



HEALTH SERVICE BOARD

CITY & COUNTY OF SAN FRANCISCO

Stephen Follansbee, M.D.
President

Chris Canning
Vice President

Karen Breslin
Commissioner

Mary Hao
Commissioner

Dean Preston
Supervisor (District 5)
Commissioner

Randy Scott
Commissioner

Claire Zvanski
Commissioner

Abbie Yant, MA, RN
Executive Director
Health Service System

Holly Lopez
Executive Secretary

TEL (628) 652-4646
FAX (628) 652-4703
<http://www.sfhss.org/>

HEALTH SERVICE BOARD

MEETING MINUTES

Thursday, March 11, 2021

REGULAR MEETING AT

1:00pm

VIRTUAL PRESENTATION BY SFGOV TV

Due to the COVID-19 health emergency and to protect our Board Members, SFHSS staff, and members of the public, the Board's Meeting Room (Room 416) is closed.

Remote Meeting Access

Watch at 1:00 pm on March 11, 2021 (via SFGovTV) - <https://sfgovtv.org/hsbLIVE>

Click the link to join the meeting - <https://bit.ly/37tf8jP>

Public Comment Call-In: 415-655-0001 / **Access Code:** 146 158 4783

Providing Public Comment:

1. Dial **415-655-0001** and then enter access code **146 158 4783** then **#**
2. **Press #** again to enter the meeting as an ATTENDEE
3. You will hear a beep when you join the meeting as a participant.
 - a. Stop and LISTEN
 - b. Wait for Public Comment to be announced.
4. When Public Comment is called, dial * then **3** to be added to the speaker line.
5. You will then hear "You have raised your hand to ask a question, please wait to speak until the host calls on you." Callers will hear silence when waiting for their turn to speak.
6. To withdraw your question, press * then **3**. – you will hear: "You have lowered your hand."
7. When the system message says "Your line has been unmuted" - **THIS IS YOUR TIME TO SPEAK.**
8. When the President or Commission Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have **3 minutes** to provide your comments.
9. Once your 3 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting. You will hear "Your line has been muted."
10. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

Best Practices when calling in for Public Comment:

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

Written Public Comment

Persons unable to attend the meeting may submit written public comments regarding an agenda item. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. Written public comment expected to be part of the official record should be submitted to the Board email, health.service.board@sfgov.org, and **received by 5 pm on Wednesday, March 10th** before the meeting. Members can also call 628-652-4646 with any questions.

All comments received by the deadline will be read aloud by the Board Secretary up to the three-minute maximum allotted time to each commenter. In the body of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

1. **CALL TO ORDER:** 1:01 pm

2. **ROLL CALL:**

President Stephen Follansbee, M.D.-present
Vice President Chris Canning-present
Commissioner Karen Breslin-arrived at ~3:15 pm
Commissioner Mary Hao-present
Commissioner Randy Scott-present
Commissioner Claire Zvanski-present

3. **APPROVAL (with possible modifications) OF THE MINUTES OF THE MEETINGS SET FORTH BELOW: (Action)**

The Health Service System meeting minutes are available on the SFHSS website at <https://bit.ly/2N4NDW8> for the HSB Regular Meeting Minutes from February 11, 2021
<https://bit.ly/3u25ug9> for the HSB Finance and Budget Committee from February 10, 2021
<https://bit.ly/3rBExy> HSB Governance Committee Meeting from February 18, 2021

President Follansbee affirmed the following meeting minutes HSB Regular Meeting Minutes from February 11, 2021, HSB Finance and Budget Committee, the HSB Finance and Budget Committee from February 10, 2021, and the HSB Governance Committee Meeting from February 18, 2021. Commissioner Hao said she sent Holly Lopez, Board Secretary, edits for the HSB Regular Meeting Minutes.

Commissioner Zvanski moved to accept the meeting meetings for the HSB Regular Meeting Minutes from February 11, 2021. Chris Canning seconded the motion. Vice President Canning moved to accept the HSB Finance and Budget Committee minutes from February 10, 2021. Commissioner Hao seconded the motion. Commissioner Zvanski moved to accept the HSB Governance Committee Meeting minutes from February 18, 2021. Commissioner Scott seconded the motion.

