



HEALTH SERVICE BOARD

CITY & COUNTY OF SAN FRANCISCO

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President

Mary Hao
Vice President

Karen Breslin
Commissioner

Chris Canning
Commissioner

Stephen Follansbee, M.D
Commissioner

Claire Zvanski
Commissioner

Abbie Yant, MA, RN
Executive Director
Health Service System

Holly Lopez
Executive Secretary

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HEALTH SERVICE BOARD

REGULAR MEETING MINUTES **DRAFT**

Thursday, March 23, 2023, 1:00 pm
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

and

VIRTUAL PRESENTATION BY SFGOV TV and Webex

Remote Meeting Access

The Health Service Board welcomes public participation during public comment periods. There will be an opportunity for general public comment at the beginning of the meeting, and there will be an opportunity to comment on each discussion or action item on the agenda. Each comment is limited to 3 minutes. For those attending remotely, the Commission will hear up to 30 minutes of remote public comment total for each agenda item. Remote public comment from people who have received an accommodation due to disability will not count toward the 30-minute limit.

Watch at 1:00 pm on March 23, 2022 (via [SFGovTV schedule](#))

Click the link to join the meeting – [March 23, 2023 HSB WebEx link](#)

Public Comment Call-In: 415-655-0001 / **Access Code:** 2596 520 4153 **Webinar Password:** 1145

Providing Public Comment:

1. Dial **415-655-0001** and then enter access code 2596 520 4153 then #
2. Enter the Webinar Password: 1145
3. **Press #** again to enter the meeting as an ATTENDEE
4. You will hear a beep when you join the meeting as a participant.
 - a. Stop and LISTEN
 - b. Wait for Public Comment to be announced.
5. When Public Comment is called, dial * then **3** to be added to the speaker line.
6. You will then hear “You have raised your hand to ask a question, please wait to speak until the host calls on you.” Callers will hear silence when waiting for their turn to speak.
7. To withdraw your question, press * then **3**. – you will hear: “You have lowered your hand.”
8. When the system message says “Your line has been unmuted” - **THIS IS YOUR TIME TO SPEAK.**
9. When the President or Commission Secretary states “Welcome Caller,” you are encouraged to state your name clearly. As soon as you speak, you will have **3 minutes** to provide your comments.
10. Once your 3 minutes have expired, you will be moved out of the speaker line and back as a participant in the meeting. You will hear “Your line has been muted.”
11. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

Best Practices when Calling in for Public Comment:

- Call from a quiet location
- Speak slowly and clearly
- Turn down any televisions or radios around you
- Address the Commission as a whole, do not address individual Commissioners

Written Public Comment

Persons unable to attend the meeting may submit written public comments regarding an agenda item. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. Written public comments expected to be part of the official record should be submitted to the Board email, health.service.board@sfgov.org, and **received by 5 pm on Wednesday, March 22, 2023**, before the meeting. Members can also call 628-652-4646 with any questions.

All comments received by the deadline will be forwarded to Board members, summarized and read aloud by the Board Secretary during the specific agenda item, and included in the meeting minutes. In the body of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.

1. **CALL TO ORDER:** 1:01 pm

2. **ROLL CALL:**

President Randy Scott- Present
Vice President Mary Hao- Excused
Commissioner Karen Breslin- Present
Commissioner Chris Canning- Excused
Commissioner Stephen Follansbee, M.D- Present
Commissioner Claire Zvanski- Present

3. **GENERAL PUBLIC COMMENT – An opportunity for members of the public to comment on any matter within the Board’s jurisdiction that is not on the agenda, including requesting that the Board place a matter on a future agenda.**

PUBLIC COMMENT: None

4. **APPROVAL (with possible modifications) OF THE MINUTES OF THE MEETINGS SET FORTH BELOW: (Action)**
[February 9, 2023, HSB Regular Meeting Minutes to be Approved](#)

President Scott noted the Health Service Board approved the February 6, 2023 Budget and Finance Committee and the Governance Committee meeting minutes at the February 9, 2023 Health Service Board. Today’s approval only addresses the February 9, 2023, Health Service Board Meeting.

Commissioner Breslin moved to approve the February 9, 2023, HSB Regular Meeting Minutes. Commissioner Follansbee seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Breslin, Follansbee, Scott, and Zvanski

Noes: None

ACTION: The Health Service Board unanimously approved the February 9, 2023, Health Service Board Regular Meeting Minutes.

5. **PRESIDENT’S REPORT: (Discussion)** **Called after Agenda Item Two.**

President Scott reminded Commissioners to complete the annual Form 700 and Sunshine and Ethics training for the City by the deadline of April 3, 2023.

