

Executive Summary for San Francisco Health Services System

SAN FRANCISCO
HEALTH SERVICE SYSTEM

Meeting Date: March 12, 2021 **Reporting Period:** 4/2020 -12/2020



Program Model for San Francisco Health Services System

24/7 multilingual access to master's and doctoral-level professionals

First Responders: 10- session per person, per issue, per year

General Population: 6- session per person, per issue, per year

SF MTA: 6- session per person, per issue, per year

Personal Development Training

GuidanceResources[®] Online & GuidanceNowSM App

**SAN FRANCISCO
HEALTH SERVICE SYSTEM**

Contact Us... Anytime, Anywhere

No-cost, confidential solutions to life's challenges.



Confidential Emotional Support

Our highly trained clinicians will listen to your concerns and help you or your family members with any issues, including:

- Anxiety, depression, stress
- Grief, loss and life adjustments
- Relationship/marital conflicts



Online Support

GuidanceResources[®] Online is your 24/7 link to vital information, tools and support. Log on for:

- Articles, podcasts, videos, slideshows
- On-demand trainings
- "Ask the Expert" personal responses to your questions

Your ComPsych[™] GuidanceResources[®] program offers someone to talk to and resources to consult whenever and wherever you need them.

Call: 833-927-1858
TDD: 800.697.0353

Your toll-free number gives you direct, 24/7 access to a GuidanceConsultant[™], who will answer your questions and, if needed, refer you to a counselor or other resources.

Online: guidanceresources.com
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Web ID: SFHSS

Log on today to connect directly with a GuidanceConsultant about your issue or to consult articles, podcasts, videos and other helpful tools.

24/7 Support, Resources & Information



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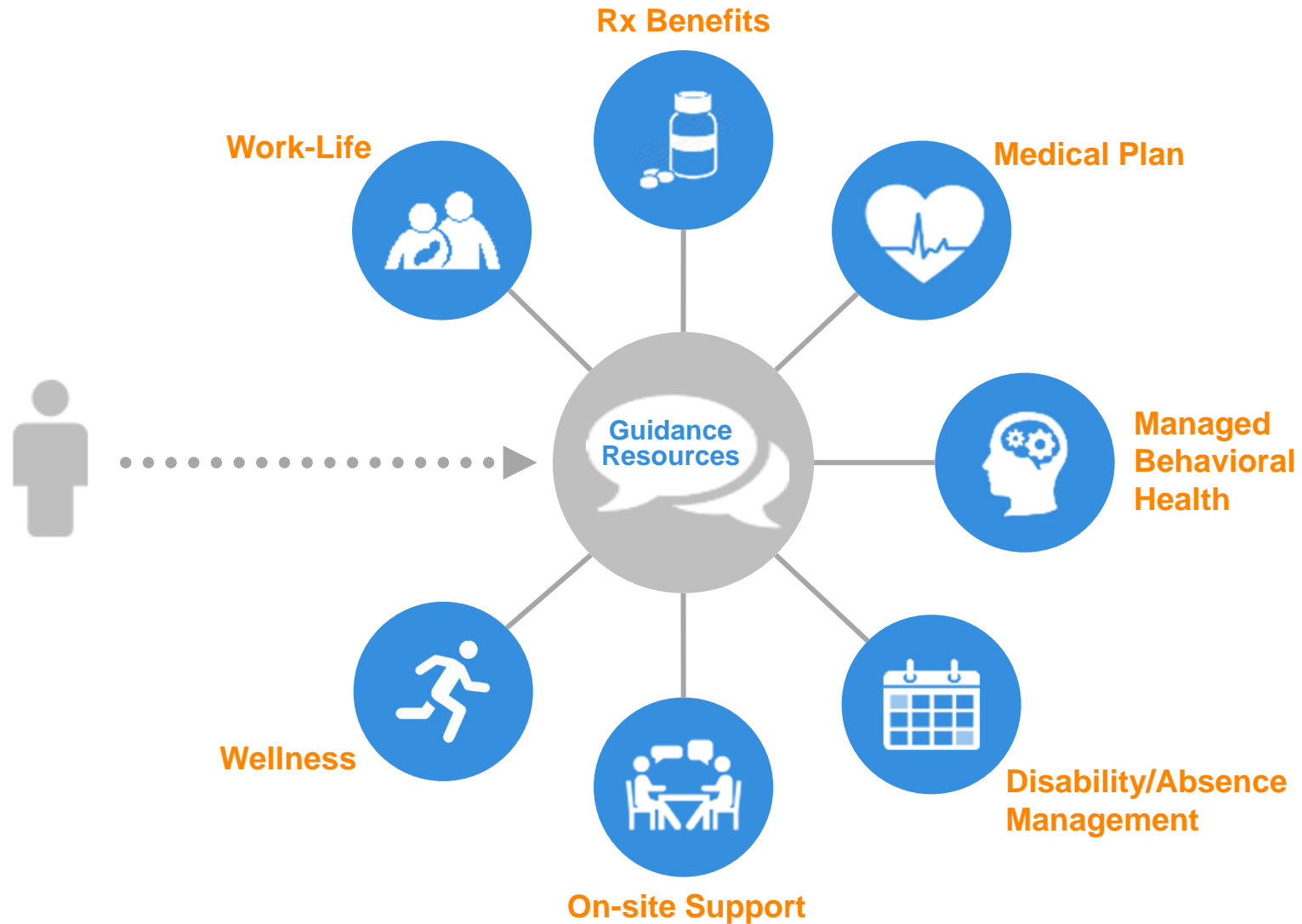
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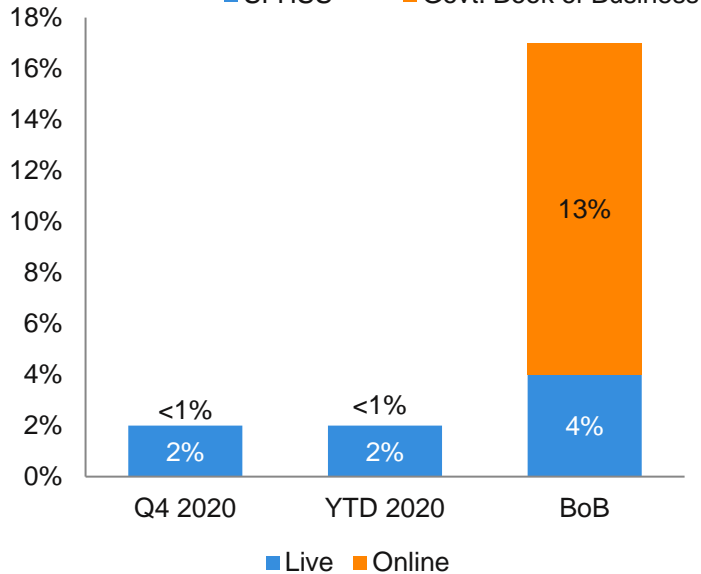
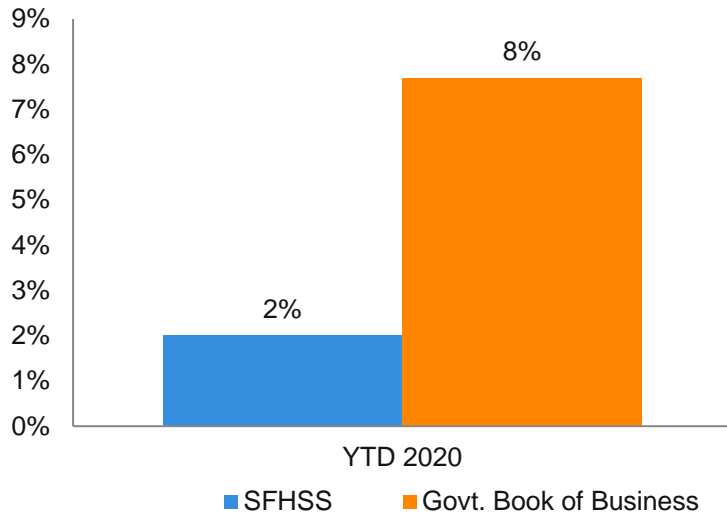
2020 Performance Snapshot

