



**HEALTH SERVICE BOARD**  
CITY & COUNTY OF SAN FRANCISCO

## Minutes

### Special Meeting

### CLOSED SESSION

Thursday, December 14, 2017

1:00 PM

City Hall, Room 416  
1 Dr. Carlton B. Goodlett Place  
San Francisco, California 94102

Call to order

Pledge of allegiance

Roll call      President Randy Scott  
Vice President Wilfredo Lim  
Commissioner Karen Breslin  
Commissioner Sharon Ferrigno, excused  
Commissioner Stephen Follansbee, M.D.  
Commissioner Gregg Sass  
Supervisor Jeff Sheehy

This special meeting was called to order at 1:07 pm.

- 12142017-01      Action item      **PUBLIC EMPLOYEE APPOINTMENT HIRING– HSS EXECUTIVE DIRECTOR POSITION:** Vote on whether to hold closed session for update, discussion and possible action regarding Board selection of HSS Executive Director (President Scott)
- Staff recommendation: Hold closed session.
- Commissioner Breslin moved to hold a closed session for update, discussion and possible action regarding Board selection of an

Executive Director for the Health Service System.

- Commissioner Sass seconded the motion.

Public comment: None.

Action: Motion was moved and seconded by the Board to hold a closed session for update, discussion and possible action regarding Board selection of an Executive Director for the Health Service System.

Motion passed 6-0.

Closed session pursuant to Cal. Govt. Code § 54957(b) and S.F. Admin. Code § 67.10(b)

- 12142017-02 Action Item PUBLIC EMPLOYEE APPOINTMENT HIRING – HSS EXECUTIVE DIRECTOR POSITION: Discussion and possible action regarding vote to authorize Recruiter Heather Renschler, Ralph Andersen & Associates, and Board President Randolph Scott, to extend a conditional offer of employment to a candidate for the HSS Executive Director position, and to negotiate compensation consistent with the Municipal Executives’ Association Memorandum of Understanding and Department of Human Resources requirements and approvals. (President Scott)  
  
Documents provided to Board prior to meeting: None.

### Reconvene in Open Session

- 12142017-03 Action item Vote to elect whether to disclose any or all discussion held in Closed Session (San Francisco Administrative Code Section 67.12) (President Scott)
  - Commissioner Breslin moved to not disclose any of the discussion held in closed session.
  - Commissioner Sass seconded the motion.Public Comments: None.  
  
Action: Motion was moved and seconded by the Board to not disclose any of the discussion held in closed session.

Motion passed 6-0.

- 12142017-04      Action item

Possible report on action taken in closed session (Government Code Section 54957.1(a)(5) and San Francisco Administrative Code Section 67.12 (President Scott)

- Commissioner Follansbee moved to not report on any action taken in closed session.
- Commissioner Lim seconded the motion.

Public Comments: None.

Action: Motion was moved and seconded by the Board to not report on any action taken in closed session.

Motion passed 6-0.

- Adjourn: 1:43 pm

## Summary of Health Service Board Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction as designated on the agenda.

**Health Service Board and Health Service System Web Site: <http://www.myhss.org>**

### Disability Access

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

### Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

### Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

### Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings.
- The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room.
- The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Laini K. Scott at (415) 554-0662 or email at [laini.scott@sfgov.org](mailto:laini.scott@sfgov.org).

The following email has been established to contact all members of the Health Service Board:  
[health.service.board@sfgov.org](mailto:health.service.board@sfgov.org).

Health Service Board telephone number: (415) 554-0662