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HEALTH SERVICE BOARD MEETING:
GOVERNANCE COMMITTEE

NOTICE and SPECIAL MEETING AGENDA

Thursday January 31, 2019, 1:00 p.m.
SFHSS Wellness Center, First Floor
Conference Room
1145 Market Street
San Francisco, CA 94103

1. CALL TO ORDER

2. ROLE CALL

Committee Chair, Randy Scott
Committee Member, Karen Breslin
Committee Member, Sharon Ferrigno

3. APPROVAL (with possible modifications) OF THE MINUTES OF THE MEETINGS SET FORTH BELOW: (Action)

DOCUMENTS ATTACHED:

- Governance Committee Meeting Minutes from December 17, 2018.

STAFF RECOMMENDATION: Approve minutes.

PUBLIC COMMENT:

ACTION:

4. VOTE ON WHETHER TO HOLD CLOSED SESSION TO REVIEW THE PUBLIC EMPLOYEE PERFORMANCE EVALUATION – SFHSS EXECUTIVE DIRECTOR: (Action)

Presented by Committee Chair Scott.

STAFF RECOMMENDATION: Hold closed session.

PUBLIC COMMENT ON ALL MATTERS PERTAINING TO THE CLOSED SESSION:

ACTION:

Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(b): Public Employee Performance Evaluation

5. REVIEW AND APPROVE PUBLIC EMPLOYEE PERFORMANCE EVALUATION REPORT: (Action)

Presented by Committee Chair Scott and Kate Howard, Managing Deputy Director from the Department of Human Resources.

- Position: Executive Director
- Name of Employee: Abbie Yant

DOCUMENTS PROVIDED TO THE COMMITTEE PRIOR TO THE MEETING:

- Public Employee Performance Evaluation Report from DHR.

PUBLIC COMMENT:

ACTION:

RECONVENE IN OPEN SESSION

6. POSSIBLE REPORT ON ACTION TAKEN IN CLOSED SESSION REGARDING EMPLOYEE EVALUATION: (Action)

Presented by Committee Chair Scott.

PUBLIC COMMENT:

ACTION:

7. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL IN DISCUSSION HELD REGARDING EMPLOYEE EVALUATION IN CLOSED SESSION: (Action)

Presented by Committee Chair Scott

PUBLIC COMMENT:

ACTION:

8. REVIEW AND APPROVE ANNUAL HEALTH SERVICE BOARD SELF- EVALUATION REPORT - FY 2017-2018: (Action)

Presented by Abbie Yant, SFHSS Executive Director, and Kate Howard, Managing Deputy Director from the Department of Human Resources.

DOCUMENTS PROVIDED TO THE COMMITTEE PRIOR TO THE MEETING:

- Health Service Board Self Evaluation Report from DHR.

PUBLIC COMMENT:

ACTION:

9. REVIEW and APPROVE UPDATED HEALTH SERVICE BOARD GOVERNANCE TERMS OF REFERENCE AND POLICIES: (Action)

Presented by Committee Chair Scott

DOCUMENTS PROVIDED TO THE COMMITTEE PRIOR TO THE MEETING:

- San Francisco Health Service Board Governance Terms of Reference and Policies, with all edits, and substantive changes made, with the addition of the San Francisco City Charter, Administrative Codes report, and the addition of the three Financial policies: Investment Policy, Rate Stabilization Policy, and Contingency Reserve Policy.
- Redlined Governance Terms of Reference and Policies Document with substantive edits included from Governance Meeting 12/17/18.
- Summary of the Substantive Changes for the Governance Terms of Reference and Policies from Governance Meeting 12/17/18.

PUBLIC COMMENT:

ACTION:

10. REVIEW HEALTH SERVICE BOARD 2019 EDUCATION PLAN AND 2018 BOARD EDUCATION REPORT: (Action)

Presented by Abbie Yant, Executive Director

DOCUMENTS PROVIDED TO THE COMMITTEE PRIOR TO THE MEETING:

- 2018 Board Education Report
- Revised Education Plan for HSB Commissioners 2019

PUBLIC COMMENT:

ACTION:

11. OPPORTUNITY FOR THE PUBLIC TO COMMENT ON MATTERS WITHIN THE BOARD'S JURISDICTION: (Discussion)

PUBLIC COMMENT:

12. OPPORTUNITY TO PLACE ITEMS WITHIN THE BOARD'S JURISDICTION ON FUTURE AGENDAS: (Discussion)

PUBLIC COMMENT:

13. ADJOURNMENT:

Summary of Health Service Board Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance but may remain anonymous if so desired.
- A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction as designated on the agenda.

Health Service Board and Health Service System Web Site: <http://www.sfhss.org>

Disability Access

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings.
- The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room.
- The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Natalie Ekberg at (415) 554-1727 or email Natalie.Ekberg@sfgov.org.

The following email has been established to contact all members of the Health Service Board: health.service.board@sfgov.org.

Health Service Board telephone number: (415) 554-1727.