- 1878 total number of calls from 4/24-12/24
 - On average, highest volume of calls from 11am-2pm
 - Average speed of answer 38 seconds
 - 1.9% Abandonment Rate
- 590 referrals 12% first responders, 87% general population
- 64% clients identify as female, 35% as male, 1% as other
- 26% of clients identify as White, 10% Hispanic, 13% Asian, 9% Black
- Highest percentage of users between the ages of 31-40 at 37% followed by 23% aged 41-50
- May 2020 represented highest month of usage with 115 live referrals, followed by June with 91
- Stress reflected the top presenting issue at 24%, followed by Psychological at 16%
- 9% of users reported presenting issues related to “Health Crisis”
- DPH reflected the highest number of services, followed by HAS, and FIR
- First responder survey respondents rated service satisfaction at 4.6/5 (24 respondents), general population reported satisfaction at 4.5/5 (61 respondents)

Comprehensive Vendor Integration



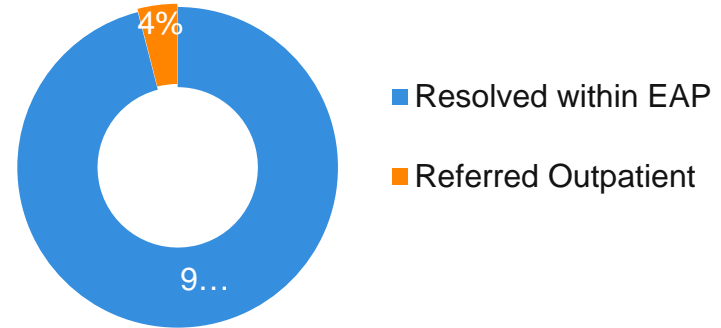
Program Utilization Snapshot



Observations and Comments

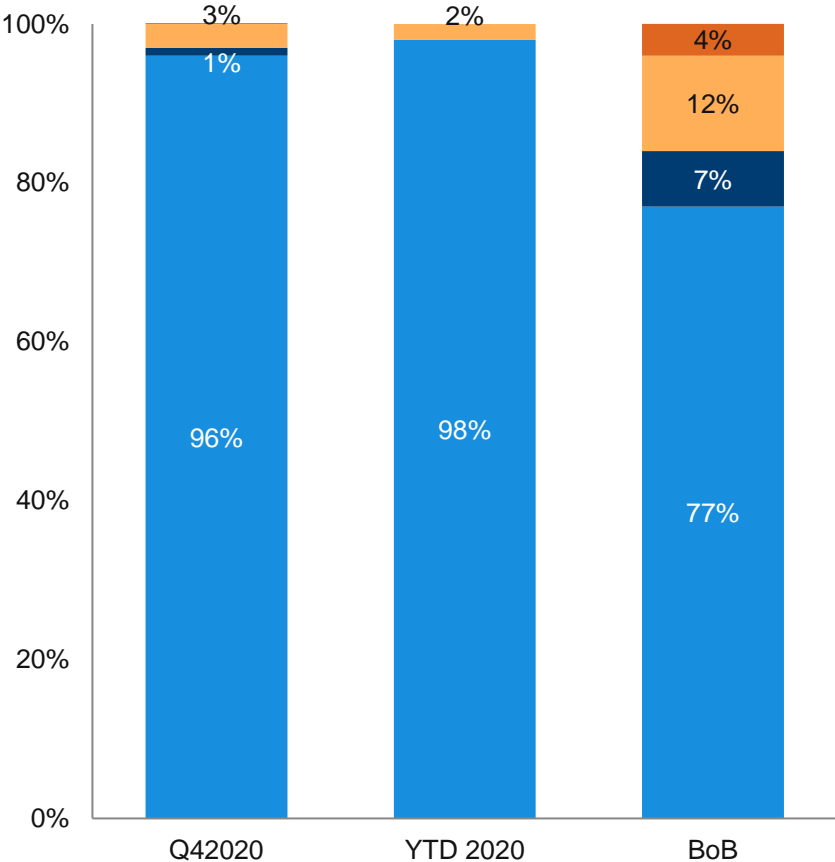
- 769 total services in 2020
 - Live access – 590 cases
 - 483 unique users
 - Online access – 179 actionable items
 - 24 unique users

EAP Resolution



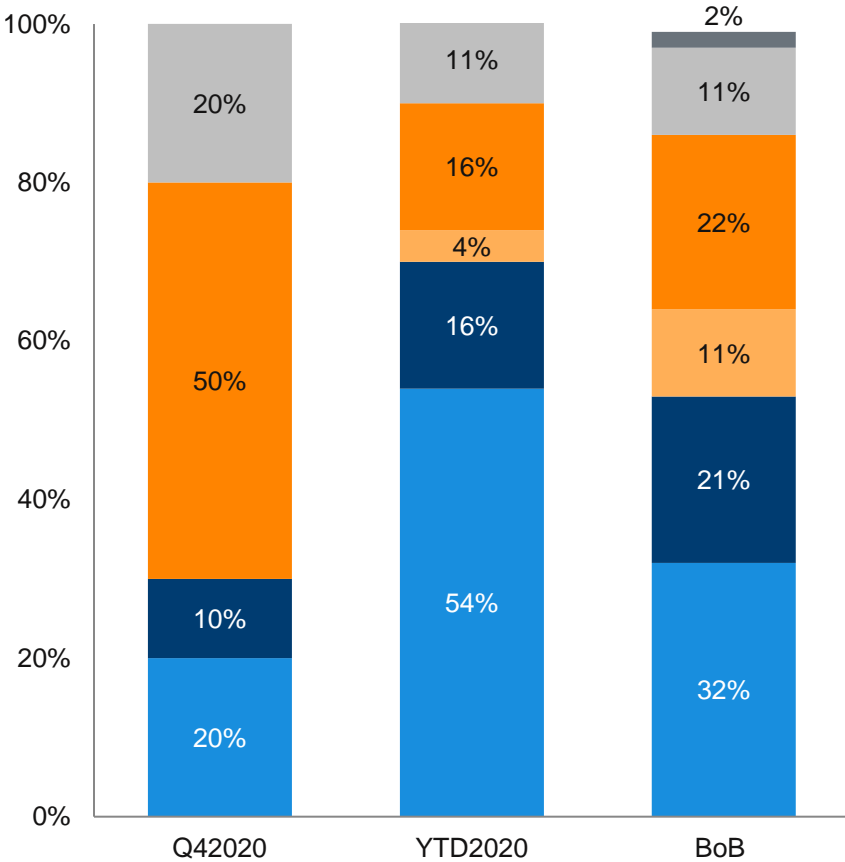
Service Access Points – Live and Online

Live Access



■ EAP ■ FamilySource ■ LegalConnect ■ FinancialConnect

Online Access



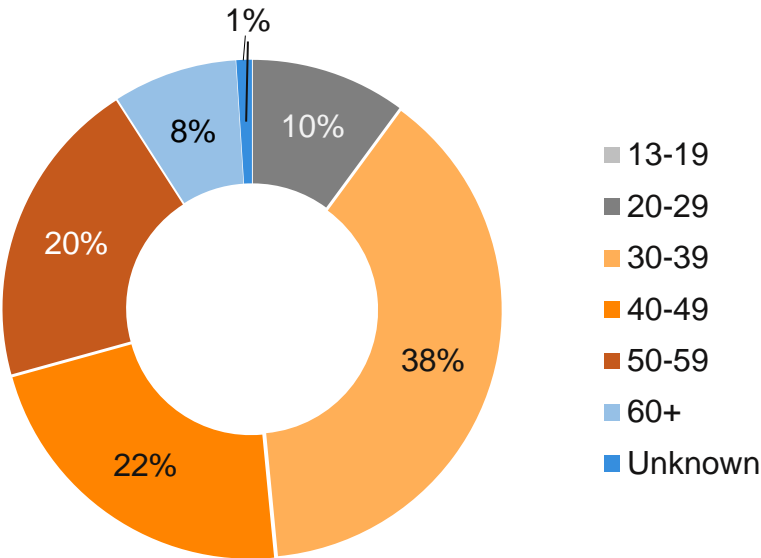
■ EAP ■ Work-Life/Family
 ■ Financial ■ Legal
 ■ Wellness ■ Health Care Navigation