PUBLIC COMMENT: None.

ACTION: The Health Service Board unanimously approved the HSB Regular Meeting Minutes from February 11, 2021, HSB Finance and Budget Committee from February 10, 2021, and the HSB Governance Committee Meeting from February 18, 2021.

4. **GENERAL PUBLIC COMMENT – An opportunity for members of the public to comment on any matter within the Board’s jurisdiction that is not on the agenda, including requesting that the Board place a matter on a future agenda.**

PUBLIC COMMENT: Richard Rothman expressed the need for Kaiser to improve the member experience when a doctor takes a leave of absence. Richard Rothman requested advanced notification of any primary physician change and assurance no disruption in an assigned primary care physician. (Note: Richard Rothman’s public comment call dropped during his allotted time.)

5. **PRESIDENT’S REPORT: (Discussion)**

President Follansbee announced Supervisor Dean Preston’s resignation in late February and thanked Supervisor Dean Preston for his contributions. President Follansbee wished Supervisor Dean Preston well in his new appointment as the Chair of the Audit and Oversight Committee. President Follansbee stated the Board of Supervisors President Shamann Walton will select and appoint the next Supervisor to join the Health Service Board.

PUBLIC COMMENT: None.

6. DIRECTOR'S REPORT: (Discussion)

The Director's Report is available on the SFHSS website at <https://bit.ly/3eklhkE>

Executive Director Yant presented the following items in her Director's Report:

- New Medical Plan Offering
- Reminder: Vendor Black Out Period-Extended
- COVID-19 Update
- Health Plan Experience Reporting
- Delta Dental Experience Reporting
- Medicare Plan Evaluation
- Strategic Plan 2020-2022 Update
- Racial Equity Action Planning
- Divisional Updates: Personnel, Operations: Enterprise Systems and Analytics (ESA) and Communications, Finance, Contracts, and Well-Being

Executive Director Yant thanked Leticia Pagán for her diligent work to update the strategic plan updates for the Board.

Commissioner Zvanski asked if the Department of Human Resources identified the number of employee COVID-19 cases or employee vaccinations. Executive Director Yant stated the City has monitored the disease amongst the workforce since the onset of the pandemic as part of its usual public health surveillance. Executive Director Yant said the department continues to work with health plans to monitor, track and record the impact of COVID-19 on our membership. Executive Director Yant noted a precise number is difficult because members may receive the vaccine outside of their health plan provider and as of now system registries do not communicate to share information. Commissioner Scott asked what racial equity and diversity COVID-19 data is available and requested any current reports be shared with the Board. Executive Director Yant confirmed a tremendous effort has been made to apply a racial and cultural lens to all levels of the vaccination process and the Health Service System has worked with City departments to help understand workforce needs.

PUBLIC COMMENT: None.

7. HSS FINANCIAL REPORTING AS OF JANUARY 31, 2021: (Discussion)

The HSS Financial Reporting of January 31, 2020, memo and presentation are available on the SFHSS website at <https://bit.ly/3epMluv> and <https://bit.ly/3sYZZ1a>

Larry Loo, Chief Financial Officer presented the following items:

- Executive Summary
- Employee Benefit Trust Fund (Trust Fund)
- United Health Care PPO
- Blue Shield Access+ Flex Funded Plan
- Blue Shield Trio Flex Funded Plan
- Delta Dental PPO (Actives Only) Self-Funded Plan
- Other Trust Fund Notes
- General Fund Administrative Budget

PUBLIC COMMENT: None.

8. PRESENTATION ON THE 2021 PLAN YEAR ENROLLEE DEMOGRAPHICS REPORT: (Discussion)

The 2021 Plan Year Enrollee Demographics Report is available on the SFHSS website at <https://bit.ly/31uAhpH>.

