



SAN FRANCISCO HEALTH SERVICE SYSTEM

Affordable, Quality Benefits & Well-Being

Pre-Proposal Conference Agenda

RFP for Employee Assistance Program (EAP) Services for City Employees and Mental Health Services First Responders of the City and County of San Francisco

RFPQ#HSS2021.W4

Thursday, June 3, 2020 at 10:00 AM (PDT)

Via Microsoft Teams or Audio (only) call-in:
call in (audio only) +1 415-906-4659,,749023428#; Phone Conference ID: 749 023 428#
Host: Michael Visconti, michael.visconti@sfgov.org, (628) 652-4645

INTRODUCTION	Michael Visconti	Contracts Manager, San Francisco Health Service System (HSS)
PROJECT OVERVIEW	<ul style="list-style-type: none"> ▪ Contract Type: Formal ▪ Continuing Approval: Civil Service Commission, #0135-16-8 ▪ Approved City Supplier Status and CMD 12B: Required by September 7, 2021 ▪ Contract Duration: January 1, 2022 – December 31, 2024 (with annual options to renew and extend) ▪ RFP Issued: May 19, 2021 ▪ Deadline for Questions: June 11, 2021 ▪ RFP Proposal Due Date: July 13, 2021 ▪ Oral Interviews (TBD): August 9 – 19, 2021 	
PROJECT DESCRIPTION/SCOPE:	Carrie Beshears	Well-Being Manager, HSS
	Sgt. Art Howard	San Francisco Police Department, Behavioral Science Unit
QUESTIONS AND ANSWERS*	Michael Visconti (HSS), Carrie Beshears (HSS), Sgt. Art Howard (SFPD), Stephanie Phelps, NP – San Francisco Fire Department, Sgt. Sara O'Malley – San Francisco Sheriff's Office, Jeannette Longtin, MBA, CEAP, LMFT (HSS EAP)	

*please note that pursuant to the RFP, answers provided at the Pre-Proposal Conference are not binding. All questions must be submitted to SFHSS via email to michael.visconti@sfgov.org prior to the Deadline for RFP Questions (June 11, 2021).