Client Demographics and Top Referral Sources – Live

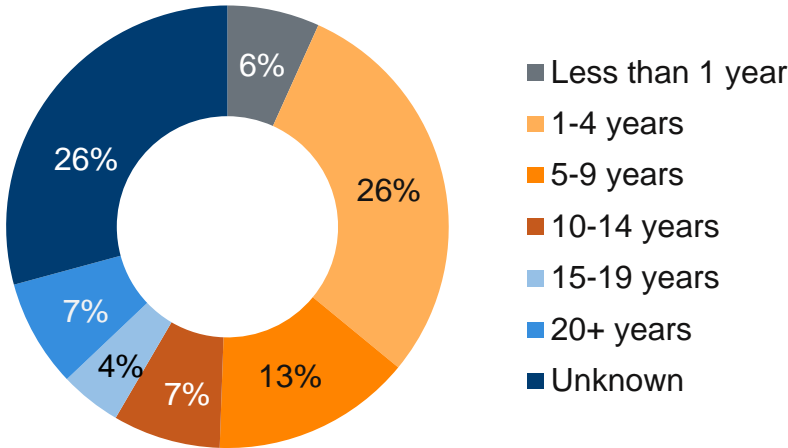
	Q42020	YTD2020	BoB
Client Status			
General Population	83%	87%	NA
First Responder	14%	12%	NA
Gender			
Female	67%	64%	63%
Male	33%	35%	37%

Top Referral Sources		
Q42020	YTD2020	BoB
HR	HR	HR
Decline	Decline	Previous GR User
Email	Email	Decline
Other	Other	Family
Peer	Peer	Other

Client Age Groups YTD 2020



Employee Job Tenure YTD 2020



Top Items Searched via GuidanceResources Online

Top Online Topics		
Q42020	YTD2020	BoB
Stress & Anger Management	Emotional Well-Being	Emotional Well-Being
Personal Growth	Stress & Anger Management	Physical Health
Going Green	Personal Growth	Fitness & Nutrition
Top Online Searches		
Q42020	YTD2020	BoB
Lawyer	Lawyer	Lawyers & Court
	Child Care Provider	Child Care
Top Online Activities		
Q42020	YTD2020	BoB
Search Database	Resource	Article
Multimedia	On-Demand Training	Multimedia
Article	Search Database	Merchandise

Top OnDemand Training Sessions
2020
Managing Emotions in the Workplace
Learning to Relax
Coping with a Crisis or Traumatic Event

Top Live Presenting Issues by Service Type

Q42020	YTD2020	BoB
EAP		
Stress	Stress	Psychological
Psychological	Psychological	Anxiety Related
Partner/Relationship	Partner/Relationship	Partner/Relationship
FamilySource		
Support Groups - Grief	Support Groups - Grief	Government Services – Financial Assistance
LegalConnect		
Landlord/ Tenant	Landlord/ Tenant	Divorce/Separation
Family Law	Family Law	Family Law
Child Custody	Child Custody	Civil

Observations and Comments

- Top presenting issues align with overall BoB
- ComPsych has provided support for legal and work life concerns for members

What Clients are Saying about GuidanceResources

"I will be reaching out soon. The intake person was really wonderful. I expected someone to be just abrupt and business-like, but she was warm and easy to talk to" - Employee

"She provided an excellent service. I requested to continue seeing her through my private insurance" - Employee

"[provider] is a gifted therapist. She is compassionate and insightful and guides me towards positive transformation. I am so grateful to be working with her." - Employee

"[provider] is excellent - he doesn't waste time. His assessments are excellent tools for cognitive behavioral changes that flared as a result of the pandemic. - I highly recommend [provider]" - Employee.

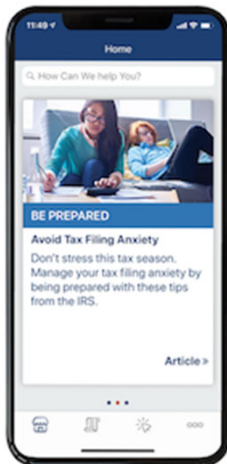
"I would recommend my provider to anyone. It was very easy to work with her ... Thank you for giving me this opportunity to connect with someone when I really needed to. You are an invaluable resource and I hope other know that they can also take advantage of what you have to offer." - Employee

"It was helpful to get a list of providers & speak briefly w/ several people to make a choice" - Employee.

2021: Looking Ahead

Optimizing Care Through Technology

GuidanceResources Online & GuidanceNow Mobile App



24-hour access to localized resources for 65 countries



Click to chat or email with master's-level GuidanceConsultants



On-demand training modules available anytime



Discounts through partners for commonly used services



Special topic centers for individuals facing similar issues



Lookup local child/elder care, attorneys, financial experts



Content is organized by life event to reflect common searches



Crisis Portal offers immediate information, support and resources

Supporting Emerging Issues and Concerns

ComPsych digital toolkits contain helpful resources to support awareness efforts in the workplace, including:

- HelpSheets
- Online resources
- Registration access to live webinars
- And more!



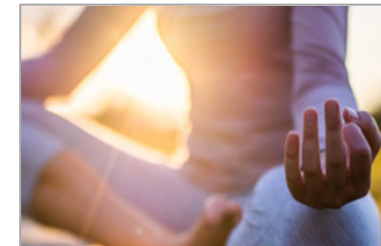
Coronavirus Resources



May: Mental Health Awareness



July: Minority Mental Health Awareness



September: Mindfulness and Relaxation



October: World Mental Health Day



October: National Disability Employment Month




Dealing with Crisis and Trauma in the Workplace

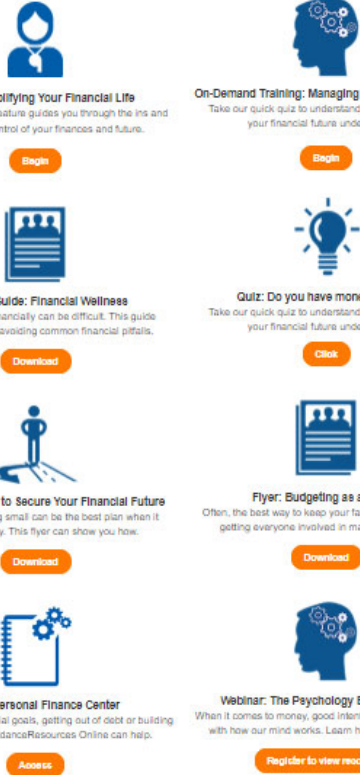
Q2 2021 Promotional Opportunities

Financial Wellness Tips and Tools

Money concerns sit at or near the top of the list of things that stress us out, especially around tax time. That shouldn't be the case.

Whether preparing our taxes, planning for retirement or just covering the monthly bills, many of us worry about our financial fitness. While none of us can control the economy, there are steps we all can take to boost our financial security. This toolkit can help show how.





Tip for Simplifying Your Financial Life
This fun, interactive feature guides you through the ins and outs of getting control of your finances and future.

Begin

On-Demand Training: Managing Personal Finances
Take our quick quiz to understand whether you have your financial future under control.

Begin

Resource Guide: Financial Wellness
Staying on track financially can be difficult. This guide offers insights into avoiding common financial pitfalls.

Download

Quiz: Do you have money smarts?
Take our quick quiz to understand whether you have your financial future under control.

Click

Flyer: Small Steps to Secure Your Financial Future
Sometimes, starting small can be the best plan when it comes to money. This flyer can show you how.

Download

Flyer: Budgeting as a Family
Often, the best way to keep your family on budget is by getting everyone involved in making decisions.