Rin Coleridge, Enterprise Systems and Analytics Manager presented the following items:

- Overview: Medical Enrollment, Dental Enrollment, Flex Spending Accounts, Voluntary Benefits Enrollment
- Enrolled Lives: Employees, Retirees, and Dependents
- Employee and Retiree Members
- Employee Members and Dependents
- Retiree Members and Dependents
- Employers: City and County of San Francisco (CCSF), San Francisco Unified School District (SFUSD), City College of San Francisco (SFCCD), and the Superior Court of San Francisco (CRT).
- Glossary

The SFHSS management team presents this annual report to inform the Board of the SFHSS membership's statistics for the current plan year.

The Commissioners thanked Rin Coleridge and her team for a detailed analytics report. Commissioner Zvanski asked if the San Francisco Unified School District (SFUSD) and San Francisco Community College (CCSF) administer extra benefits or do have the same extra benefits such as pet insurance, etc. Rin Coleridge said the SFUSD and CCSF administer Flexible Spending Accounts (FSA). Rin Coleridge noted SFUSD, and CCS also offers some life insurance, but other specific offerings are not noted in the report.

PUBLIC COMMENT: None.

9. APPROVE THE SFHSS 2020 ANNUAL REPORT: (Action)

The SFHSS 2020 Annual Report is available on the SFHSS website at

Abbie Yant, Executive Director of Health Service System presented the following items:

- Priorities
- Member Services
- Enterprise Systems and Analytics
- Communications
- Well-Being and Employee Assistance Program (EAP)
- Finance and Contracts

The SFHSS management team presents this annual report to inform the Board of the SFHSS membership's medical plan use, cost of the medical plans, and the agency's accomplishments.

Executive Director Yant thanked the Communications team, Jessica Shih (Communications Director, Carol Karimi (Communications Manager), and Ryan Clouse (SFHSS Graphic Designer) for their effort to produce a comprehensive and useful report.

Commissioner Scott commended the Health Service System staff, management, executive team, and Executive Director Yant for their work for all members and to uphold their responsibilities in all aspects including operations, communications, well-being, and finances, amongst the very stressful moments of the year and layered on top of a health plan Request for Proposal (RFP).

Commissioner Hao applauded the Health Service System's customer service delivery during the pandemic and the great ways the department has cared for the members. Commissioner Canning thanked Executive Director Yant and the staff for the quality and availability of the day-to-day activities to serve our membership. Commissioner Zvanski also commended the outstanding member services. President Follansbee recognized the accomplishment to transition to virtual platforms including mental health services. President Follansbee noted the Health Service System is committed to creating health in holistic ways and the report amplified the success of their efforts. President Follansbee congratulated the Health Service System on a strong report and year.

Commissioner Zvanski moved to approve the SFHSS Annual Report. Commissioner Scott seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved the SFHSS 2020 Annual Report.

Break: 2:24pm-2:30pm

Roll Call:

President Stephen Follansbee, M.D.-present
Vice President Chris Canning-present
Commissioner Karen Breslin-awaiting arrival
Commissioner Mary Hao-present
Commissioner Randy Scott-present
Commissioner Claire Zvanski-present

RATES AND BENEFITS MATTERS

10. PRESENTATION ON THE 2021 RATES AND BENEFITS CALENDAR FOR THE PLAN YEAR 2022 (Discussion)

The 2021 Rates and Benefits Meeting Calendar Schedule for Plan Year 2022 is available on the SFHSS website at <https://bit.ly/2Olb3XH>

Executive Director Yant said March 25, 2021 meeting hold can be released if all agenda items are accomplished today. President Follansbee suggested we defer a final announcement until the end of the meeting.

