



# HEALTH SERVICE BOARD

## CITY & COUNTY OF SAN FRANCISCO

**Stephen Follansbee, M.D.**  
President

**Chris Canning**  
Vice President

**Connie Chan**  
Supervisor (District 1)  
Commissioner

**Karen Breslin**  
Commissioner

**Mary Hao**  
Commissioner

**Randy Scott**  
Commissioner

**Claire Zvanski**  
Commissioner

**Abbie Yant, MA, RN**  
Executive Director  
Health Service System

**Holly Lopez**  
Executive Secretary

**TEL (628) 652-4646**  
**FAX (628) 652-4703**  
<http://www.sfhss.org/>

### HEALTH SERVICE BOARD

### REGULAR MEETING MINUTES-DRAFT

Thursday, April 14, 2022, 1:00pm  
City Hall, Room 408  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94103

and

VIRTUAL PRESENTATION BY SFGOV TV and Webex

## Remote Meeting Access

**Watch** at 1:00 pm on April 14, 2022 (via [SFGovTV schedule](#))

**Click the link to join the meeting** - <https://bit.ly/3tLCADz>

**Public Comment Call-In: 415-655-0001 / Access Code: 2489 073 2393**

### Providing Public Comment:

Dial **415-655-0001** and then enter access code **2489 073 2393** then #

1. **Press #** again to enter the meeting as an ATTENDEE
2. You will hear a beep when you join the meeting as a participant.
  - a. Stop and LISTEN
  - b. Wait for Public Comment to be announced.
3. When Public Comment is called, dial \* then **3** to be added to the speaker line.
4. You will then hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.” Callers will hear silence when waiting for their turn to speak.
5. To withdraw your question, press \* then **3**. – you will hear: “You have lowered your hand.”
6. When the system message says “Your line has been unmuted” - **THIS IS YOUR TIME TO SPEAK.**
7. When the President or Commission Secretary states “Welcome Caller,” you are encouraged to state your name clearly. As soon as you speak, you will have **3 minutes** to provide your comments.
8. Once your 3 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting. You will hear “Your line has been muted.”
9. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

### Best Practices when calling in for Public Comment:

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

### Written Public Comment

Persons unable to attend the meeting may submit written public comments regarding an agenda item. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. Written public comments expected to be part of the official record should be submitted to the Board email, [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org), and **received by 5 pm on Wednesday, April 13<sup>th</sup>** before the meeting. Members can also call 628-652-4646 with any questions.

All comments received by the deadline will be forwarded to Board members, summarized and read aloud by the Board Secretary during the specific agenda item, and included in the meeting minutes. In the body of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

The Health Service Board recording is available on [April 14, 2022, HSB Regular meeting webpage](#), and visit the [SFGovTV webpage](#) for a full record of Regular Board meeting archives.

1. **CALL TO ORDER:** 1:08 pm

2. **ROLL CALL:**

President Stephen Follansbee, M.D- Present  
Vice President Chris Canning-Present  
Commissioner Karen Breslin-Present  
Supervisor Connie Chan-Arrived late  
Commissioner Mary Hao- Excused  
Commissioner Randy Scott-Present  
Commissioner Claire Zvanski-Present

3. **RESOLUTION ALLOWING TELECONFERENCED MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953(e): (Action)**

The Health Service Board Resolution Allowing Teleconferencing Meetings is available on the SFHSS webpage <https://bit.ly/38T9Cde>

The Health Service Board considered the passage of a resolution that would give it, and all of its subcommittees, authority to hold public meetings while complying with teleconferencing rules and make findings every 30 days to meet California Government Code Section 54953(e).

Vice President Canning moved to adopt the resolution as read and distributed. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Follansbee, Canning, Breslin, Scott, Zvanski  
Noes: None  
Absent: Hao  
Absent for Vote: Supervisor Chan

**ACTION: The Health Service Board unanimously approved the Resolution Allowing Teleconference Meetings Under California Government Code Section 54953(e).**

4. **GENERAL PUBLIC COMMENT – An opportunity for members of the public to comment on any matter within the Board’s jurisdiction that is not on the agenda, including requesting that the Board place a matter on a future agenda.**

PUBLIC COMMENT:

Todd Senigar, a Member, expressed concern that members were denied access to flexible spending account (FSA) healthcare benefits administered by P&A Group and requested this concern be added to future agenda items.