Download

Online: Personal Finance Center
Whether setting financial goals, getting out of debt or building a credit history, GuidanceResources Online can help.

Access

Webinar: The Psychology Behind Saving
When it comes to money, good intentions are often at odds with how our mind works. Learn how to change that.

Register to view recording



Coronavirus Resources

COVID-19



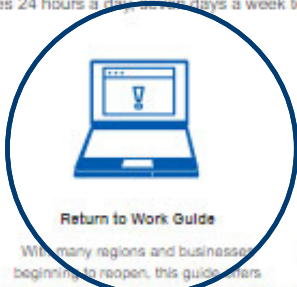
The spread of the coronavirus COVID-19 has put organizations and employees on alert. This information can help keep employees informed about the coronavirus, as well as offer guidance on how to remain healthy and deal with the emotional impacts of the outbreak. Keep in mind that your GuidanceResources program is available to you and your employees 24 hours a day, seven days a week to assist with virtually any issue.



Coronavirus Webinars

These trainings can help those dealing with uncertainty amid the COVID-19 outbreak and those navigating the transition to working from home.

ACCESS



Return to Work Guide

With many regions and businesses beginning to reopen, this guide offers tips on making the transition from home office back to the workplace.

DOWNLOAD



Navigating Life at Home

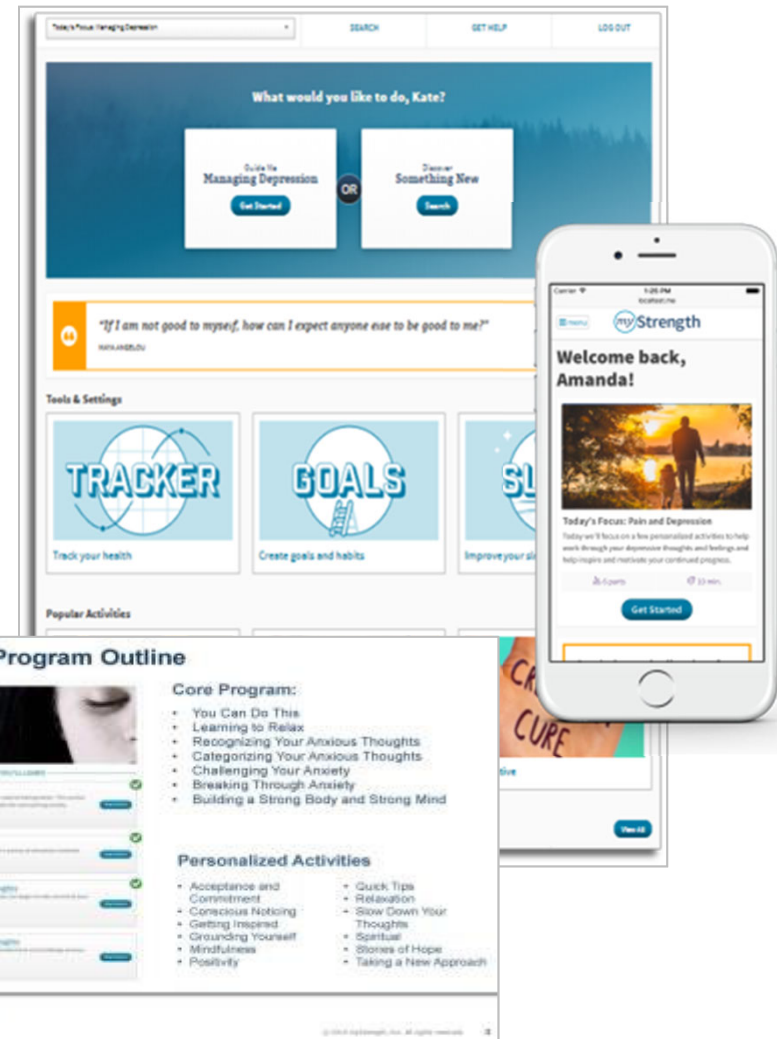
Staying healthy and learning to live together during self-isolation are important lessons. This guide offers tips and tools for a productive home life.

DOWNLOAD

Computerized Cognitive Behavioral Therapy (CCBT)

CCBT on GuidanceResources Online

- **Evidence-based** self-help resources for mental health and overall well-being
- **Interactive modules** to address most common behavioral health issues:
 - Anxiety
 - Depression
 - Insomnia
 - Intense Emotions
 - Mindfulness
 - Opioid Recovery
 - Chronic Pain
 - Drug and Alcohol Recovery
 - Stress
 - Nicotine Recovery
 - Trauma and PTSD
 - Pregnancy and Early Parenting



CCBT - Diversity Tools & Resources



Racism-Related Stress and Mental Wellness



Guide to Relaxation



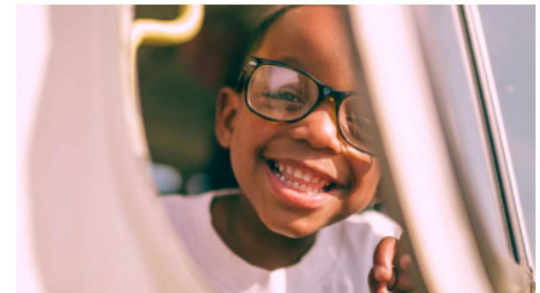
Anxiety in LGBTQ+ Communities



Building Self-Esteem as Someone Who Is Gender Diverse



A Difficult But Necessary Conversation



Talking to Your Kids About Racism, Violence, and Protests

CCBT – First Responder Tools & Resources



Life With a First Responder



Parenting as a First Responder



Stress First Aid for First Responders

2021 Promotional Updates

Communication Calendars

- Released US, Canada, Global, and Region Specific

New Training Topics

- Addressing Employee Performance Issues In A Supportive Way
- Autonomy: Strengthening Your Ability To Work Independently
- Balancing Work and Life in a Work From Home Environment
- Being Adaptive In An Ever-Changing World
- Difficult Conversations During Times Of Unrest
- Informed or Informed? Healthy Media Consumption And Social Media Usage
- Managing Staff Through Stressful Situations
- Mental Health Awareness for Leaders
- Unconscious Bias

GuidanceResources®


2021 Personal Development/Work-Life Topics

ComPsych® workshops provide valuable learning for employees and increase visibility and utilization of the GuidanceResources® benefit. Topics are designed and written by our internal staff of psychologists and adult learning experts. These 45-60 minute programs are informative and engaging. A minimum of 30 days is requested for scheduling sessions to ensure the training date is available and to secure the most qualified facilitator for the selected topic. A minimum of eight participants and a maximum of 35 participants are recommended.

GuidanceResources® Program Orientation
Employee and supervisory orientations are an integral part of the ComPsych® program. Based upon customer needs, employee locations, population concentration, along with HR policies, ComPsych® will help facilitate a smooth schedule for program roll-out or to

GuidanceResources®


2021 U.S. Communications

 January New Year, New You HelpSheet™ Resilience Building Techniques Flyer Learning to Accept Change Poster Annual EAP Poster On-Demand Training Living With Change Continuing Communications Flyer Tax Preparation	 February Healthy Heart HelpSheet™ Heart Month Flyer Exercise for Heart Health Infographic Stress Online HelpSheet Heart Smart: Lower Your Risk Online Toolkit Healthy Heart™ Continuing Communications Flyer Planning for Summer Camp	 March Personal Finances HelpSheet™ Teaching Your Child About Money Flyer Setting Financial Goals Poster Building Your Credit Infographic How to Spot a Scam Continuing Communications Flyer International Women's Day
 April Work-Life Balance HelpSheet™ Incorporating Exercise Into Your Day Flyer Building Workplace Resilience Infographic How resilient are you? On-Demand Training Controlling Your Emotions at Work Continuing Communications Flyer Autism Awareness Day	 May Mental Health Awareness HelpSheet™ Suicide Awareness Flyer Using Humor to Fight Stress Poster EAP Annual Poster On-Demand Training Emotional Eating: The Connection Between Food and Mood Online Toolkit Mental Health Awareness™ Continuing Communications Flyer Mental Health Awareness Month	 June Family Togetherness HelpSheet™ Building Better Family Communication Flyer How to Reduce Your Screen Time Poster Being Active Together Infographic Getting Your Family Active