PUBLIC COMMENT: None

11. REVIEW BLUE SHIELD OF CALIFORNIA FLEX-FUNDED NON-MEDICARE HMO PLANS 2020 CLAIMS AND UTILIZATION EXPERIENCE AND THE PPO (CITY PLAN) SELF-FUNDED NON-MEDICARE 2020 CLAIMS AND UTILIZATION EXPERIENCE: (Discussion)

The Blue Shield of California Flex-Funded Non-Medicare HMO 2020 Claims and Utilization Experience, and PPO (City Plan) Self-Funded Non-Medicare 2020 Claims and Utilization Experience are available on the SFHSS website at <https://bit.ly/3cf8L4o> and <https://bit.ly/30t1YyC>

Mike Clarke, Aon, presented the following items:

Blue Shield of California Flex-Funded Non-Medicare HMO 2020 Claims and Utilization Experience

- Financial Results Overview, 2020 versus 2019
 - Total Expenses Versus Premiums Collected
 - Plan Expenses
 - Total Actual Dollar Basis
 - Per Employee/Retiree per Month (PEPM) Basis
 - Active Employee/Early Retiree Experience Splits
 - Key Cost and Utilization Drivers for BSC HMO Plan Population
 - High-Cost Claimants
 - Chronic Condition Prevalence for BSC HMO Population
 - COVID-19 Pandemic Impact on 2020 Plan Utilization
 - Prescription Drug Cost and Utilization- Active Employee Group and Early Retiree Group
- PPO (City Plan) Self-Funded Non-Medicare 2020 Claims and Utilization Experience
- Preface: Specific to Active Employees and Specific Early Retirees
 - Experience Headlines
 - COVID-19 Reporting
 - Detailed Analytics on 2020 Experience
 - Looking Ahead to 2022 Rating
 - Appendix-Monthly Claim and Covered Headcount Detail

At the request of the SFHSS Management Team, Aon annually presents on claims and utilization experience for the Blue Shield of California Flex-Funded Non-Medicare HMO Plans and the PPO (City Plan) Self-Funded Non-Medicare plan—these presentations are for the 2020 plan year. This information is used to inform the Board of the financial experience of the Access+ and Trio HMO plans and PPO (City Plan) in preparation for Plan Year 2022 Rates & Benefits decisions for these plans.

Blue Shield of California Flex-Funded Non-Medicare HMO 2020 Claims and Utilization Experience: President Follansbee noted that among the top three drivers of claims of over \$500,000 were cancer, cardiovascular conditions, and sepsis, numbers might increase with cancer and cardiovascular condition with more members returning to in-person care. President Follansbee asked if the COVID-19 testing reports include a percentage of negative results. Mike Clarke confirmed the majority of the tests were negative and while some claims were attributable to hospitalization, the vast majority of COVID-19 claims were test claims.

Commissioner Hao asked if the prescription drug cost and utilization dollar percentages were included in the average paid per prescription. Mike Clarke confirmed that the dollar amount is embedded in the average paid per prescription.

Commissioner Scott asked if the impact of claim suppression will continue through the year. Mike Clarke anticipates a return to more typical levels of health plan cost later in 2021 but nothing is pointing to a large surge. Mike Clarke mentioned a possible lower overall utilization due to individuals who sought alternative pathways to address their care needs during the pandemic. Mike Clarke assured the Board that the national Aon actuarial team will track developments and report to the Board throughout the Rates and Benefits cycle.

PPO (City Plan) Self-Funded Non-Medicare 2020 Claims and Utilization Experience: Commissioner Scott asked if PPO (City Plan) is going to be replaced as a result of the RFP. Mike Clarke restated that the administration of the PPO Plan will transfer from UnitedHealthcare to Blue Shield of California at the start of 2022. Mike Clarke pointed out that the health plan administrator will change but the health plan will remain the same. Commissioner Scott also asked if Blue

Shield has the same kind of reporting capabilities between data sets. Mike Clarke said transition implementation from UnitedHealthcare to Blue Shield of California is underway to commence reporting setup for 2022.

Commissioner Zvanski asked if there are known causes for higher utilization rates in the Tuolumne area. Commissioner Zvanski also what percentage of physicians will be available with the new plan. Mike Clarke stated that with the initial network analysis and research, virtually all providers within the UnitedHealthcare PPO network will be available within the Blue Shield PPO network. Mike Clarke noted that utilization rates depend on the health needs of the specific population and SFHSS is working to assure the healthcare needs of this population are met under the administration of Blue Shield of California. Commissioner Zvanski expressed concern that specific mental health services fit the needs of Tuolumne county. President Follansbee pointed out that utilization reports can identify why services are utilized and ways to improve health and well-being of all members.

