



# HEALTH SERVICE BOARD

## CITY & COUNTY OF SAN FRANCISCO

**Stephen Follansbee, M.D.**  
President

**Chris Canning**  
Vice President

**Karen Breslin**  
Commissioner

**Mary Hao**  
Commissioner

**Dean Preston**  
Supervisor (District 5)  
Commissioner

**Randy Scott**  
Commissioner

**Claire Zvanski**  
Commissioner

**Abbie Yant, MA, RN**  
Executive Director  
Health Service System

**Holly Lopez**  
Executive Secretary

**TEL (628) 652-4646**  
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<http://www.sfhss.org/>

### **HEALTH SERVICE BOARD**

### **NOTICE OF MEETING**

Thursday, March 11, 2021

**REGULAR MEETING AT**

**1:00pm**

**VIRTUAL PRESENTATION BY SFGOV TV**

Due to the COVID-19 health emergency and to protect our Board Members, SFHSS staff, and members of the public, the Board's Meeting Room (Room 416) is closed.

### Remote Meeting Access

**Watch** at 1:00 pm on March 11, 2021 (via SFGovTV) - <https://sfgovtv.org/hsbLIVE>

**Click the link to join the meeting** - <https://bit.ly/37tf8jP>

**Public Comment Call-In:** 415-655-0001 / **Access Code:** 146 158 4783

#### Providing Public Comment:

1. Dial **415-655-0001** and then enter access code **146 158 4783** then **#**
2. **Press #** again to enter the meeting as an ATTENDEE
3. You will hear a beep when you join the meeting as a participant.
  - a. Stop and LISTEN
  - b. Wait for Public Comment to be announced.
4. When Public Comment is called, dial \* then **3** to be added to the speaker line.
5. You will then hear "You have raised your hand to ask a question, please wait to speak until the host calls on you." Callers will hear silence when waiting for their turn to speak.
6. To withdraw your question, press \* then **3**. – you will hear: "You have lowered your hand."
7. When the system message says "Your line has been unmuted" - **THIS IS YOUR TIME TO SPEAK.**
8. When the President or Commission Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have **3 minutes** to provide your comments.
9. Once your 3 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting. You will hear "Your line has been muted."
10. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

#### Best Practices when calling in for Public Comment:

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

### Written Public Comment

Persons unable to attend the meeting may submit written public comments regarding an agenda item. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. Written public comment expected to be part of the official record should be submitted to the Board email, [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org), and **received by 5 pm on Wednesday, March 10th** before the meeting. Members can also call 628-652-4646 with any questions.

All comments received by the deadline will be read aloud by the Board Secretary up to the three-minute maximum allotted time to each commenter. In the body of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

**1. CALL TO ORDER:**

**2. ROLL CALL:**

President Stephen Follansbee, M.D.  
Vice President Chris Canning  
Commissioner Karen Breslin  
Commissioner Mary Hao  
Commissioner Randy Scott  
Commissioner Claire Zvanski

**3. APPROVAL (with possible modifications) OF THE MINUTES OF THE MEETINGS SET FORTH BELOW: (Action)**

DOCUMENTS ATTACHED: HSB Regular Meeting Minutes from February 11, 2021  
HSB Finance and Budget Committee from February 10, 2021  
HSB Governance Committee Meeting from February 18, 2021

STAFF RECOMMENDATION: Approve meeting minutes

PUBLIC COMMENT:

ACTION:

**4. GENERAL PUBLIC COMMENT – An opportunity for members of the public to comment on any matter within the Board’s jurisdiction that is not on the agenda, including requesting that the Board place a matter on a future agenda.**

PUBLIC COMMENT:

**5. PRESIDENT’S REPORT: (Discussion)**

Report given by President Follansbee

DOCUMENTS ATTACHED: None.

PUBLIC COMMENT:

**6. DIRECTOR’S REPORT: (Discussion)**

Report given by Abbie Yant, Executive Director of Health Service System

DOCUMENTS ATTACHED: March 11, 2021 Director’s Report packet

PUBLIC COMMENT:

**7. HSS FINANCIAL REPORTING AS OF JANUARY 31, 2021: (Discussion)**

Presented by Larry Loo, Chief Financial Officer

DOCUMENTS ATTACHED: HSS Financial Reporting of January 31, 2020 memo and presentation

PUBLIC COMMENT:

1145 MARKET STREET 3<sup>RD</sup> FLOOR, SAN FRANCISCO, CA 94102

**8. PRESENTATION ON THE 2021 PLAN YEAR ENROLLEE DEMOGRAPHICS REPORT:**

**(Discussion)**

Report given by Rin Coleridge, Enterprise Systems and Analytics Manager

The SFHSS management team presents this annual report to inform the Board of the SFHSS membership's statistics for the current plan year.