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Recommendations & Next Steps – EAP & Work-life Program

Recommendations

- Communications
 - Opportunity to share materials with the marketing team, so they can leverage our existing content
 - Style Guide
- GuidanceResources Online
 - Explore any ability to allow our team to educate the members on the website and its tools
- Training
 - Continue to find opportunities such as the Healing Circle
- Program Champions
 - Meet to discuss support available

Next Steps

- AM meeting with training requestors for upcoming events
- Gather feedback on Healing Circle and other training
- Share content with Marketing or Communications team to find where we align

ComPsych GuidanceResources® Products and Services



Behavioral Health Services

- **Employee Assistance Program** – Provides access to short-term face-to-face counseling, crisis support and training
- **Student Assistance Program** – Short-term counseling services for students offered by clients in the education industry
- **Managed Behavioral Health** – Mental health and substance abuse case management
- **Computerized Cognitive Behavioral Therapy (CCBT)** – Interactive online modules to support mental health and well-being
- **GuidanceResources® Online** – Comprehensive online tools and resources covering a variety of well-being topics



Work-Life Services

- **FamilySource®** – Personalized referral support for elder and child care, adoption, pet care and personal convenience
- **LegalConnect®** – Unlimited access to staff attorneys for information and referrals
- **FinancialConnect®** – Unlimited access to staff CPAs and CFPs
- **EstateGuidance®** – Online access to create last will, living will or final arrangements
- **IDResourcesSM** – Comprehensive ID Theft restoration services
- **HealthChampion®** – Healthcare navigation and advocacy services
- **ElderOutreachSM** – Comprehensive support and proactive outreach for employees caring for the elderly

International Services



- **Global GuidanceResources®** – Comprehensive EAP services offered by local professionals in 160+ countries
- **GlobalConnect** – EAP support for expats or travelers



Well-Being Services

- **HealthyGuidance®** – Comprehensive wellbeing services to address back care, exercise, nutrition, sleep management, stress and resiliency, tobacco cessation, weight management and more
 - Biometric Screenings
 - Health Assessment
 - Incentive Program Design
 - Online Coaching Programs
 - Online Incentive Tracker
 - Telephonic Coaching Programs
 - Worksite Wellness Challenges
- **RNSource®** – Confidential nurse line for medical questions
- **BariatricAssistSM** – Specialized outreach and support for those facing bariatric surgery
- **DisabilityAssistSM** – Proactive outreach support to those on disability leave
- **RightScriptSM** – Pharmacy coordination and targeted outreach



Leave Management

- **FMLASource®** – FMLA leave administration
- **ADA Administration** – Tracking and consultation of interactive process



HR Services

- **HRConsultSM** – Expert consultation on a wide range of HR issues
- **ConfidentialSourceSM** – Hotline for confidential reporting
- **OutplacementResourcesSM** – Career assistance including resume review and interview preparation
- **DOT Services** – Case oversight and compliance for positive DOT-mandated drug tests

SFHSS Utilization Report

Report Date: 2/22/2021

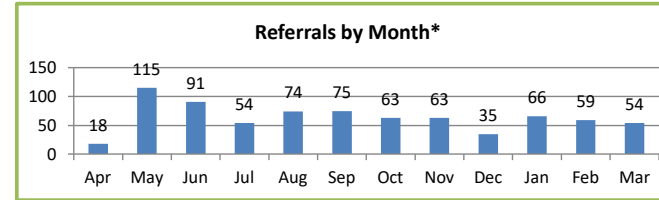
YTD Period: 4/24/2020-3/18/2021

Current Period: 3/5/2021 - 3/18/2021

Average number of employees

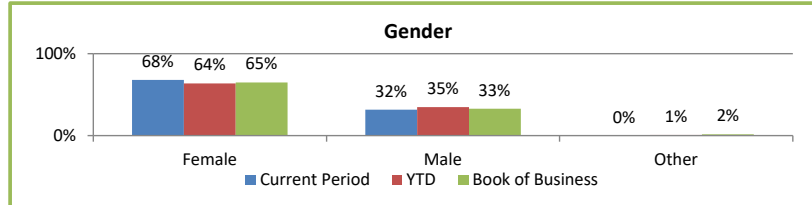
Overall Utilization

	Current Period	YTD
Number of Cases	44	777

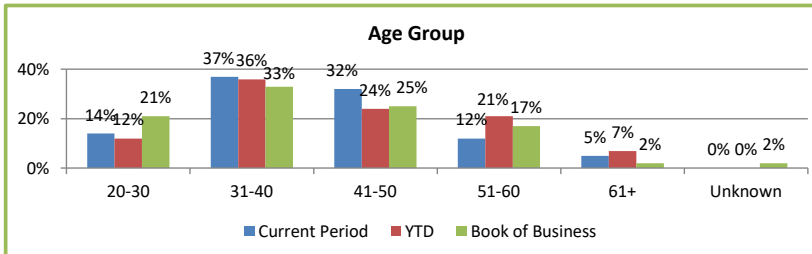


Employee Demographics

Gender - %			
Type	Current Period	YTD	Book of Business
Female	68%	64%	65%
Male	32%	35%	33%
Other	0%	1%	2%

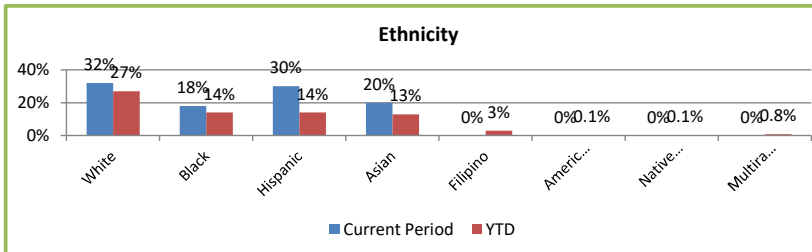


Age - %			
Age Group	Current Period	YTD	Book of Business
20-30	14%	12%	21%
31-40	37%	36%	33%
41-50	32%	24%	25%
51-60	12%	21%	17%
61+	5%	7%	2%
Unknown	0%	0%	2%



First Responders/Non-First Responders Services - %		
Type	Current Period	YTD
First Responders	9%	11%
Non-First Responders	91%	88%
SF MTA	0%	1%

Ethnicity - %		
Ethnic Group	Current Period	YTD
White	32%	27%
Black	18%	14%
Hispanic	30%	14%
Asian	20%	13%
Filipino	0%	3%
American Indian/Alaskan Native	0%	0.1%
Native Hawaiian or Pacific Islander	0%	0.1%
Multiracial	0%	0.8%
Unknown	0%	28%



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YTD Period: 4/24/2020-3/18/2021

