



City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street + Suite 300 + San Francisco, CA 94103

Notice and Agenda

Regular Meeting

Thursday, January 12, 2017

1:00 PM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

- Call to order
- Pledge of allegiance
- Roll call
 - President Randy Scott
 - Vice President Wilfredo Lim
 - Commissioner Karen Breslin
 - Supervisor Mark Farrell
 - Commissioner Sharon Ferrigno
 - Commissioner Stephen Follansbee, M.D.
 - Commissioner Gregg Sass
- 01122017-01 Action item Approval (with possible modifications) of the minutes of the meeting set forth below:
 - Regular meeting of December 8, 2016Staff recommendation: Approve minutes.
Documents provided to Board prior to meeting:
Draft minutes.
Public comments:
Action:

- 01122017-02 Discussion item General public comment on matters within the Board's jurisdiction not appearing on today's agenda
Public comments:
- 01122017-03 Discussion item President's Report (President Scott)
Documents provided to Board prior to meeting:
None.
Public comments:
- 01122017-04 Discussion item Director's Report (Director Dodd)
 - HSS Personnel
 - Finance, Operations, Data Analytics, Communications, Wellness/EAP, Vendor Contracts
 - Meetings with Key Departments
 - Other additional updatesDocuments provided to Board prior to meeting:
 1. Director's report;
 2. Reports from Operations, Data Analytics, Communications, Finance and Contracting, Wellness and Employee Assistance Program.Public comments:
- 01122017-05 Discussion item HSS Financial Reporting as of November 30, 2016 (Pamela Levin)
Documents provided to Board prior to meeting:
 1. Financial update memo;
 2. Report for the Trust Fund;
 3. Report for the General Fund Administration Budget.Public comments:
- 01122017-06 Discussion item Review of Health Service System FY 2017-18 and FY 2018-19 Budget Instructions (Pamela Levin)
Documents provided to Board prior to meeting:
Budget memorandum.
Public comments:

FINANCE COMMITTEE MATTERS

- 01122017-07 Action item Finance Committee report on proposed Health Service System draft Investment Policy and recommended investment option (Committee Chair Sass)
Staff recommendation:
(1) Approve Finance Committee recommendation on HSS Investment Policy pending legal review; and
(2) Approve Finance Committee recommendation on investment option.
Documents provided to Board prior to meeting:
 1. Draft Investment Policy Statement;
 2. Analysis of Investment Options based on the Draft Investment Policy.Public comments:
Action:

GOVERNANCE COMMITTEE MATTERS

- 01122017-08 Action item Review and approve results of FY 2015-16 Health Service Board annual self-evaluation (Committee Chair Breslin)
Documents provided to Board prior to meeting: Draft annual Health Service Board self- evaluation for FY 2015-16.
Public comments:
Action:
- 01122017-09 Action item Approval of Health Service Board Education Plan for 2016-2019 (Committee Chair Breslin)
Documents provided to Board prior to meeting: Draft Health Service Board Education Plan (2016-2019).
Public comments:
Action:

RATES AND BENEFITS

- 01122017-10 Discussion item Presentation of 2016 Rates and Benefits calendar for Plan Year 2017 (Director Dodd)

Documents provided to Board prior to meeting:
2017 Rates and Benefits meeting schedule for 2018 plan year.

Public comments:
- 01122017-11 Discussion item Review fund status for the Incurred But Not Reported (IBNR) reserves for UHC and Blue Shield (Aon Hewitt)

Documents provided to Board prior to meeting:
Report prepared by Aon Hewitt.

Public comments:
- 01122017-12 Discussion item Review fund status for Contingency Reserves (Aon Hewitt)

Documents provided to Board prior to meeting:
Report prepared by Aon Hewitt.

Public comments:
- 01122017-13 Discussion and possible action item Presentation of infertility benefit and recommendation (Director Dodd)

Staff recommendation: Approve recommendations presented.

Documents provided to Board prior to meeting:
Report prepared by Aon Hewitt.

Public comments:

Action:

REGULAR MATTERS

- 01122017-14 Action Item Approval of Health Service System 2016 Annual Report (Director Dodd)

Documents provided to Board prior to meeting:
2016 HSS Annual Report.

Public comments:

Action:

- 01122017-15 Discussion item Report on network and health plan issues (if any)
(Respective plan representatives)
Public comments:
- 01122017-16 Discussion item Opportunity to place items on future agendas
Public comments:
- 01122017-17 Discussion item Opportunity for the public to comment on any
matters within the Board's jurisdiction
Public comments:
- 01122017-18 Action Item Vote on whether to hold closed session for (1)
member appeal, and (2) HSS Executive Director
Performance Evaluation (President Scott)
Staff recommendation: Hold closed session.
Public comment on all matters pertaining to the
closed sessions.
Action:

Closed session pursuant to: California Constitution Article I, Section 1; the Confidentiality of
Medical Information Act, California Civil Code §§56 et seq; and the Health Insurance
Portability and Accountability Act, 42 U.S.C. §§1320d et seq.
and
Government Code Sections 54956.9(c) and 54957(b)(1) and San Francisco Administrative
Code Section 67.10(b): Public Employee Performance Evaluation

- 01122017-19 Action Item Member appeal follow-up (President Scott)
Documents provided to Board prior to meeting:

 1. Memo from HSS;
 2. Additional documentation from member to
Health Service Board.

Staff recommendation: Uphold HSS decision.
Action:

- 01122017-20 Action Item Public Employee Performance Evaluation (Governance Committee Chair Breslin)
 - Position: Executive Director
 - Name of Employee: Catherine DoddDocuments provided to Board prior to meeting:
HSS Executive Director 2016 performance evaluation survey results.
Action:

Reconvene in Open Session

- 01122017-21 Action item Possible report on action taken in closed session regarding member appeal (President Scott)
Public Comments:
Action:
- 01122017-22 Action item Vote to elect whether to disclose any or all discussion regarding member appeal held in Closed Session (President Scott)
Public Comments:
Action:
- 01122017-23 Action item Possible report on action taken in closed session regarding employee evaluation (President Scott)
Public Comments:
Action:
- 01122017-24 Action item Vote to elect whether to disclose any or all discussion held regarding employee evaluation in Closed Session (President Scott)
Public Comments:
Action:
- Adjourn

Summary of Health Service Board Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction as designated on the agenda.

Health Service Board and Health Service System Web Site: <http://www.myhss.org>

Disability Access

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings.
- The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room.
- The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Laini K. Scott at (415) 554-0662 or email at laini.scott@sfgov.org.

The following email has been established to contact all members of the Health Service Board:
health.service.board@sfgov.org.

Health Service Board telephone number: (415) 554-0662