PUBLIC COMMENT: None

12. REVIEW AND APPROVE STOP LOSS INSURANCE RECOMMENDATION: (Action)

The Stop Loss Insurance Recommendation is available on the SFHSS website at <https://bit.ly/3bwyhTH>

Mike Clarke, Aon, presented the following items:

- Introduction
- SFHSS Contingency Reserve Policy
- SFHSS Self-Funded Plans' Stabilization Policy
- Stop Loss Reinsurance-SFHSS Specific Commentary
- Stop Loss Reinsurance-Recommendation

At the request of the SFHSS Management Team, Aon presents its recommendation for changes, if any, to SFHSS' current position regarding external stop-loss insurance purchases during the following plan year.

Commissioner Zvanski moved to accept the recommendation to not purchase stop-loss insurance for either self-funded or flex-funded 2022 healthcare plans. Commissioner Scott seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved to not purchase stop-loss insurance for self-funded or flex-funded 2022 health plans.

Note: Commissioner Breslin arrived during agenda item number 12.

13. REVIEW AND APPROVE 10-COUNTY SURVEY RESULTS: (Action)

The 10-County Survey Results and presentation are available on the SFHSS website at <https://bit.ly/3qzqOhD> and <https://bit.ly/38ppSPL>

Larry Loo, Chief Financial Officer presented the following items:

- 10-County Amount-County Specific Inputs-Los Angeles, San Diego, Orange, Riverside, San Bernardino, Santa Clara, Alameda, Sacramento, Contra Costa, Fresno, CalPERS, SFHSS Active Employee Plans

At the request of the SFHSS Management, Aon presents the results of the 10-County survey as prepared by SFHSS. This information is used to inform the Board of the City's contribution obligation for health plan coverage where the 10-County amount is a component of employer contribution determination under the City Charter. Larry Loo, SFHSS Chief Financial Officer thanked Mike Clarke, Aon for his oversight in past years, and Yury Goligorsky, SFHSS Principal Administrative Analyst, for analysis for this report.

Commissioner Scott moved to approve the recommendation. Commissioner Hao seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved the recommendation to approve the 2021 10-County amount of \$757.31 monthly amount to be utilized in determining employer contributions that use the 10 County Survey amount in the 2022 plan year.

14. REVIEW AND APPROVE PPO (CITY PLAN) DECEMBER 31, 2020 RATE STABILIZATION

FUND: (Action)

The PPO (City Plan) December 31, 2020, Rate Stabilization Fund is available on the SFHSS website at <https://bit.ly/3rAmBEV>

Mike Clarke, Aon, presented the following items:

- Background-Three Reserves for SFHSS Self-Funded/Flex Funded Plans
- PPO (City Plan) Rate Stabilization Reserve
- Recent PPO (City Plan) Rate Stabilization Actions
- PPO (City Plan) Rate Stabilization Reserve Summary
- PPO (City Plan) 2020 Plan Year Reconciliation
- Today's Recommendation

At the request of the SFHSS Management Team, Aon presents the recommendation for the rate stabilization reserve amount for the PPO (City Plan) Self-Funded plan as of December 31, 2020. This information is used to determine the amount of rate stabilization rating adjustment to be applied to the PPO (City Plan) for the 2022 plan year.

Commissioner Hao asked where the \$330,000 rating surplus will be applied. Mike Clarke explained the \$330,000 will be applied to the 2022 rates.

Vice President Canning moved to accept that the surplus amount of \$330,000 to be amortized as a rating buy-down across all rating tiers for the PPO (City Plan) for the plan year 2022.

Commissioner Breslin seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved the recommendation to accept the surplus amount of \$330,000 to be amortized as rating buy-down across all rating tiers for the PPO (City Plan) for the plan year 2022, applied proportionally per policy between active employees and retirees.