Mariella Taylor, a Member, City Administrator Office, Local 21, expressed concern for dentists leaving the Delta Dental network and the cost impact on families.

Emily Shore, a Member, Digital Services Department, Local 21, expressed concern about finding a pediatric dentist and encouraged the Board to examine the reimbursement and administrative issues with Delta Dental.

**5. APPROVAL (with possible modifications) OF THE MINUTES OF THE MEETINGS SET FORTH BELOW: (Action)**

Commissioner Zvanski moved to approve March 10, 2022; Health Service Board Regular Meeting Minutes as distributed. Vice President Canning seconded the motion.

PUBLIC COMMENT: None.

VOTE:

Aye: Follansbee, Canning, Breslin, Scott, Zvanski

Noes: None

Absent: Hao

Absent for Vote: Supervisor Chan

**ACTION: The Health Service Board unanimously approved March 10, 2022, Health Service Board Regular Meeting Minutes.**

**6. PRESIDENT'S REPORT: (Discussion)**

President Follansbee did not present a written or verbal report this month.

PUBLIC COMMENT: None

**7. DIRECTOR'S REPORT: (Discussion)**

The Director's Report is available on the SFHSS webpage <https://bit.ly/3yjdCya>

SFHSS Executive Director, Abbie Yant presented the following items:

- Change in Leadership
- Strategic Planning Process
- COVID-19 Updates
- Stop-Loss Insurance Presentation
- Annual Aon Health Value Initiative (HVI) Benchmarking Study for SFHSS
- Black-Out Period Notice
- Rates and Benefits Calendar – no changes at this time
- Racial Equity Action Planning
- Public Safety Mental Health and Substance Use Disorder Treatment
- Division Reports
  - Personnel
  - Operations
    - Enterprise Systems and Analytics (ESA)
    - Communications
  - Finance and Budget
    - Contracts
  - Well-Being

Executive Director Yant began by reading a Proclamation from the Mayor to honor Mitchell Griggs, outgoing SFHSS Chief Operating Officer. Mitchell Griggs said it's an honor to have worked for the City and County of San Francisco and serve members. Mitchell Griggs thanked Executive Director Yant and his team for the work they performed together over the last 10 years. Commissioner Breslin thanked Mitchell Griggs for resolving member issues and upholding his fiduciary duties. Commissioner Scott said it was an honor to work with Mitchell while he was interim Executive Director and thanked him for his dedication and professionalism. Vice President

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Canning said Mitchell Griggs' commitment to the membership is unparalleled and wished him well in retirement. Commission Zvanski recognized Mitchell Griggs' dedication to his role, the department, and the members. President Follansbee said Mitchell Griggs' set a foundation and standard that the department will work to maintain and congratulated him on his legacy.

Commissioner Scott asked for further information on the Stop-Loss Insurance presentation. Executive Director Yant noted there were two reports, Stop Loss Recommendation and the Health Value Initiative (HVI) Benchmarking Study have been put before the Board as an agenda item in past years but are not mandatory reports. Executive Director Yant reviewed the Governance Policies and consulted with Governance Committee Chair Scott, and they agreed that the reports be presented within the Director's Report going forward. Commissioner Scott requested the Secretary make a note to review the Stop Loss Recommendation policy language in the next Governance Policies review process.

Commissioner Zvanski asked if EAP referrals increased during the transition back into the office. Executive Director Yant said monthly EAP reports indicate increased referrals. Executive Director Yant said mental health services have been and will continue to be a priority in the strategic planning process.

**PUBLIC COMMENT:**

Fred Sanchez, Protect Our Benefits, congratulated Mitchell Griggs on his retirement and thanked him for being a champion of retirees. He also thanked and applauded Executive Director Yant for discussing options to work with the Center for Excellence.