Current Period: 3/5/2021 - 3/18/2021

Employee Department Breakdown

Employee Type - YTD			Number of services		
Job Category	% Clients	% of Total Population	Department	Current Period	YTD
				Clients	Total Population
AAM	2.3%	0.0%	AAM		2
ADM	1.7%	0.0%	ADM		17
ADP	2.5%	0.0%	ADP		4
AIR	0.7%	0.0%	AIR		11
ART	0.0%	0.0%	ART		
ASR	4.0%	0.0%	ASR	1	7
BOA	0.0%	0.0%	BOA		
BOS	0.7%	0.0%	BOS		1
CAT	0.7%	0.0%	CAT		2
CCD	0.9%	0.0%	CCD	1	14
CFC	0.0%	0.0%	CFC		
CHF	5.1%	0.0%	CHF		3
CON	2.1%	0.0%	CON	1	6
CPC	3.8%	0.0%	CPC	1	9
CRT	0.9%	0.0%	CRT		4
CSC	0.0%	0.0%	CSC		
CSS	1.5%	0.0%	CSS		1
DAT	1.1%	0.0%	DAT		3
DBI	0.7%	0.0%	DBI		2
DEM	2.4%	0.0%	DEM	1	7
DPA	4.2%	0.0%	DPA		2
DPH	2.1%	0.4%	DPH	10	167
DPW	1.7%	0.1%	DPW	1	25
ECN	6.4%	0.0%	ECN		9
ENV	5.2%	0.0%	ENV		5
ETH	0.0%	0.0%	ETH		
FAM	1.4%	0.0%	FAM	1	3
FIR	2.5%	0.1%	FIR	3	46
HOM	6.6%	0.0%	HOM		9
HRC	3.0%	0.0%	HRC		1
HRD	3.6%	0.0%	HRD	1	10
HSA	2.4%	0.1%	HSA	4	57
HSS	6.6%	0.0%	HSS		4
JUV	2.0%	0.0%	JUV	1	4
LIB	3.9%	0.1%	LIB	1	35
LLB	0.0%	0.0%	LLB		
MYR	2.9%	0.0%	MYR		4
PDR	5.1%	0.0%	PDR		10
POL	0.2%	0.0%	POL		7
PRT	0.8%	0.0%	PRT		2
PUC	1.6%	0.1%	PUC	1	35
REC	1.7%	0.1%	REC	2	29
REG	1.2%	0.0%	REG		3
RET	2.8%	0.0%	RET		3
RNT	4.9%	0.0%	RNT		2
SCI	0.0%	0.0%	SCI		
SHF	1.2%	0.0%	SHF		13

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YTD Period: 4/24/2020-3/18/2021

Current Period: 3/5/2021 - 3/18/2021

TIS	2.3%	0.0%	TIS		6
TTX	4.6%	0.0%	TTX		9
USD	0.5%	0.1%	USD	6	44
WAR	0.0%	0.0%	WAR		
WOM	0.0%	0.0%	WOM		
Unk			Unk	8	121

MTA			MTA		19
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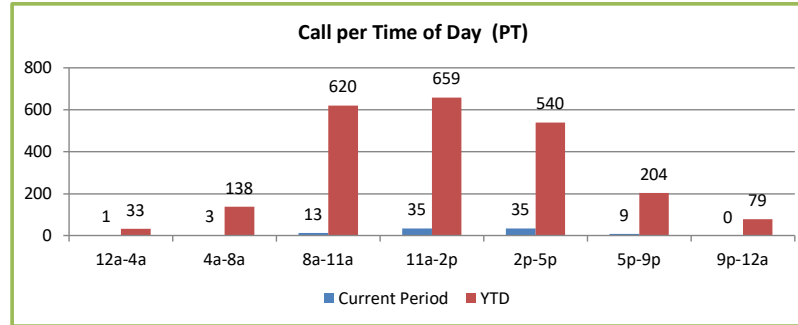
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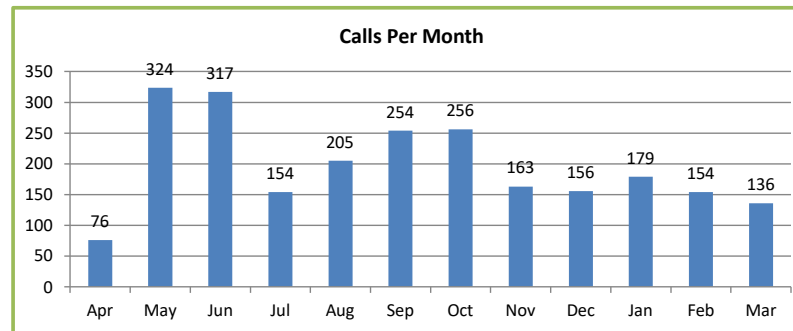
Call Data

Call Volume (Current period)	
5-Mar	4
6-Mar	5
7-Mar	0
8-Mar	16
9-Mar	16
10-Mar	10
11-Mar	6
12-Mar	4
13-Mar	2
14-Mar	1
15-Mar	11
16-Mar	8
17-Mar	7
18-Mar	6

Call Volume	Current Period	YTD
Total calls	96	2374



Time of Day of Calls - PT	Current Period	YTD
12a-4a	1	33
4a-8a	3	138
8a-11a	13	620
11a-2p	35	659
2p-5p	35	540
5p-9p	9	204
9p-12a	0	79



Call Statistics	Current	YTD	BoB
Average Speed of Answer	22	34	22
Abandonment Rate	3.1%	1.8%	1.5%

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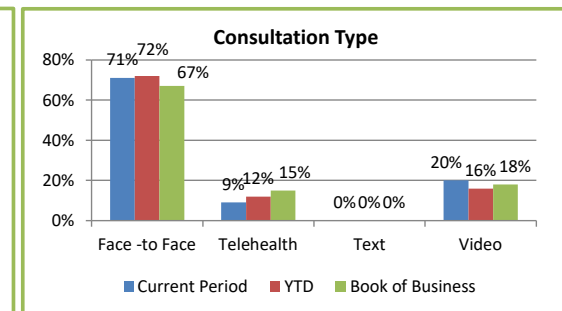
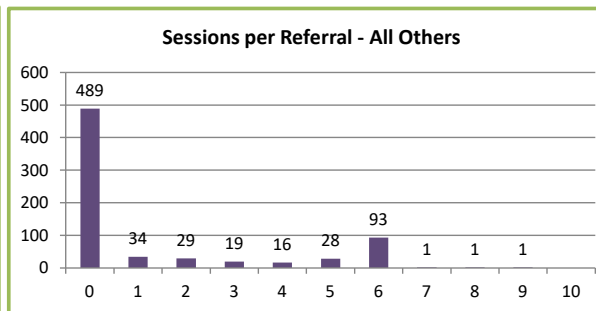
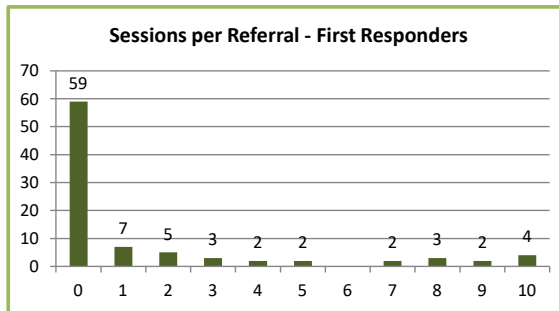
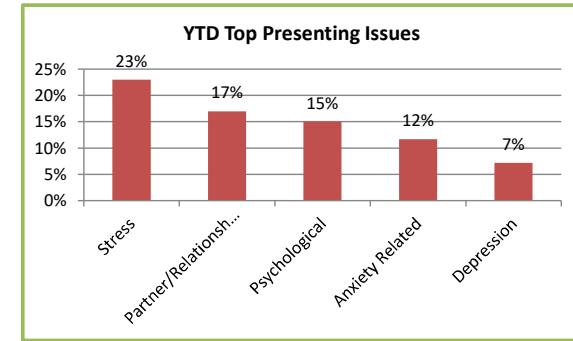
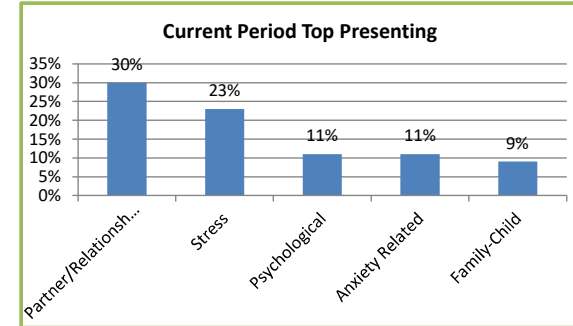
Current Period: 3/5/2021 - 3/18/2021

Presenting Issues/Consultation Type

Presenting Issues - Top 5				
Current Period		YTD		Book of Business
Partner/Relationship	30%	Stress	23%	Psychological (32%)
Stress	23%	Partner/Relationship	17%	Partner/Relationships (27%)
Psychological	11%	Psychological	15%	Stress (16%)
Anxiety Related	11%	Anxiety Related	12%	Anxiety (10%)
Family-Child	9%	Depression	7%	Depression (10%)

