Present	Excused		Present	Present	Present	Present
February 9, 2023 Healthcare Cost Influencers Iftikhar Hussain, SFHSS Chief Finance Officer, and Mike Clarke, Lead Actuary, Aon	Present	Present		Present	Present	Present	Present
May 11, 2023 Healthcare Cost Trend Influencers, Iftikhar Hussain, SFHSS Chief Financial Officer, and Mike Clarke, Lead Actuary, Aon	Present	Present		Present	Present	Excused	Present
August 10, 2023 Healthcare Ecosystem and Market Review Iftikhar Hussain, SFHSS Chief Financial Officer, and Mike Clarke, Lead Actuary, Aon	Present	Present	Excused	Present	Excused	Present	Present
September 14, 2023 Market and Health System Innovation Review Anne Thompson, Senior Account Executive, Aon	Present	Excused	Present	Present	Present	Present	Excused
November 9, 2023 Determining City Contributions for SFHSS Retiree Medical Plan Mike Clarke, Lead Actuary, Aon	Present	Present	Present	Present	Present	Excused	Present
November 9, 2023 Benefit Plan Design Benchmarking and Plan Design Influence on Member Plan Use Behavior Anne Thompson, Senior Account Executive, Aon Mike Clarke, Lead Actuary, Aon	Present	Present	Present	Present	Present	Excused	Present

December 14, 2023 Opportunities for Future Consideration Anne Thompson, Senior Account Executive, Aon Mike Clarke, Lead Actuary, Aon	Excused	Excused	Present	Present	Excused	Present	Present
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Self-Study Education Hours in 2023

Commissioner Name	Total Hours
Breslin	24 hours
Canning	6 hours
Supervisor Dorsey	3 hours
Follansbee	33.75 hours
Hao	40 hours
Scott	30 hours
Zvanski	40 hours

City-Wide and SFHSS-Required Training

In 2023, all Commissioners completed the following City Wide and SFHSS-required training:

1. Whistle Blower Training (5 minutes)
2. Bystander Training (11 minutes)
3. Harassment Prevention Training (2-hour)
4. HIPAA Training (20 minutes)
5. Introduction to Implicit Bias Online Module 2024 (26 minutes)
6. Harassment Prevention Training for Supervisors, Managers and Leads (2 hours of training)
7. Equitable, Fair, and Respectful Workplace (35 minutes)
8. Transgender Training (30 Minutes)
9. Ethics and Sunshine Training (15 minutes)

Education Survey Results for 2024

The Commissioners and SFHSS leadership partner each year to provide educational opportunities that enhance continuous learning. The Education Plan guides the SFHSS Leadership team in creating a list of educational topics, offering educational resources, and delivering Subject Matter Expert (SME) presentations to the Board throughout the year. Commissioners completed the annual Board Education survey to request topics for 2023.

Topics in order from highest to lowest

- 1st Place
 - Health Plan Integration Systems
 - High Cost and High-Risk Conditions
- 2nd Place
 - Data Transparency
 - Topics to Improve Equity
 - Fiduciary Training (Presented on January 9, 2024)
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Commissioners suggested adding a Board Meeting Forum on the CMMS Drug Negotiation Policy and how this can or will affect HSS Drug costs when implemented.

Education Resources

The Commissioners have access to various educational resources, including the SFHSS website. The SFHSS website now houses multiple educational resources and reports, allowing Commissioners access any time on the SFHSS webpage [Health Service Board Education](#).