**8. SFHSS FINANCIAL REPORT AS OF FEBRUARY 28, 2022: (Discussion)**

The SFHSS Financial Reporting as of February 28, 2022, Memo and Presentation are available on the SFHSS webpages <https://bit.ly/3sfcTub> and <https://bit.ly/3seooli>

Iftikhar Hussain, SFHSS Chief Financial Officer presented the following items:

- SFHSS Financial Report Highlights
  - Employee Benefit Trust Fund
  - Health Sustainability Fund
  - General Fund Administrative Budget

President Follansbee noted the Blue Shield of California Trio Plan and Blue Shield of California Access Plus Plan month after month expenses exceed the revenues and asked if there will be a review of the cost per member per month or per enrollee per month. Iftikhar Hussain said the Blue Shield of California Claims and Utilization will be discussed in a specific agenda item. Iftikhar Hussain stated Blue Shield of California Trio claims are higher than expected and are offset by lower claims on the Blue Shield of California Access Plus Plan. Iftikhar Hussain noted the Trio plan costs are lower than Access Plus costs, and overall the overage is still below the absolute dollar on claims.

**PUBLIC COMMENT: None**

## 9. APPROVE THE SFHSS 2021 ANNUAL REPORT AND INTRODUCTION TO STRATEGIC PLAN

### CURRENT STATE ASSESSMENT TOOLKIT: (Action)

The SFHSS 2021 Annual Report is available on the SFHSS webpage <https://bit.ly/3MOxAVm>

STRATEGIC GOAL: All Strategic Goals

Abbie Yant, Executive Director of Health Service System presented the following items:

- 2021 Vaccine Administration & Mental Health
- Strategic Goal Accomplishments
- Key Takeaways for 2021
- Introduction to Strategic Plan Current State Assessment Toolkit
  - Express Dashboard Key Observations
  - SFHSS 2021 DxCG Risk Scores Executive Summary
  - Enrollee Demographic Report for Plan Year 2022 Summary

The annual report informs the Board of the SFHSS membership's medical plan use, the cost of the medical plans, and the agency's accomplishments. Executive Director Yant explained the Toolkit offers information on the current state of membership which is the initial step in the Strategic Planning process and more insights into the current state will be presented at April 28, 2022, Strategic Planning Special Board Meeting. Executive Director said the Strategic Planning process will also look at future state goals and then identify the gaps and opportunities between the current and future state and those findings will become the strategic goals, objectives, and measures. Executive Director Yant noted primary care, mental health, population health, equity, and the impact of the pharma industry will all be considered in the strategic planning process. Executive Director Yant also said HSS staff, supervisors, and leadership will engage in the process through working groups, activities, and development processes. HSS supervisors and leadership have already reviewed and offered feedback on the current mission, vision, and values.

President Follansbee thanked Executive Director Yant for the critical document. President Follansbee noted the importance of racial equity measures to be woven into the next strategic goals and requested the next Strategic Plan clearly outline how the goals and objectives further the mission and goals of the Health Service System. Executive Director Yant agreed that equity is foundational to our work. Executive Director Yant said alignment and integration are also at the core of the work and will be embedded in the new plan.

Commissioner Scott commended the staff for their continued work to support, lead, and innovate throughout the year. Vice President Canning commended Executive Director Yant for leading the team and looked forward to the data informing the Strategic Planning process. Commission Zvanski thanked the staff for their remarkable work and input.

Vice President Canning moved to approve the San Francisco Health Service System 2021 Annual Report as presented. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Follansbee, Canning, Supervisor Chan, Breslin, Scott, Zvanski

Noes: None

Absent: Hao

**ACTION: The Health Service Board unanimously approved the San Francisco Health Service System 2021 Annual Report.**

## RATES AND BENEFITS

### **10. PRESENTATION ON THE 2022 RATES AND BENEFITS CALENDAR FOR THE PLAN YEAR 2023 (Discussion)**

The 2022 Rates and Benefits Calendar Schedule for Plan Year 2023 is available on the SFHSS webpage <https://bit.ly/3P0ccys>

Abbie Yant, SFHSS Executive Director presented the 2022 Rates and Benefits Calendar for Plan Year 2023 in the Director's Report so no further discussion was presented.

