



# What you should know when adding dependents to your health benefits.

When adding dependents not all relationship types are benefit eligible. To ensure your dependent is eligible for coverage, refer to the list below:

Relationship Types	When to Use	Supporting Documentation Needed
<b>Child</b>	Biological or Adopted Children.	Birth/Adoption Certificate. Birth Verification is also accepted temporarily, but the Birth Certificate is still required to be submitted within 6 months.
<b>Domestic Partner Adult</b>	Domestic Partner.	Domestic Partnership Certificate.
<b>Domestic Partner Child</b>	Child of Domestic Partner.	Birth Certificate & Domestic Partnership Certificate.
<b>Other Child - Legal</b>	Dependents from court ordered coverage/ guardianship, etc...	Court Order.
<b>Other IRS - Non Dep Adult</b>	Domestic Partner Certificate, Annual Attestation from SFHSS, and Tax Return.	Domestic Partner Certificate & Annual Attestation from SFHSS.
<b>Other IRS - Non Dep Child</b>	Birth Certificate, Domestic Partner Certificate, Annual Attestation from SFHSS, and Tax Return.	Birth Certificate, Domestic Partner Certificate & complete and return Annual Domestic Partnership Attestation that will be sent from SFHSS.
<b>Spouses</b>	Marriage License / Certificate.	<p>Filed copy of a Federal Income Tax Return for spouses married for more than 18 months. Members are required to file married filing jointly/separately, to establish a continuous spousal relationship.</p> <p>Spouses married for less than 18 months will be requested to provide their filed copy of a Federal Income Tax Return (married filing jointly/ separately) during the Dependent Eligibility Verification Audit (DEVA).</p>