DOCUMENTS ATTACHED: 2021 SFHSS Demographics Report

STAFF RECOMMENDATION: Approve Report

PUBLIC COMMENT:

**9. APPROVE THE SFHSS 2020 ANNUAL REPORT: (Action)**

Report given by Abbie Yant, Executive Director of Health Service System

The SFHSS management team presents this annual report to inform the Board of the SFHSS membership's medical plan use, cost of the medical plans and the agency's accomplishments.

DOCUMENTS ATTACHED: SFHSS 2020 Annual Report

STAFF RECOMMENDATION: Approve Report

PUBLIC COMMENT:

**RATES AND BENEFITS MATTERS**

**10. PRESENTATION ON THE 2021 RATES AND BENEFITS CALENDAR FOR THE PLAN YEAR 2022 (Discussion)**

Presented by Abbie Yant, Executive Director

DOCUMENTS ATTACHED: 2021 Rates and Benefits Meeting Calendar Schedule for Plan Year 2022

PUBLIC COMMENT:

**11. REVIEW BLUE SHIELD OF CALIFORNIA FLEX-FUNDED NON-MEDICARE HMO PLANS 2020 CLAIMS AND UTILIZATION EXPERIENCE AND THE PPO (CITY PLAN) SELF-FUNDED NON-MEDICARE 2020 CLAIMS AND UTILIZATION EXPERIENCE: (Discussion)**

Presented by Mike Clarke, Aon

At the request of the SFHSS Management Team, Aon annually presents on claims and utilization experience for the Blue Shield of California Flex-Funded Non-Medicare HMO Plans and the PPO (City Plan) Self-Funded Non-Medicare plan—these presentations are for the 2020 plan year. This information is used to inform the Board of the financial experience of the Access+ and Trio HMO plans and PPO (City Plan) in preparation for Plan Year 2022 Rates & Benefits decisions for these plans.

DOCUMENTS ATTACHED: Blue Shield of California Flex-Funded Non-Medicare HMO 2020 Claims and Utilization Experience, and PPO (City Plan) Self-Funded Non-Medicare 2020 Claims and Utilization Experience

PUBLIC COMMENT:

**12. REVIEW AND APPROVE STOP LOSS INSURANCE RECOMMENDATION: (Action)**

Presented by Mike Clarke, Aon

At the request of the SFHSS Management Team, Aon presents its recommendation for changes, if any, to SFHSS' current position regarding external stop-loss insurance purchases during the following plan year.

DOCUMENTS ATTACHED: Stop Loss Insurance Recommendation

STAFF RECOMMENDATION: Approve continuing with current approach (no external stop loss insurance)

PUBLIC COMMENT:

ACTION:

**13. REVIEW AND APPROVE 10-COUNTY SURVEY RESULTS: (Action)**

Presented by Larry Loo, Chief Financial Officer

At the request of the SFHSS Management Team, Aon presents the results of the 10-County survey as prepared by SFHSS. This information is used to inform the Board of the City's contribution obligation for health plan coverage where the 10-County amount is a component of employer contribution determination under City Charter.

DOCUMENTS ATTACHED: 10-County Survey Results

STAFF RECOMMENDATION: Approve 10-County Survey Amount

PUBLIC COMMENT:

ACTION:

**14. REVIEW AND APPROVE PPO (CITY PLAN) DECEMBER 31, 2020 RATE STABILIZATION FUND: (Action)**

Presentation by Mike Clarke, Aon

At the request of the SFHSS Management Team, Aon presents the recommendation for the rate stabilization reserve amount for the PPO (City Plan) Self-Funded plan as of December 31, 2020. This information is used to determine the amount of rate stabilization rating adjustment to be applied to the PPO (City Plan) for the 2022 plan year.

DOCUMENTS ATTACHED: PPO (City Plan) December 31, 2020 Rate Stabilization Fund

STAFF RECOMMENDATION: Approve PPO (City Plan) Rate Stabilization Fund

PUBLIC COMMENT:

ACTION:

**15. REVIEW AND APPROVE BLUE SHIELD OF CALIFORNIA FLEX-FUNDED HMO PLANS  
DECEMBER 31, 2020 RATE STABILIZATION FUND: (Action)**

Presented by Mike Clarke, Aon

At the request of the SFHSS Management Team, Aon presents the recommendation for the rate stabilization reserve amount for the Blue Shield of California Flex-Funded plans as of December 31, 2020. This information is used to determine the amount of rate stabilization rating adjustment to be applied to the Blue Shield of California HMO plans (Access+ and Trio) for the 2022 plan year.

