



# HEALTH SERVICE BOARD

## CITY & COUNTY OF SAN FRANCISCO

**Randy Scott**  
President

**Mary Hao**  
Vice President

**Karen Breslin**  
Commissioner

**Chris Canning**  
Commissioner

**Stephen Follansbee, M.D**  
Commissioner

**Claire Zvanski**  
Commissioner

**Abbie Yant, MA, RN**  
Executive Director  
Health Service System

**Holly Lopez**  
Executive Secretary

**TEL (628) 652-4646**  
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<http://www.sfhss.org/>

### HEALTH SERVICE BOARD

### NOTICE AND REGULAR MEETING AGENDA

Thursday, February 9, 2023, 1:00 pm  
City Hall, Room 416  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

and

VIRTUAL PRESENTATION BY SFGOV TV and Webex

## Remote Meeting Access

Watch at 1:00 pm on February 9, 2022 (via [SFGovTV schedule](#))

Click the link to join the meeting - <https://bit.ly/3jsNRGA>

Public Comment Call-In: 415-655-0001 / Access Code: 2489 038 0169 Webinar Password: 1145

### Providing Public Comment:

Dial 415-655-0001 and then enter access code 2489 038 0169 then #

1. Enter the Webinar Password: 1145
2. Press # again to enter the meeting as an ATTENDEE
3. You will hear a beep when you join the meeting as a participant.
  - a. Stop and LISTEN
  - b. Wait for Public Comment to be announced.
4. When Public Comment is called, dial \* then 3 to be added to the speaker line.
5. You will then hear "You have raised your hand to ask a question, please wait to speak until the host calls on you." Callers will hear silence when waiting for their turn to speak.
6. To withdraw your question, press \* then 3. – you will hear: "You have lowered your hand."
7. When the system message says "Your line has been unmuted" - **THIS IS YOUR TIME TO SPEAK.**
8. When the President or Commission Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have **3 minutes** to provide your comments.
9. Once your 3 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting. You will hear "Your line has been muted."
10. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

### Best Practices when calling in for Public Comment:

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

### Written Public Comment

Persons unable to attend the meeting may submit written public comments regarding an agenda item. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. Written public comments expected to be part of the official record should be submitted to the Board email, [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org), and **received by 5 pm on Wednesday, February 8th** before the meeting. Members can also call 628-652-4646 with any questions.

All comments received by the deadline will be forwarded to Board members, summarized and read aloud by the Board Secretary during the specific agenda item, and included in the meeting minutes. In the body of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

1. **CALL TO ORDER:**

2. **ROLL CALL:**

President Randy Scott-  
Vice President Mary Hao-  
Commissioner Karen Breslin-  
Commissioner Chris Canning-  
Commissioner Stephen Follansbee, M.D.-  
Commissioner Claire Zvanski-

3. **RESOLUTION ALLOWING TELECONFERENCED MEETINGS UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953(e): (Action)**

Presented by President Scott

The Health Service Board will consider the passage of a resolution that would give it, and all of its subcommittees, authority to meet remotely until February 28, 2023.

DOCUMENTS ATTACHED: Health Service Board Resolution Findings to Allow Teleconference Meetings Draft

STAFF RECOMMENDATION: Accept and approve the Health Service Board Resolution Findings to Allow Teleconference Meetings

PUBLIC COMMENT:

ACTION:

4. **GENERAL PUBLIC COMMENT – An opportunity for members of the public to comment on any matter within the Board’s jurisdiction that is not on the agenda, including requesting that the Board place a matter on a future agenda.**

PUBLIC COMMENT:

5. **APPROVAL (with possible modifications) OF THE MINUTES OF THE MEETINGS SET FORTH BELOW: (Action)**

Presented by President Scott

DOCUMENTS ATTACHED:

January 12, 2023, HSB Regular Meeting Minutes to be Approved

PUBLIC COMMENT:

ACTION:

6. **PRESIDENT’S REPORT: (Discussion)**

Presented by President Scott

DOCUMENTS ATTACHED: No written report.