15. REVIEW AND APPROVE BLUE SHIELD OF CALIFORNIA FLEX-FUNDED HMO PLANS DECEMBER 31, 2020 RATE STABILIZATION FUND: (Action)

The Blue Shield of California Flex-Funded HMO Plans Rate Stabilization Fund is available on the SFHSS website at <https://bit.ly/3bwtYYn>

Mike Clarke, Aon, presented the following items:

- Background-Three Reserves for SFHSS Self-Funded/Flex Funded Plans
- BSC HMO Plans Rate Stabilization Reserve
- BSC HMO Plans Rate Stabilization Reserve Actions
- BSC HMO Plans Rate Stabilization Reserve Summary
- BSC HMO Plans 2020 Plan Year Reconciliation
- Today's Recommendation

At the request of the SFHSS Management Team, Aon presents the recommendation for the rate stabilization reserve amount for the Blue Shield of California Flex-Funded plans as of December 31, 2020. This information is used to determine the amount of rate stabilization rating adjustment to apply to the Blue Shield of California HMO plans (Access+ and Trio) for the 2022 plan year.

Commissioner Scott moved to accept that the surplus amount of \$4,856,000 be amortized as a rating buy-down across all rating tiers for the Blue Shield of California HMO plans for the plan year 2022. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None.

ACTION: The Health Service Board unanimously approved the recommendation to accept the surplus amount of \$4,856,000 be amortized as rating buy-down across all rating tiers for the Blue Shield of California HMO plans for the plan year 2022, applied proportionally per policy between active employees and retirees.

16. REVIEW AND APPROVE DELTA DENTAL SELF-FUNDED ACTIVE EMPLOYEE PPO 2020 CLAIMS AND UTILIZATION EXPERIENCE AND DECEMBER 31, 2020 RATE STABILIZATION FUND: (Action)

The Delta Dental Self-Funded Active Employee PPO 2020 Claims and Utilization Experience and December 31, 2020, Rate Stabilization Fund is available on the SFHSS website at <https://bit.ly/3qvEcwr>

Mike Clarke, Aon, presented the following items:

- Delta Dental Active Employee PPO Plan Rate Stabilization Reserve Introduction
- Delta Dental Active Employee PPO Plan Rate Stabilization Reserve Recommendation Summary
- Delta Dental Active Employee PPO Plan-2020 Claim/Fee Experience Summary
- Delta Dental Active Employee PPO Plan-Plan Design Variation by Type of Dentist Utilized
- Delta Dental Active Employee PPO Plan-Impact of Historical Experience on Rate Stabilization Reserve
- Delta Dental Active Employee PPO Plan Rate Stabilization Reserve-Reconciliation Calculation and Calculation Detail
- Delta Dental Active Employee PPO Plan Rate Stabilization Reserve Recommendation

At the request of the SFHSS Management Team, Aon presents annual claims and utilization experience and the recommendation for the rate stabilization reserve amount for the Delta Dental of California Self-Funded Active Employee PPO plan as of December 31, 2020. This information

is used to determine the amount of rate stabilization rating adjustment to be applied to the Delta Dental Active Employee PPO plan for the 2022 plan year.

Commissioner Breslin asked what the premium for an active employee and their family is. Mike Clarke said the monthly premiums are \$15 for a full family for an active employee, \$10 if you are covering one dependent and \$5 for single coverage monthly. Commissioner Breslin asked if the City covers the remaining cost. Mike Clarke stated the City pays about 90% of the cost of the active employee PPO plan. Commissioner Breslin pressed upon the need for Delta Dental to do more outreach to members, particularly for preventive care. Commissioner Breslin requested clarification on the difference between the three dental network categories, PPO Dentists, Premier Dentists, and Out-of-Network Dentists. Mike Clarke stated a member who used an in-network dentist would not be balance billed for additional service costs and a member who used an Out-of-Network dentist could be balanced billed based on the rate charged by a non-contracted dentist. Mike Clarke also stated the active employee dental PPO is self-funded, so the claims pass through to the Trust plus an administrative fee charged by Delta Dental. Commissioner Hao reminded the Board that the agenda item is not about plan design or cost and recommended the discussion focus on rate stabilization as presented.

