

San Francisco Health Service System Proposed Revised FY 2020-21 and FY 2021-22 General Fund Administration Budget

June 11, 2020

Mayor's Budget Instructions

- Submit revised budget with mandatory budget reductions from revised base funding level: FY 2020-21 - 10% = \$360,349, FY 2021-22 – 15% = \$540,574
- Submit contingency plan for FY 2020-21 – 5% = \$180,325
- Reduce personnel costs
- Streamline and consolidate operations
- Base budget decisions on guidance from DPH Health Officer and other departments regarding office re-openings, whether services must be delivered in-person or if they can be delivered remotely and how increasing the use of technology can help services to be provided online

Positions

Positons (FTE)							
	FY 2020-21 Revised Base FTE	FY 2020-21 Proposed Revised FTE	Change FY 2020-21 Proposed vs. Revised Base		FY 2021-22 Revised Base FTE	FY 2021-22 Proposed Revised FTE	Change FY 2021-22 Proposed vs. Revised Base
General Fund							
SFHSS Administration	45.65	45.65	0		45.65	45.65	0
Well-Being and Employee Assistance Program (EAP)	6.74	6.74	0		6.74	6.74	0
Temporary Positions	0.11	0.11	0		0.1	0.1	0
Total General Fund	52.50	52.50	0.00		52.49	52.49	0.00
Attrition	(2.66)	(5.32)	(2.66)		(2.66)	(5.05)	(2.39)
Funded Positions - General Fund	49.84	47.18	-2.66		49.83	47.44	-2.39

Summary FY 2020-21 Revised Budget

FY 2020-21 Mandatory Reductions						
	Budget Approved by HSB in February (reduction target \$126,227)			Revised Budget (Mandatory Reduction from Revised Base \$360,649)		
	FY 2020-21 Base Budget	FY 2020-21 Proposed Budget	Change FY 2020-21 Proposed vs. Base	FY 2020-21 Revised Base	FY 2020-21 Proposed Revised	Change FY 2020-21 Proposed vs. Revised Base
Personnel	\$ 8,540,367	\$ 8,582,867	\$ 42,500	\$ 8,400,865	\$ 7,969,391	\$ (431,474)
Non-Personnel						
Training	\$ 23,266	\$ 33,582	\$ 10,316	\$ 23,266	\$ 31,126	\$ 7,860
Software Licenses	19,355	14,035	(5,320)	19,355	14,035	(5,320)
Contracts	1,327,633	1,322,658	(4,975)	1,327,633	1,513,376	185,743
Onsite Activities	195,693	205,453	9,760	195,693		(195,693)
Well-Being Grants	161,759	70,073	(91,686)	161,759	161,759	-
Credit Card Fees	65,000	20,000	(45,000)	65,000	20,000	(45,000)
Other Current Expenses	48,398	45,081	(3,317)	48,398	45,131	(3,267)
Total Non-Personnel	\$ 1,841,104	\$ 1,710,882	\$ (130,222)	\$ 1,841,104	\$ 1,785,427	\$ (55,677)
Materials and Supplies	\$ 45,130	\$ 49,125	\$ 3,995	\$ 45,130	\$ 49,085	3,955
Work Orders	\$ 2,261,307	\$ 2,218,807	\$ (42,500)	\$ 2,261,307	\$ 2,261,307	\$ -
Grand Total	\$ 12,687,908	\$ 12,561,681	\$ (126,227)	\$ 12,548,406	\$ 12,065,210	\$ (483,196)
Mandatory Reduction						\$ (360,649)
Expanded Employee Assistance Programs Added in April						\$ 122,547

Summary FY 2020-21 Contingency Plan

FY 2020-21 Contingency Plan (Reduction \$180,325)			
	FY 2020-21 Proposed Revised	Proposed Budget	Change FY 2020-21 vs Revised Base
Non-Personnel			
Well-Being Grants	161,759	60,478	(101,281)
Total Non-Personnel	\$ 161,759	\$ 60,478	\$ (101,281)
Work Orders	\$ 2,261,307	\$ 2,182,263	(79,044)
Grand Total			\$ (180,325)
Contingency Reduction			\$ (180,325)

Summary FY 2021-22 Revised Budget

FY 2021-22 Revised Budget						
	Budget Approved by HSB in February (Reduction target \$252,455)			Revised Budget (Mandatory Reduction from Revised Base \$540,974)		
	FY 2021-22 Base Budget	FY 2021-22 Proposed Budget	Change FY 2021-22 Proposed vs. Base	FY 2021-22 Revised Base Budget	FY 2021-22 Proposed Budget	Change FY 2021-22 Proposed vs. Revised Base
Personnel	\$ 8,783,599	\$ 8,826,099	\$ 42,500	\$ 8,840,794	\$ 8,433,720	\$ (407,074)
Non-Personnel						
Training	\$ 23,266	\$ 25,822	\$ 2,556	\$ 23,266	\$ 23,481	\$ 215
Software Licenses	19,355	14,035	(5,320)	19,355	14,035	(5,320)
Contracts	1,327,633	1,330,487	2,854	1,327,633	1,520,472	192,839
Onsite Activities	195,693	142,637	(53,056)	195,693		(195,693)
Well-Being Grants	161,759	-	(161,759)	161,759	161,759	-
Credit Card Fees	65,000	20,000	(45,000)	65,000	20,000	(45,000)
Other Current Expenses	48,398	45,081	(3,317)	48,398	46,892	(1,506)
Total Non-Personnel	\$ 1,841,104	\$ 1,578,062	\$ (263,042)	\$ 1,841,104	\$ 1,786,639	\$ (54,465)
Materials and Supplies	\$ 45,130	\$ 55,717	\$ 10,587	\$ 45,130	\$ 47,717	2,587
Work Orders	\$ 2,261,307	\$ 2,218,807	\$ (42,500)	\$ 2,261,307	\$ 2,179,285	\$ (82,022)
Grand Total	\$ 12,931,140	\$ 12,678,685	\$ (252,455)	\$ 12,988,335	\$ 12,447,361	\$ (540,974)
Mandatory Reduction						\$ (540,974)