STRATEGIC GOAL: Affordable and Sustainable

PUBLIC COMMENT: None

### **11. REVIEW KAISER PERMANENTE ACTIVE EMPLOYEE AND EARLY RETIREE HMO PLAN 2021 CLAIMS AND UTILIZATION EXPERIENCE: (Discussion)**

The Permanente Active Employee and Early Retiree HMO Plan 2021 Claims and Utilization Experience presentation is available on the SFHSS webpage <https://bit.ly/3FjCB5Q>

STRATEGIC GOAL: Affordable and Sustainable

Mike Clarke, Aon presented the following items:

- Kaiser Non-Medicare HMO Plan 2021 Experience Introduction
- Kaiser HMO Pan 2021 Experience-Insights
- Medical and Prescription Drug Claims
- Active Employees: Top Diagnostic Categories for SFHSS Member Spend
- Early Retirees: Top Diagnostic Categories for SFHSS Member Spend
- COVID-19 Expense-Active Employees (\$6.8M) and Early Retirees (\$3.4M)
- Inpatient Admission Categories (per 1,000 Plan Members)
- Outpatient Visit Categories (per 1,000 Plan Members) -Care Returned Active Employees
- Outpatient Visit Categories (per 1,000 Plan Members) -Care Returned Early Retirees
- Outpatient Care Drill-down -Telehealth Visits (per 1,000 members)
- Health Status/Immunization/Preventative Care Rates by Population Active Employees & Early Retirees
- Health Status/Immunization/Preventative Care Rates by Population Medicare Retirees

President Follansbee was glad to see members getting cervical cancer screening, colon-rectal cancer screening, influenza immunizations, and continuing to utilize primary care health needs. Commissioner Scott hoped the utilization rates would also be reflected in the ultimate premium quotes presented in the renewal.

PUBLIC COMMENT: None

### **12. REVIEW SELF-FUNDED NON-MEDICARE PPO PLAN 2021 CLAIMS AND UTILIZATION EXPERIENCE AND APPROVE THE USE OF ONE-THIRD OF THE STABILIZATION RESERVE DEFICIT AS OF DECEMBER 31, 2021: (Action)**

The Self-Funded Non-Medicare PPO Plan 2021 Claims and Utilization Experience and Approve the Use of One-Third of the Stabilization Reserve Deficit as of December 31, 2021, is available on the SFHSS webpage <https://bit.ly/3yj69iK>

STRATEGIC GOAL: Affordable and Sustainable

Mike Clarke, Aon presented the following items:

- Non-Medicare PPO Plan Rate Stabilization Reserve Recommendation
- Preface- Non-Medicare PPO Plan 2021 Experience
- 2021 Plan Experience Observations
- Overall Cost Observations – Reasonable 2021 Trend Relative to Pre-COVID-19
- More Cost Pressure from High-Cost Claimants (\$50K+) in 2021 vs. 2020
- Prescription Drug Cost Trend was Lower for 2021 (6%) Than for 2020 (9%)
- Looking Ahead to 2023 Non-Medicare PPO Plan Rating
- Non-Medicare PPO Plan December 31, 2021 Rate Stabilization Reserves Recommendation
- Background-Three Reserves for SFHSS Self-Funded/Flex-Funded Plans
- Recent Non-Medicare PPO Plan Rate Stabilization Actions
- Non-Medicare PPO Plan Rate Stabilization Reserve Summary
- Non-Medicare PPO Plan 2021 Plan Year Reconciliation
- Recommendation

Commissioner Scott moved to approve the use of one-third of the Stabilization Reserve Deficit as of December 31, 2021, to be applied towards the buy-up of rates across all rating tiers for the Non-Medicare PPO Plan (including Choice Not Available) for the plan year 2023, and apply proportionately between active employees and early retirees. Commissioner Breslin seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Follansbee, Canning, Supervisor Chan, Breslin, Scott, Zvanski

Noes: None

Absent: Hao

**ACTION: The Health Service Board unanimously approved the use of one-third of the Stabilization Reserve Deficit as of December 31, 2021, to be applied towards the buy-up of rates across all rating tiers for the Non-Medicare PPO Plan (including Choice Not Available) for the plan year 2023, and apply proportionately between active employees and early retirees.**

**BREAK: 2:48pm- 2:58pm**

**ROLL CALL:**

President Stephen Follansbee, M.D- Present

Vice President Chris Canning-Present

Commissioner Karen Breslin-Present

Supervisor Connie Chan-Present

Commissioner Mary Hao- Excused

Commissioner Randy Scott-Present

Commissioner Claire Zvanski-Present

**13. REVIEW AND APPROVE VSP FULLY INSURED 2023 RATES AND CONTRIBUTIONS:**

**(Action)**

The VSP Fully Insured 2023 Rates and Contributions presentation is available on the SFHSS webpage <https://bit.ly/3kNmUuu>