Consultation Type**			
Type	Current Period	YTD	Book of Business
Face -to Face	71%	72%	67%
Telehealth	9%	12%	15%
Text	0%	0%	0%
Video	20%	16%	18%

# Counseling Sessions per Referral - Only YTD		
Sessions Used	First Responders (10)	All Others (6)
0	59	489
1	7	34
2	5	29
3	3	19
4	2	16
5	2	28
6		93
7	2	1
8	3	1
9	2	1
10	4	



SFHSS Utilization Report

Report Date: 2/22/2021

YTD Period: 4/24/2020-3/18/2021

Current Period: 3/5/2021 - 3/18/2021

Satisfaction/Outcome Data

Satisfaction Results - Only YTD

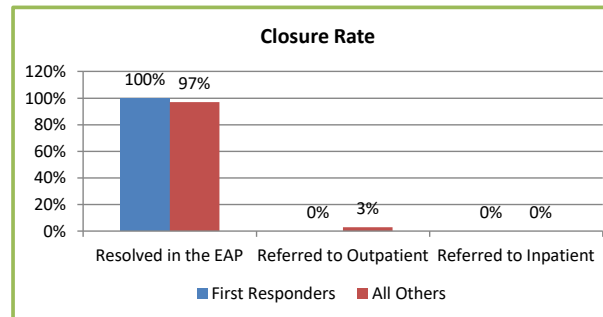
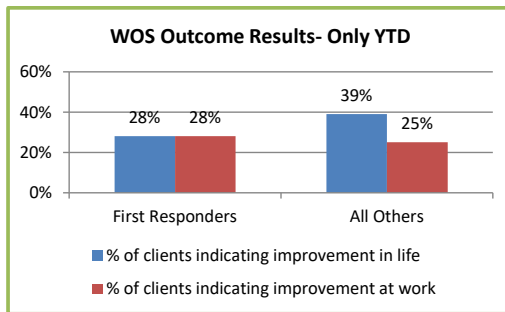
Based on 5 point scale	First Responders	All Others	BoB
Rating	4.5	4.5	4.4
Number of Responses	40	86	n/a

WOS Outcome Results- Only YTD

	First Responders	All Others	BoB
% of clients indicating improvement in life	28%	39%	28%
% of clients indicating improvement at work	28%	25%	26%

Case Closure Rate (%) - Only YTD

	First Responders	All Others	BoB
Resolved in the EAP	100%	97%	87%
Referred to Outpatient	0%	3%	12%
Referred to Inpatient	0%	0%	1%



SFHSS Utilization Report

Report Date: 2/22/2021

YTD Period: 4/24/2020-3/18/2021

Current Period: 3/5/2021 - 3/18/2021

Complaints (Reported at the end of each Month)

Month	Date	Resolved Date	Resolution Time	Complainant	Issue	Resolution	
April	No complaints						
May	5/7/2020	5/8/2020	1	Employee	Not returning calls	New referral	
	5/15/2020	5/15/2020	0	Employee	Not returning calls	New referral	
	5/18/2020	5/19/2020	1	Employee	Not returning calls	New referral	
	5/21/2020	5/27/2020	4	Employee	Not returning calls	New referral	
	5/22/2020	5/26/2020	5/26/2020	3	Employee	Availability	New referral
		5/26/2020	5/26/2020	3	Employee	Not returning calls	New referral
		5/26/2020	5/26/2020	3	Employee	Not returning calls	New referral
5/28/2020	6/4/2020	5	Employee	Availability	New referral		
Jun	6/7/2020	6/7/2020	0	Employee	Availability	New referral	
	6/17/2020	6/18/2020	1	Employee	Not returning calls	New referral	
	6/22/2020	6/24/2020	2	Customer	Referral not a match	New referral	
	6/24/2020	6/24/2020	0	Employee	Not returning calls	New referral	
	6/25/2020	6/25/2020	0	Employee	Not returning calls	New referral	
	6/29/2020	6/30/2020	0	Employee	Availability	New referral	
Jul	7/2/2020	7/5/2020	1	Employee	Availability	New referral	
	7/24/2020	7/27/2020	1	Customer	Staff responsiveness	Education	
	7/27/2020	8/3/2020	4	Customer	Staff responsiveness	Education	
	7/27/2020	7/31/2020	3	Customer	Inaccurate information	Education	
	7/30/2020	7/31/2020	1	Employee	Availability	New referral	
	7/31/2020	8/7/2020	5	Customer	Referral not a match	New referral	
Aug	8/3/2020	8/4/2020	1	Employee	Availability	New referral	
	8/5/2020	8/5/2020	0	Employee	Not returning calls	New referral	
	8/10/2020	8/18/2020	6	Customer	Not returning calls	New referral	
Sept	9/8/2020	9/8/2020	0	Employee	Not returning calls	New referral	
	9/9/2020	9/10/2020	1	Employee	Not returning calls	New referral	
	9/29/2020	10/8/2020	7	Employee	Not returning calls	New referral	
Oct	10/09/2020	10/09/2020	0	Employee	Not returning calls	New referral	
	10/16/2020	10/16/2020	0	Employee	Not returning calls	New referral	
	10/20/2020	10/21/2020	1	Employee	Availability	New referral	
	10/30/2020	11/03/2020	2	Employee	Availability	New referral	
Nov	11/6/2020	11/6/2020	0	Employee	Availability	New referral	
	11/12/2020	11/13/2020	1	Customer	Intake paperwork	Education	
	11/20/2020	11/20/2020	0	Employee	Availability	New referral	
	11/30/2020	11/30/2020	0	Employee	Not returning calls	New referral	
Dec	12/16/2020	12/17/2020	1	Employee	Not returning calls	New referral	
	12/21/2020	12/21/2020	0	Employee	Not returning calls	New referral	
	12/29/2020	12/30/2020	1	Customer	Inaccurate information	Education	

SFHSS Utilization Report

Report Date: 2/22/2021

YTD Period: 4/24/2020-3/18/2021

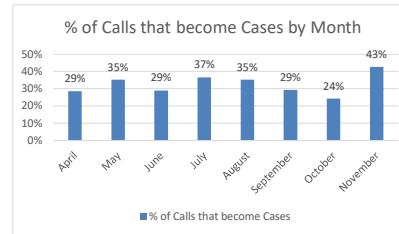
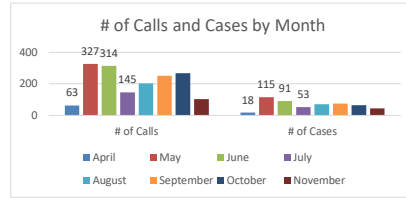
Current Period: 3/5/2021 - 3/18/2021

Jan	01/14/2021	01/14/2021	0	Customer	Inappropriate Behavior	Education
	01/18/2021	01/18/2021	0	Customer	Referral Did Not Match Client Needs	Education
	01/25/2021	01/28/2021	1	Customer	Inappropriate care management	Provider Term
Feb	02/04/2021	02/05/2021	1	Employee	Availability	New referral
	02/09/2021	02/09/2021	0	Employee	Not returning calls	New referral
	02/18/2021	02/18/2021	0	Employee	Not returning calls	New referral
	02/23/2021	02/24/2021	1	Employee	Not returning calls	New referral
Mar						

* Program started 4/24/20, Current month is as of report date

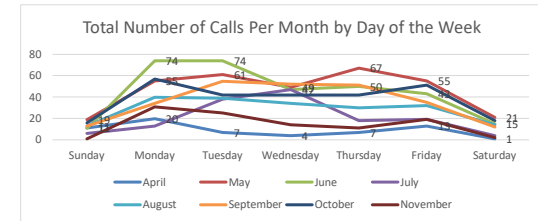
**This refers to the way the referral is set up, the Guidance Consultant (GC) creates the case in the way the client is going to be seen as far as we know when we send the referral. CompPsych does not always have visibility how the provider actually delivers the service, since it can vary by provider and when the service is rendered