DOCUMENTS ATTACHED: Blue Shield of California Flex-Funded HMO Plans Rate Stabilization Fund

STAFF RECOMMENDATION: Approve Blue Shield of California Flex-Funded HMO Plans Rate Stabilization Fund

PUBLIC COMMENT:

ACTION:

**16. REVIEW AND APPROVE DELTA DENTAL SELF-FUNDED ACTIVE EMPLOYEE PPO 2020  
CLAIMS AND UTILIZATION EXPERIENCE AND DECEMBER 31, 2020 RATE STABILIZATION  
FUND: (Action)**

Presentation by Mike Clarke, Aon

At the request of the SFHSS Management Team, Aon presents annual claims and utilization experience and the recommendation for the rate stabilization reserve amount for the Delta Dental of California Self-Funded Active Employee PPO plan as of December 31, 2020. This information is used to determine the amount of rate stabilization rating adjustment to be applied to the Delta Dental Active Employee PPO plan for the 2022 plan year.

DOCUMENTS ATTACHED: Delta Dental Self-Funded Active Employee PPO 2020 Claims and Utilization Experience and December 31, 2020 Rate Stabilization Fund

STAFF RECOMMENDATION: Approve Delta Dental Active Employee PPO Rate Stabilization Fund

PUBLIC COMMENT:

ACTION:

**REGULAR BOARD MEETING MATTERS**

**17. REPORTS AND UPDATES FROM CONTRACTED HEALTH PLAN REPRESENTATIVES:  
(Discussion)**

PUBLIC COMMENT:

## GOVERNANCE COMMITTEE MATTERS

The Committee Chair will give a brief update on matters discussed and/or recommendations made in this committee. The items presented in the governance meetings ensure that the Commission is following the Governance guidelines and processes that are required by the Health Service Broad Governance Policies.

### **18. VOTE ON WHETHER TO HOLD CLOSED SESSION TO REVIEW AND APPROVE 2020 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)**

Presented by Committee Chair Scott

STAFF RECOMMENDATION: Hold closed session

PUBLIC COMMENT ON ALL MATTERS PERTAINING TO THE CLOSED SESSION

ACTION:

**Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(b):  
Public Employee Performance Evaluation**

### **19. REVIEW AND APPROVE 2020 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)**

Presented by Board Secretary, Holly Lopez

RESOURCES: Employee Position: Executive Director, Name of Employee: Abbie Yant

DOCUMENTS ATTACHED: 2020 Annual Employee Performance Evaluation Draft Report

STAFF RECOMMENDATION: Approve Report

PUBLIC COMMENT:

ACTION:

## RECONVENE IN OPEN SESSION

### **20. POSSIBLE REPORT ON ACTION TAKEN IN CLOSED SESSION (Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b) (Action):**

Presented by Committee Chair Scott

PUBLIC COMMENT:

ACTION:

## **21. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSION HELD IN CLOSED SESSION: (San Francisco Administrative Code Section 67.12(a)) (Action):**

Presented by Committee Chair Scott

PUBLIC COMMENT:

ACTION:

## **22. ADJOURNMENT:**

**Health Service Board and Health Service System Web Site: <http://www.sfhss.org>**

### **Summary of Health Service Board Rules Regarding Public Comment**

1. A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
2. A member may comment on any matter within the Board's jurisdiction as designated on the agenda.
3. Members may submit their comments by email to [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org) by 5 pm the day before the meeting start time. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. All comments received by the deadline will be read aloud by the Board Secretary up to the three-minute maximum allotted to each commenter. In the subject line of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

### **Knowing Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

### **Summary of Health Service Board Rules Regarding Cell Phones and Pagers**

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings. The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room. The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule. The complete rules are outlined in Chapter 67A of the San Francisco Administrative Code.

### **Disability Access and Accommodation**

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #42 Downtown Loop and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Holly Lopez, 628-652-4646 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

### **Sensitivity to Chemical-based Products**

To assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

### **Location of Materials**

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Holly Lopez at 628-652-4646 or email [holly.lopez@sfgov.org](mailto:holly.lopez@sfgov.org). The following email has been established to contact all members of the Health Service Board: [health.service.board@sfgov.org](mailto:health.service.board@sfgov.org). Health Service Board telephone number: 628-652-4646

## **Lobbyist Registration and Reporting Requirements**

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).