

**SAN FRANCISCO
HEALTH SERVICE SYSTEM**

**Health Service Board Governance Committee
December 6, 2024**

HSB Self-Evaluation Plan Year 2024 Timeline

Date	Task
Friday, December 6, 2024	Governance Committee Meeting Review the draft performance evaluation survey and timeline.
Thursday, December 12, 2024	Health Service Board Meeting HSB approves the final HSB Self-Evaluation and timeline.
Friday, January 10, 2025	Board Secretary sends the HSB self-evaluation to the HSB. (3 weeks to complete the evaluation)
Tuesday, January 21, 2025	Board Secretary sends a reminder email to HSB.
Friday, January 31, 2025	HSB Self-Evaluation Due to Board Secretary Board Secretary compiles responses and prepares the draft report for Governance Committee.
Friday, February 21, 2025	Board Secretary completes a draft report for the Governance Committee.
Week of February 24, 2025 (Tentative)	Governance Committee Meeting Board Secretary presents draft HSB Self-Evaluation report and results.
Thursday, March 13, 2025	Health Service Board Meeting HSB approves HSB Self-Evaluation report and results.