Month 2020	# of Calls	# of Cases	% of Calls that become Cases
April	63	18	29%
May	327	115	35%
June	314	91	29%
July	145	53	37%
August	202	71	35%
September	252	74	29%
October	268	65	24%
November	103	44	43%
December	162	51	31%
TOTAL	1836	582	32%

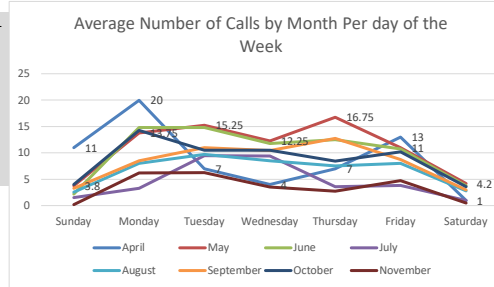


Day of the Week - Total calls	April	May	June	July	August	September	October	November	December	TOTAL
Sunday	11	19	11	6	13	13	16	1	12	102
Monday	20	55	74	13	40	34	57	31	27	351
Tuesday	7	61	74	38	39	55	42	25	33	374
Wednesday	4	49	47	47	34	52	42	14	37	326
Thursday	7	67	50	18	30	51	42	11	27	303
Friday	13	55	43	19	32	35	51	19	18	285
Saturday	1	21	15	4	14	12	18	2	8	95
TOTAL	63	327	314	145	202	252	268	103	162	1773

Avg.	13	6%	76%
	42	20%	
	45	21%	
	39	18%	
	38	17%	
	35	16%	
	12	5%	



Day of the Week - Average Calls	April	May	June	July	August	September	October	November	December	TOTAL
Sunday	11	3.8	2.2	1.5	2.6	3.25	4	0.2	3	4
Monday	20	13.75	14.8	3.25	8	8.5	14.25	6.2	6.75	11
Tuesday	7	15.25	14.8	9.5	9.75	11	10.5	6.25	6.6	10
Wednesday	4	12.25	11.75	9.4	8.5	10.4	10.5	3.5	7.4	9
Thursday	7	16.75	12.5	3.6	7.5	12.75	8.4	2.75	5.4	9
Friday	13	11	10.75	3.8	8	8.75	10.2	4.75	4.5	8
Saturday	1	4.2	3.75	1	2.8	3	3.6	0.5	2	2
AVG Daily	31	11	10	5	7	8.4	9	3	7	7



Additional Data: ??
 % of call increase by com push
 % of call increase by criticle incident



ComPsych Call Volume Report

	Tue	Wedn	Thu	Fri	Sat	Sun	Mon	Tue	Wedn	Thu	Fri	Sat	Sun	Mon	Tue	Wedn	Thu	Fri	Sat	Sun	Mon	Tue	Wedn	Thu	Fri	Sat	Sun	Mon	Tue	Wedn	Thu
Date	1-Dec	2-Dec	3-Dec	4-Dec	5-Dec	6-Dec	7-Dec	8-Dec	9-Dec	10-Dec	11-Dec	12-Dec	13-Dec	14-Dec	15-Dec	16-Dec	17-Dec	18-Dec	19-Dec	20-Dec	21-Dec	22-Dec	23-Dec	24-Dec	25-Dec	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec
Number of calls	11	8	7	8	1	2	6	5	7	9	6	2	0	6	11	7	8	4	3	7	7	3	3	2	0	2	3	8	3	12	1

Communication Push
Communication Format

Total Number of Calls for Dec. 2020 162
Total Number of Cases for Dec. 2020 51
 % of calls that become cases 31%

Day of the Week	Total Calls	# of Days	nAvg. calls
Sunday	12	4	3
Monday	27	4	6.75
Tuesday	33	5	6.6
Wednesday	37	5	7.4
Thursday	27	5	5.4
Friday	18	4	4.5
Saturday	8	4	2
TOTAL # of Calls	162	31	5.225806

Report Period: June 2018 - June 2021		
Presenting Issue	Number of Instances	Percentage
Knudson, Kathy		
Anger Management	2	0.70%
Anxiety	2	0.70%
Bipolar Disorder	1	0.30%
Career	2	0.70%
Chronic Health Issues	2	0.70%
Co-Dependency Problem	1	0.30%
Co-Worker Relations	2	0.70%
Conflict	3	1.00%
Depression	6	2.00%
Discipline	1	0.30%
Drug Abuse	3	1.00%
Extended/Blended Family	1	0.30%
Family/Marital/Relationship Problem	67	22.00%
Legal Problem	2	0.70%
Manager Relations	1	0.30%
Marijuana	1	0.30%
Other Problem	8	2.60%
Parenting	2	0.70%
Physical Health/Medical Problem	8	2.60%
Psychological Problem	50	16.40%
Roles and Duties	1	0.30%
Stress	11	3.60%
Supervisor Relations	2	0.70%
Trauma Reaction	1	0.30%
Work Dissatisfaction	1	0.30%
Work Quality	1	0.30%
Work Related Anxiety	1	0.30%
Work Related Stress	1	0.30%
Work-Related Issue	120	39.50%

Lintner, Jeff

Alcohol Abuse	6	1.60%
Anxiety	11	2.90%

Assault	1	0.30%
Career	1	0.30%
Chronic Health Issues	2	0.50%
Co-Dependency Problem	1	0.30%
Co-Worker Relations	5	1.30%
Communication	9	2.40%
Conflict	1	0.30%
Critical Incident	2	0.50%
Depression	2	0.50%
Drug Abuse	3	0.80%
Extended/Blended Family	1	0.30%
Family/Marital/Relationship Problem	67	17.90%
Financial Concerns	1	0.30%
Financial Problem	1	0.30%
Grief/Loss	7	1.90%
Legal	1	0.30%
Legal Problem	3	0.80%
Life Transition	3	0.80%
Other Problem	3	0.80%
Physical Health/Medical Problem	4	1.10%
Physical Threat	1	0.30%
Psychological Problem	99	26.40%
Roles and Duties	10	2.70%
Safety / Accidents	4	1.10%
Subordinate Relations	4	1.10%
Supervisor Relations	9	2.40%
Verbal Threat	1	0.30%
Work Dissatisfaction	2	0.50%
Work Performance Issues	1	0.30%
Work Quality	1	0.30%
Work Related Anxiety	1	0.30%
Work Related Stress	9	2.40%
Work-Related Issue	97	25.90%
Workplace Violence (See Notes)	1	0.30%

Longtin, Jeannette

Alcohol	1	0.40%
Alcohol Abuse	6	2.50%
Anger Management	3	1.20%
Anxiety	2	0.80%
COVID-19 Work Related Issues	1	0.40%
Career	1	0.40%
Co-Dependency Problem	1	0.40%
Co-Worker Relations	1	0.40%
Conflict	2	0.80%
Delusional	1	0.40%
Depression	2	0.80%
Discipline	1	0.40%
Domestic Violence	1	0.40%
Drug Abuse	1	0.40%
Family/Marital/Relationship Problem	55	22.80%
Financial Problem	1	0.40%
Grief/Loss	1	0.40%
Loss of Housing	1	0.40%
Manager Relations	3	1.20%
Other Problem	16	6.60%
Peer Support Consultation	1	0.40%
Physical Health/Medical Problem	1	0.40%
Psychological Problem	46	19.10%
Stress	1	0.40%
Trauma Reaction	2	0.80%
Work Dissatisfaction	1	0.40%
Work Performance Issues	2	0.80%
Work Quality	3	1.20%
Work Related Anxiety	2	0.80%
Work Related Stress	7	2.90%
Work-Related Issue	73	30.30%
Workplace Violence (See Notes)	1	0.40%

Drug and Alcohol related Presenting Issues Count	21
All presenting issues	920
% of Total that are Drug/Alcohol related	2.28%