

2023 Annual Board Self-Evaluation Report

March 14, 2024

Presented by Holly Lopez, HSB Secretary

The Process & Self-Evaluation Areas

- Governance Committee met in December to review and approve the timeline
- Annual survey conducted in December 2023
- Four areas for evaluation:
 - Governance Structure & Policies
 - Board Member Interactions and Meeting Activities
 - Goal Setting and Communications
 - Board's Interactions with Management
- 100% completion rate, seven seated Commissioners

Executive Summary Highlights

- 32 questions total: 11 questions increased rating, 20 ratings decreased, 1 questions remained the same

Areas for Evaluation	2021 Total Score	2022 Total Score	2023 Total Score
Governance Structure & Policies	4.3	4.75	4.5
Board Member Interactions and Meeting Activities	4.3	4.5	4.6
Goal Setting and Communication	4.3	4.5	4.14
Board’s Interactions with Management	4.2	4.5	4.46

Conclusion: Areas to Focus for 2023

1. Explore new document naming conventions for materials to match agenda item titles.
2. Review question: “The Board adheres to its own policies.” Board members may not know when others violate policies, so it is hard to rate this question.
3. Staff share how SFHSS communicates with members after the Board adjudicates on a member appeal.
4. Set a regular Member Services goals report and presentation.
5. Review and share City Charter guidelines and Governance Policies for communicating with plan members.
6. The board evaluation requested self-study hours, but the evaluation is anonymous, so the board secretary still needs to request individual study hours.

Recommendation:

Approve the Health Service Board 2023 Annual Self-Evaluation Report