STRATEGIC GOAL: Affordable and Sustainable



Mike Clarke, Aon Presented the following items:

- Health Plan Funding- Method Comparison by SFHSS Plan
- Health Plan Rate Setting Process for Next Plan Year
- Introduction-VSP Vision Fully Insured Rate Renewal
- Today's Recommendation-VSP Vision Fully Insured Rate Renewal
- Current 5-Year Agreement Background
- Recent Loss Ratio Experience
- Enrollment Shifts Into Premier Plan Since 2018
- Benefit Enhancement Recommendations for 2023
  - Ultraviolet (UV) and Blue Light Lens Enhancement Coverage
  - Computer Vision Care (CVC) Benefit Enhancement Recommendation
- 2023 VSP Vision Fully Insured Rate Renewal
- Recommendation for HSB Action

President Follansbee asked what computer vision care entailed. Mike Clarke explained computer vision care is an added benefit that is available to about 19,000 active employees and provides an increased level of services beyond just the typical basic and premier plans. Now almost all members who have the computer vision care benefit available also do elect either basic or premier. President Follansbee also wondered why members who go to Costco pay less for glasses and eye care.

Commissioner Scott asked if Kaiser members participate in a Kaiser vision plan as well as the SFHSS VSP Plans and is HSS paying for members to have access to both the Kaiser and VSP options. Mike Clarke said VSP is included as a benefit for all members, including Kaiser members. Debbie McConathy, Kaiser Permanente, Kaiser does have an optical or vision benefit similar to VSP where someone can get hardware like purchasing glasses and get their prescription filled, however, that is not purchased by SFHSS currently. It would be a separate cost. Mitchell Griggs, SFHSS COO, said under the Kaiser medical benefit a member is allowed to see an optometrist but the hardware is covered under the VSP network.

Commissioner Breslin asked for more information on the blue light enhancement as part of the basic plan. Mike Clarke said blue light enhancement is not part of the current plan but would be included in the plan year 2023 so there is a small rate increase that's being proposed as part of this recommendation that would then incorporate that coverage. Commissioner Zvanski asked if the blue light enhancement is only for computer glasses or available to everyone. Nancy Jackson, VSP, VSP blue light care program, rolled out last July is for those members who don't need prescription eyewear at the time of their exam, so if they go in for an annual exam and they don't need glasses or contact lenses they're able to use their frame allowance for nonprescription either sunglasses or blue light filtering glasses. This is a completely separate benefit outside of that computer vision care program. The computer vision care program does allow for prescription lenses and then the potential addition of the anti-reflective or anti-glare coating as well. The benefit was put together to incentivize more people to at least go in and get that annual eye exam.

Commissioner Scott moved to approve the VSP Fully Insured 2023 Rates and Contributions. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Follansbee, Canning, Supervisor Chan, Breslin, Scott, Zvanski

Noes: None

Absent: Hao

**ACTION: The Health Service Board unanimously approved the VSP Fully Insured 2023 Rates and Contributions.**

ACTION:

**14. REVIEW AND APPROVE RETIREE 2023 DENTAL RATES AND CONTRIBUTIONS FOR FULLY INSURED PLANS (DELTA DENTAL PPO PLAN, DELTACARE USA HMO PLAN, UNITEDHEALTHCARE (UHC) HMO PLAN): (Action)**

The Retiree 2023 Dental Rates and Contributions for Fully Insured Plans (Delta Dental PPO Plan, DeltaCare USA HMO Plan, UnitedHealthcare (UHC) HMO Plan)

STRATEGIC GOAL: Affordable and Sustainable

Mike Clarke, Aon presented the following items:

- Retiree Dental Plans 2023 Renewal Recommendation Summary
- Rate Setting Methodology Preface-Health Plan Funding Method Comparison by SFHSS Plan
- Health Plan Rate Setting Process for Next Plan Year
- Current (2022) Retiree Dental Plans Monthly Rates
- Background – 2022 Rating Actions Given Pandemic-Influence Claim Suppression
- Delta Dental 2023 Retiree PPO Plan Renewal and Delta Dental Retiree PPO Plan
- DeltaCare USA 2023 Rate Renewal
- UnitedHealthcare (UHC) Dental HMO
- Recommendation for HSB Action

The discussion following the presentation was primarily about the design changes to the Delta Dental Retiree PPO.