Commissioner Scott moved to accept the recommendation to suspend the self-funded stabilization reserve policy on a one-time basis for the Delta Dental active employee PPO plan and approve the use of two-thirds of the December 31, 2020 stabilization reserve balance, or \$12,229,000 to be applied towards buy-downs across all rating tiers for the Delta Dental active employee PPO plan for the plan year 2022. Commissioner Breslin seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved to suspend the self-funded stabilization reserve policy on a one-time basis for the Delta Dental active employee PPO plan and approve the use of two-thirds of the December 31, 2020 stabilization reserve balance, or \$12,229,000 to apply towards buy-downs across all rating tiers for the Delta Dental active employee PPO plan for the plan year 2022.

REGULAR BOARD MEETING MATTERS

17. REPORTS AND UPDATES FROM CONTRACTED HEALTH PLAN REPRESENTATIVES: (Discussion)

Note: No contracted health plan representatives presented and upon advice from counsel, public comment was not called.

PUBLIC COMMENT: Not needed.

GOVERNANCE COMMITTEE MATTERS

The Committee Chair will give a brief update on matters discussed and/or recommendations made in this committee. The items presented in the governance meetings ensure that the Commission is following the Governance guidelines and processes that are required by the Health Service Broad Governance Policies.

18. VOTE ON WHETHER TO HOLD CLOSED SESSION TO REVIEW AND APPROVE 2020 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)

Committee Chair Scott stated this agenda item is a continuation of the evaluation process following the terms of governance. Commissioner Hao moved to hold a closed session to review and approve the 2020 annual employee evaluation draft report. Vice President Canning seconded the motion.

PUBLIC COMMENT ON ALL MATTERS PERTAINING TO THE CLOSED SESSION: None

ACTION: The Health Service Board unanimously approved the to hold closed session to review and approve the 2020 annual employee evaluation draft report.

**Government Code Section 54957(b)(1) and San Francisco Administrative Code Section 67.10(b):
Public Employee Performance Evaluation**

19. REVIEW AND APPROVE 2020 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)

Presented by Board Secretary, Holly Lopez

RECONVENE IN OPEN SESSION

20. POSSIBLE REPORT ON ACTION TAKEN IN CLOSED SESSION (Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b)) (Action):

Commissioner Zvanski moved to not report out on any action taken in closed session. Mary Hao seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved to not report out on any action taken in closed session (Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b)).

21. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSION HELD IN CLOSED SESSION: (San Francisco Administrative Code Section 67.12(a)) (Action):

Commissioner Zvanski moved to not disclose any or all of the discussion held in closed session. Commissioner Breslin seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved to not disclose any or all the discussions held in closed session (San Francisco Administrative Code Section 67.12(a)).

President Follansbee stated all agenda items were called and released the March 25, 2021 meeting hold.

22. ADJOURNMENT: 5:01 pm

Summary of Health Service Board Rules Regarding Public Comment

1. A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
2. A member may comment on any matter within the Board's jurisdiction as designated on the agenda.
3. Members may submit their comments by email to health.service.board@sfgov.org by 5 pm the day before the meeting start time. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. All comments received by the deadline will be read aloud by the Board Secretary up to the three-minute maximum allotted to each commenter. In the subject line of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings. The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room. The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule. The complete rules are outlined in Chapter 67A of the San Francisco Administrative Code.

Disability Access and Accommodation

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #42 Downtown Loop and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Holly Lopez, 628-652-4646 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

Sensitivity to Chemical-based Products

To assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Location of Materials

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Holly Lopez at 628-652-4646 or email holly.lopez@sfgov.org. The following email has been established to contact all members of the Health Service Board: health.service.board@sfgov.org. Health Service Board telephone number: 628-652-4646

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.