



# HEALTH SERVICE BOARD

## CITY & COUNTY OF SAN FRANCISCO

DATE: March 14, 2024

TO: Mary Hao, Governance Committee Chair, and Members of the Health Service Board

FROM: Holly Lopez, Health Service Board Secretary

RE: 2023 Board Education Report

**Overview:**

The HSB Education Policy outlines educational practices and reporting expectations for Commissioners throughout each calendar year. The SFHSS leadership team seeks to provide diverse educational opportunities that support the Commissioners in acquiring the knowledge they need to effectively carry out their duties in alignment with the Strategic Plan years 2023-2025. The following tables list educational sessions, training, and self-study attended by each Commissioner.

| Education Experiences  | Breslin | Canning | Dorsey  | Follansbee | Hao     | Scott   | Zvanski |
|--|---------|---------|---------|------------|---------|---------|---------|
| <b>January 12, 2023</b><br>Health Insurance Portability and Accountability Act (HIPAA) Training<br>Rin Coleridge, SFHSS Director of Enterprise Systems and Analytics                                       | Present | Excused |         | Present    | Present | Present | Present |
| <b>February 9, 2023</b><br>Healthcare Cost Influencers<br>Iftikhar Hussain, SFHSS Chief Finance Officer, and Mike Clarke, Lead Actuary, Aon  | Present | Present |         | Present    | Present | Present | Present |
| <b>May 11, 2023</b><br>Healthcare Cost Trend Influencers,<br>Iftikhar Hussain, SFHSS Chief Financial Officer, and Mike Clarke, Lead Actuary, Aon   | Present | Present |         | Present    | Present | Excused | Present |
| <b>August 10, 2023</b><br>Healthcare Ecosystem and Market Review<br>Iftikhar Hussain, SFHSS Chief Financial Officer, and Mike Clarke, Lead Actuary, Aon  | Present | Present | Excused | Present    | Excused | Present | Present |
| <b>September 14, 2023</b><br>Market and Health System Innovation Review<br>Anne Thompson, Senior Account Executive, Aon  | Present | Excused | Present | Present    | Present | Present | Excused |
| <b>November 9, 2023</b><br><b>Determining City Contributions for SFHSS Retiree Medical Plan</b><br>Mike Clarke, Lead Actuary, Aon  | Present | Present | Present | Present    | Present | Excused | Present |
| <b>November 9, 2023</b><br><b>Benefit Plan Design Benchmarking and Plan Design Influence on Member Plan Use Behavior</b><br>Anne Thompson, Senior Account Executive, Aon<br>Mike Clarke, Lead Actuary, Aon | Present | Present | Present | Present    | Present | Excused | Present |

|   |         |         |         |         |         |         |         |
|---|---------|---------|---------|---------|---------|---------|---------|
| <b>December 14, 2023</b><br><b>Opportunities for Future Consideration</b><br>Anne Thompson, Senior Account Executive, Aon<br>Mike Clarke, Lead Actuary, Aon | Excused | Excused | Present | Present | Excused | Present | Present |
|---|---------|---------|---------|---------|---------|---------|---------|

**Self-Study Education Hours in 2023**

| Commissioner Name | Total Hours |
|-------------------|-------------|
| Breslin           | 24 hours    |
| Canning           | 6 hours     |
| Supervisor Dorsey | 3 hours     |
| Follansbee        | 33.75 hours |
| Hao               | 40 hours    |
| Scott             | 30 hours    |
| Zvanski           | 40 hours    |

**City-Wide and SFHSS-Required Training**

In 2023, all Commissioners completed the following City Wide and SFHSS-required training:

1. Whistle Blower Training (5 minutes)
2. Bystander Training (11 minutes)
3. Harassment Prevention Training (2-hour)
4. HIPAA Training (20 minutes)
5. Introduction to Implicit Bias Online Module 2024 (26 minutes)
6. Harassment Prevention Training for Supervisors, Managers and Leads (2 hours of training)
7. Equitable, Fair, and Respectful Workplace (35 minutes)
8. Transgender Training (30 Minutes)
9. Ethics and Sunshine Training (15 minutes)

**Education Survey Results for 2024**

The Commissioners and SFHSS leadership partner each year to provide educational opportunities that enhance continuous learning. The Education Plan guides the SFHSS Leadership team in creating a list of educational topics, offering educational resources, and delivering Subject Matter Expert (SME) presentations to the Board throughout the year. Commissioners completed the annual Board Education survey to request topics for 2023.

Topics in order from highest to lowest

- 1<sup>st</sup> Place
  - Health Plan Integration Systems
  - High Cost and High-Risk Conditions
- 2<sup>nd</sup> Place
  - Data Transparency
  - Topics to Improve Equity
  - Fiduciary Training (Presented on January 9, 2024)
- 

Commissioners suggested adding a Board Meeting Forum on the CMMS Drug Negotiation Policy and how this can or will affect HSS Drug costs when implemented.

**Education Resources**

The Commissioners have access to various educational resources, including the SFHSS website. The SFHSS website now houses multiple educational resources and reports, allowing Commissioners access any time on the SFHSS webpage [Health Service Board Education](#).