President Follansbee recalled the earlier public comments and their request to provide current contact information for available dentists within the network and ensure access to an adequate number of dentists in-network. President Follansbee questioned the emphasis on PPO and/or Premier Dentists. President Follansbee asked how accurate the provider list is and how often is it checked and updated. Michele Bodie, Delta Dental, said Delta Dental has a network development team that researches the network and analyzes the data regularly and Delta Dental is happy to look into the public comment caller situation.

Commissioner Scott asked what is Delta Dental's market share in Northern California or California. Michele Bodie said Delta Dental's market share is 60%.

Commissioner Breslin expressed concern about a rate increase and the impact on families and recalled a rate increase in 2020. Mike Clarke said the family deductible maximum was \$150 in 2019 and in 2020, the per individual deductible increased but the overall family maximum remained at \$150. Commissioner Breslin asked why would there need to be an increase in the premium. Mike Clarke said there is a small increase in the premium to take down the premier and non-contracted dentist coinsurance. Commissioner Breslin recalled all dentists have to be the PPO and Premier network so why do members have to pay more for Premier dentists. Michele Bodie confirmed new contracts are required to be in both the PPO and Premier network and SFHSS decides the coinsurance levels for members. Mike Clarke said any new contracts will have a dentist in the

PPO and Premier plans however, there are still many dentists who are premier only, and premier only dentists among the retiree members is higher than PPO dentists. Utilization will still transpire with PPO-only dentists. Mike Clarke said there is a higher level of discount available to those dentists who have been accepting PPO all along with that premier and so that's why historically there has been a plan design difference to try and encourage greater utilization of PPO dentists. Mike Clarke stated that today's recommendation recognizes that your premier dentist utilization remains high and we'd like to see more of your members who are buying this plan utilize the benefit and we want to remove any financial barrier at the time of service for anybody utilizing a premier dentist from obtaining a cleaning, exam, and X-ray. Commissioner Breslin said the only way to get members to change is through education, not price change. Commissioner Breslin expressed opposition to one of the two Delta Dental Retiree PPO Plan enhancements.

Commissioner Scott moved to approve both Delta Dental plan enhancements as presented and the rate plans that have been presented. Supervisor Chan seconded the motion.

**PUBLIC COMMENT:**

Fred Sanchez, from Protect Our Benefits, expressed support for increased education on benefit options and the distinction between PPO and Premier dentists; shared concern that out-of-pocket costs are too high.

**VOTE:**

Aye: Follansbee, Canning, Supervisor Chan, Scott, Zvanski

Noes: Breslin

Absent: Hao

**ACTION: The Health Service Board approved the Retiree 2023 Dental Rates and Contributions for Fully Insured Plans.**

**15. REPORTS AND UPDATES FROM CONTRACTED HEALTH PLAN REPRESENTATIVES:**  
**(Discussion)**

UnitedHealthcare: Shannon Hass shared her promotion to Regional Associate Vice President of the West Coast and Monica Inocencio will step into the Senior Strategic Account Executive Role. Shannon shared her gratitude for working with the Health Service System for the last 7 years and appreciated all the support. Monica Inocencio worked in the industry for the past 25 years and has worked with UnitedHealthcare and Health Net. Monica has shadowed Shannon Hass for the last 9 months and looks forward to making improvements going forward. Heather Chianello (non-Medicare plans) shared that Hector Rodriguez has joined the team as a Field Account Manager. Hector Rodriguez said he has been in the industry for 22 years and looks forward to supporting the City and County of San Francisco.