PUBLIC COMMENT:

1145 MARKET STREET 3<sup>RD</sup> FLOOR, SAN FRANCISCO, CA 94103

**7. DIRECTOR’S REPORT: (Discussion)**

Presented by Abbie Yant, SFHSS Executive Director

DOCUMENTS ATTACHED: February 9, 2023, Director’s Report

PUBLIC COMMENT:

**8. SFHSS FINANCIAL REPORT AS OF DECEMBER 31, 2022: (Discussion)**

Presented by Iftikhar Hussain, SFHSS Chief Financial Officer

DOCUMENTS ATTACHED:

SFHSS Financial Reporting as of December 31, 2022, Memo

SFHSS Financial Reporting as of December 31, 2022, Presentation

PUBLIC COMMENT:

**9. 2023 DEMOGRAPHIC REPORT: (Discussion)**

Rin Coleridge, Director of Enterprise Systems and Analytics

DOCUMENTS ATTACHED:

2023 Demographics Report

PUBLIC COMMENT:

**10. BOARD EDUCATION: HEALTHCARE COST INFLUENCERS: (Discussion)**

Presented by Iftikhar Hussain, SFHSS Chief Financial Officer and Mike Clarke, Aon

DOCUMENTS ATTACHED: Board Education: Healthcare Cost Influencers

PUBLIC COMMENT:

**11. MENTAL HEALTH FORUM UPDATE: (Discussion)**

Presented by Abbie Yant, SFHSS Executive Director and Elisha Engelen, Aon

DOCUMENTS ATTACHED:

PUBLIC COMMENT:

**12. REPORTS AND UPDATES FROM CONTRACTED HEALTH PLAN REPRESENTATIVES: (Discussion)**

PUBLIC COMMENT:

**Rates and Benefits**

**13. PRESENTATION ON THE 2023 RATES AND BENEFITS CALENDAR FOR THE PLAN YEAR 2024 (Discussion)**

Presented by Abbie Yant, Executive Director

DOCUMENTS ATTACHED: Rates and Benefits Calendar Schedule for Plan Year 2024

PUBLIC COMMENT:

**14. REVIEW AND APPROVE THE HARTFORD FULLY INSURED 2024 RATES AND CONTRIBUTIONS (LIFE INSURANCE, ACCIDENTAL DEATH & DISMEMBERMENT, AND LONG-TERM DISABILITY PLANS): (Action)**

Presented by Mike Clarke, Aon

DOCUMENTS ATTACHED:

Hartford Fully Insured 2024 Rates and Contributions (Life Insurance, Accidental Death and Dismemberment, and Long-Term Disability Plans)

STAFF RECOMMENDATION: Approve the Hartford Fully Insured 2024 Rates and Contributions (Life Insurance, Accidental Death and Dismemberment, and Long-Term Disability Plans)

PUBLIC COMMENT:

ACTION:

**FINANCE AND BUDGET COMMITTEE MATTERS**

The Committee Chair will give a brief update on matters discussed and/or recommendations made in this committee. The committee reviews all budgetary and financial issues that pertain to the San Francisco Health Service System.

**15. APPROVAL OF SAN FRANCISCO HEALTH SERVICE SYSTEM FISCAL YEAR 2023-24 AND FISCAL YEAR 2024-25 PROPOSED GENERAL FUND ADMINISTRATIVE BUDGET: (Action)**

Presented by Iftikhar Hussain, SFHSS Chief Financial Officer

DOCUMENTS ATTACHED:

SFHSS Proposed General Fund Administration, Budget Memo  
SFHSS Proposed General Fund Administration, Budget Presentation

COMMITTEE RECOMMENDATION: Approve the SFHSS Proposed General Fund Administration Budget

PUBLIC COMMENT:

ACTION:

**16. APPROVAL OF SAN FRANCISCO HEALTH SERVICE SYSTEM FISCAL YEAR 2023-24 AND FISCAL YEAR 2024-2025 PROPOSED HEALTHCARE SUSTAINABILITY FUND BUDGET:(Action)**

Presented by Iftikhar Hussain, SFHSS Chief Financial Officer

DOCUMENTS ATTACHED: SFHSS

Proposed Healthcare Sustainability Fund Budget Memo  
Proposed Healthcare Sustainability Fund Budget Presentation

COMMITTEE RECOMMENDATION: Approve the Proposed SFHSS Healthcare Sustainability Fund Budget

PUBLIC COMMENT:

ACTION:

**GOVERNANCE COMMITTEE MATTERS**

**17. REVIEW AND APPROVE THE 2022 BOARD EDUCATION REPORT AND EDUCATION PLAN FOR 2023 DRAFT: (Action)**

Presented by Holly Lopez, Board Secretary

DOCUMENTS ATTACHED: 2022 Board Education Report and Education Plan for 2023

COMMITTEE RECOMMENDATION: Approve Education Report and Education Plan for 2023

PUBLIC COMMENT:

ACTION:

**18. REVIEW AND APPROVE THE 2022 ANNUAL BOARD SELF-EVALUATION REPORT DRAFT: (Action)**

Presented by Holly Lopez, Board Secretary

DOCUMENTS ATTACHED: 2022 Annual Board Self-Evaluation Report Draft

COMMITTEE RECOMMENDATION: Approve Report Draft

PUBLIC COMMENT:

ACTION:

**19. VOTE ON WHETHER TO HOLD CLOSED SESSION TO REVIEW AND APPROVE 2020 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)**

Presented by Committee Chair Scott

PUBLIC COMMENT:

ACTION:

**GOVERNMENT CODE SECTION 54957 (B)(1) AND SAN FRANCISCO ADMINISTRATIVE CODE 67.10(B): PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

**20. REVIEW AND APPROVE THE 2022 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)**

Presented by Holly Lopez, Board Secretary

1145 MARKET STREET 3<sup>RD</sup> FLOOR, SAN FRANCISCO, CA 94103

Employee and Position: Abbie Yant, SFHSS Executive Director

DOCUMENTS ATTACHED: 2022 Annual Employee Performance Evaluation Report

PUBLIC COMMENT:

ACTION:

**RECONVENE FROM CLOSED SESSION**

**21. POSSIBLE REPORT ON ACTION TAKEN IN CLOSED SESSION (Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b) (Action):**

Presented by Committee Chair Scott

PUBLIC COMMENT:

ACTION:

**22. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR DISCUSSION HELD IN CLOSED SESSION: (San Francisco Administrative Code Section 67.12(a) (Action):**

Presented by Committee Chair Scott

PUBLIC COMMENT:

ACTION:

**REGULAR BOARD MEETING MATTERS**

**23. VOTE ON WHETHER TO HOLD CLOSED SESSION FOR MEMBER APPEAL (Action):**

Presented by President Scott

PUBLIC COMMENT:

ACTION:

**Closed session under California Constitution Article I, Section 1; the Confidentiality of Medical Information Act, California Civil Code §§ 56 et seq; and the Health Insurance Portability and Accountability Act, 42 U.S.C. §§ 1320d et seq.**

**RECONVENE IN CLOSED SESSION**

**24. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSION HELD IN CLOSED SESSION: (San Francisco Administrative Code Section 67.12(a) (Action):**

Presented by President Scott

ACTION:

**25. POSSIBLE REPORT ON ACTION TAKEN IN CLOSED SESSION (Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b) (Action):**

Presented by President Scott

ACTION:

**26. ADJOURNMENT:**

**Health Service Board and Health Service System Website: <http://www.sfhss.org>**

**Summary of Health Service Board Rules Regarding Public Comment**

1. A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
2. A member may comment on any matter within the Board's jurisdiction as designated on the agenda.
3. Members may submit their comments by email to [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org) by 5 pm the day before the meeting start time. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. All comments received by the deadline will be forwarded to Board members, summarized and read aloud by the Board Secretary during the specific agenda item, and included in the meeting minutes. In the subject line of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

**Knowing Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

**Summary of Health Service Board Rules Regarding Cell Phones and Pagers**

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings. The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room. The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule. The complete rules are outlined in Chapter 67A of the San Francisco Administrative Code.

**Disability Access and Accommodation**

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #42 Downtown Loop and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Holly Lopez, at 628-652-4646 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

**Sensitivity to Chemical-based Products**

To assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

**Location of Materials**

If any materials related to an item on this agenda have been distributed to the Health Service Board after the distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Holly Lopez at 628-652-4646 or email [holly.lopez@sfgov.org](mailto:holly.lopez@sfgov.org). The following email has been established to contact all members of the Health Service Board: [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org). Health Service Board telephone number: 628-652-4646

## **Lobbyist Registration and Reporting Requirements**

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).