Kaiser Permanente: Debbie McConathy announced a new Kaiser facility, Care Essentials, located at the Salesforce Transit Center at 425 Mission Street will open on May 17<sup>th</sup>. Services include minor illness and injuries, labs and screenings, prescriptions, flu shots, injections, and vaccines, pregnancy tests, birth control, and more and she noted that emergency and urgent care services are not available at this location. More information can be found at [kp.org/careessentials/sf](https://kp.org/careessentials/sf)

PUBLIC COMMENT: None

## GOVERNANCE COMMITTEE MATTERS

The Committee Chair will give a brief update on matters discussed and/or recommendations made in this committee. The items presented in the governance meetings ensure that the Commission is following the Governance guidelines and processes that are required by the Health Service Broad Governance Policies.

### **16. VOTE ON WHETHER TO HOLD CLOSED SESSION TO REVIEW AND APPROVE 2021 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)**

Vice President Canning moved to hold a closed session to review and approve the 2021 annual employee performance evaluation draft report. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT ON ALL MATTERS PERTAINING TO THE CLOSED SESSION: None

VOTE:

Aye: Follansbee, Canning, Breslin, Supervisor Chan, Scott, Zvanski

Noes: None

Absent: Hao

**ACTION: The Health Service Board unanimously approved to hold a closed session to review and approve the 2021 annual employee performance evaluation draft report.**

## GOVERNMENT CODE SECTION 54957 (B)(1) AND SAN FRANCISCO ADMINISTRATIVE CODE 67.10(B): PUBLIC EMPLOYEE PERFORMANCE EVALUATION

### **17. REVIEW AND APPROVE 2021 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)**

Presented by Holly Lopez, Board Secretary

RESOURCES: Employee Position and Name: Executive Director, Abbie Yant

DOCUMENTS ATTACHED: 2021 Annual Employee Performance Evaluation Draft Report

STAFF RECOMMENDATION: Approve Report Draft

## RECONVENE IN OPEN SESSION

### **18. POSSIBLE REPORT ON ACTION TAKEN IN CLOSED SESSION (Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b)) (Action):**

Commissioner Zvanski moved to record that action was taken and commendation was added to the 2021 Annual Employee Performance Evaluation report. Vice President Canning seconded the motion.

PUBLIC COMMENT ON ALL MATTERS PERTAINING TO THE CLOSED SESSION: None

VOTE:

Aye: Follansbee, Canning, Breslin, Supervisor Chan, Scott, Zvanski

Noes: None

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Absent: Hao

**ACTION:** The Health Service Board unanimously approved to record that action was taken and commendation was added to the 2021 Annual Employee Performance Evaluation report.

**19. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSION HELD IN CLOSED SESSION: (San Francisco Administrative Code Section 67.12(a)) (Action):**

President Follansbee moved to not disclose any of the discussion under closed session. Vice President Canning seconded the motion.

PUBLIC COMMENT ON ALL MATTERS PERTAINING TO THE CLOSED SESSION: None

VOTE:

Aye: Follansbee, Canning, Breslin, Supervisor Chan, Scott, Zvanski

Noes: None

Absent: Hao

**ACTION:** The Health Service Board unanimously approved to not disclose any of the discussions under closed session. Vice President Canning seconded the motion.

**REGULAR BOARD MEETING MATTERS**

**20. ADJOURNMENT:** 4:32 pm

**Health Service Board and Health Service System Website:** <http://www.sfhss.org>

**Summary of Health Service Board Rules Regarding Public Comment**

1. A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
2. A member may comment on any matter within the Board's jurisdiction as designated on the agenda.
3. Members may submit their comments by email to [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org) by 5 pm the day before the meeting start time. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. All comments received by the deadline will be forwarded to Board members, summarized and read aloud by the Board Secretary during the specific agenda item, and included in the meeting minutes. In the subject line of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

**Knowing Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

**Summary of Health Service Board Rules Regarding Cell Phones and Pagers**

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings. The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room. The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule. The complete rules are outlined in Chapter 67A of the San Francisco Administrative Code.

## **Disability Access and Accommodation**

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #42 Downtown Loop and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Holly Lopez, at 628-652-4646 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

## **Sensitivity to Chemical-based Products**

To assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

## **Location of Materials**

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Holly Lopez at 628-652-4646 or email [holly.lopez@sfgov.org](mailto:holly.lopez@sfgov.org). The following email has been established to contact all members of the Health Service Board: [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org). Health Service Board telephone number: 628-652-4646

## **Lobbyist Registration and Reporting Requirements**

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).