President Scott said there is newly-issued citywide guidance for city policy bodies beginning on the 1st of March. For nearly three years special rules necessitated by the COVID-19 public health emergency have governed the meetings of city policy bodies such as the Health Service Board. The Governor announced that the statewide emergency declared on March 4th, 2020, ended on February 28th, 2023. And beginning March 1st, 2023, the statewide emergency ended and the Mayor’s emergency orders regarding public meetings were terminated. The Office of the City Administrator, in consultation with the Mayor’s Office of Disability met in February to provide advice on remote public comment procedures and protocols for policy bodies such as the Health Service Board and they advised the following: All public policy bodies must generally allow remote public comment for members of the public who are unable to provide public comment in person

due to disability. To ensure that Policy Bodies provide reasonable access with minimal burden to persons with disabilities, Policy Bodies are advised to set up public meetings in a hybrid format by default to ensure that requests for remote public comment can be easily and readily accommodated with reasonable notice. Policy Bodies are advised to publicly notice the procedures and deadlines for requesting ADA accommodations for public meetings in advance and located at the end of each agenda.

While not required by State or Local public meeting laws, policy bodies are advised to provide additional time-limited remote public comment for members of the public who are not requesting accommodation under Federal ADA laws. The amount of time allowed for remote public comment is set by the policy body in advance of any meeting and will be noticed on the public agenda. This additional time-limit allowance facilitates civic participation while considering possible administrative and staffing challenges.

With this advice and in consultation with our counsel, the Health Service Board will do the following:

1. offer a hybrid meeting format using the city's universal platform Webex. That's the current platform.
2. Include instructions for remote public comment and written public comment on all agendas and meeting web pages.
3. Each agenda item will have at least thirty minutes total of time-limited remote public comment. Public comment will conclude after all individuals have spoken and there is no need for the thirty minutes to expire before moving on to the next item. Each speaker will be allowed three minutes to comment in length unless the Board President deems new public comment time limits during the meeting. This is not a departure from anything that the Health Service Board has done in the past. If we have had an item in which there is a large amount of public comment we have in the past limited public comment to a minute or two minutes depending upon the number of people who have asked to speak.
4. In-person public comment will be heard first followed by remote public comment.
5. Going forward the HSB Secretary will read detailed remote public comment instructions that will be displayed and read aloud at the beginning of the meeting. The HSB will provide verbal reminders for each agenda item. {Note: During the state of emergency Health Service Board meetings the HSB Secretary read through detailed instructions for each agenda item.}

Commissioner Breslin asked how would the Board know if someone has a disability and do they need to provide medical proof. Holly Lopez, Board Secretary, said a member of the public can the Health Service Board email (health.service.board@sfgov.org) or call 628-652-4646 to request an accommodation. Holly Lopez said requests do not need to provide medical proof. Requests would follow all guidelines outlined by the Mayor's Office of Disability (MOD).

Commissioner Zvanski agreed with the Board process and procedures because the Board needs to maintain remote public comment so members who live all over the world have access to the meetings and public comment.

PUBLIC COMMENT: None

6. DIRECTOR'S REPORT: (Discussion)

March 23, 2023, Director's Report

Abbie Yant, SFHSS Executive Director presented the following items:

- Health Service Board Resumes In-Person Meetings
- San Francisco COVID-19
 - COVID Care for SFHSS Members After End of Public Health Emergency Memo
- Black Out Notice Reminder
- SFUSD-Emergency Status
- Racial Equity, Diversity & Cultural Heritage Celebrations
- Audit Plan Update
- Health Service Board Follow-up
- HSB Division Reports
 - Human Resources Personnel
 - Operations Updates
 - Enterprise Systems and Analytics
 - Member Services
 - Communications
 - Finance and Budget
 - Contracts
 - Well-Being

President Scott pointed out the San Francisco Unified School District payroll emergency has been under a state of emergency for at least six months and requested an update from a school district representative or those parties involved working on the issue to see when there might be a resolution. Executive Director said the Health Service System is in contact with the school district regularly and can request a response from the San Francisco Unified School District.

Commissioner Zvanski asked how members' benefits access has been impacted. Executive Director Yant said the school district is experiencing payroll system problems which cause some District SFHSS members to appear ineligible for health benefits and although each case is unique, the Health Service Systems gets involved to determine what the issue is and have the benefits reinstated in a way that makes sense for the individual. The concern is the school district continues to optimize an interface system they bought and it's important that the Health Service System work with them to ensure members' health benefits are administered the way it's designed to be administered.

Commissioner Follansbee asked if we have a sense of how many calls Member Services receive and how the call increase impacts the limited Member Services staff. Executive Director Yant said Rey Guillen, Chief Operating Officer set up a dedicated phone tree for School District employees with questions about their benefits. Rey Guillen said there is an impact on the Member Services division. There are two Member Services staff that are dedicated to School District issues. The goal is to address the situations before the members need to call and minimize the effort on the part of the member. The School District bundles the reported issues so Member Services can work on the individual cases before it requires a member inquiry. Currently there are issues on the part of the payroll system members who were qualified for benefits based upon working 1040 hours who were not correctly identified and therefore we have about 75 members that we'll need to onboard as quickly as possible on a retroactive basis. In addition, some members were not identified who are eligible due to the Affordable Care Act (ACA), which are around 35 additional members. Employee hours were not reported to the Retirement System because the interface file between the School District and the Retirement System wasn't working. Rey Guillen said the

issues are not directly related to benefits but the determination of benefit eligibility was impacted since the San Francisco Unified School District uses the SFERS file feed to determine hours worked towards the applicable thresholds. The Health Service System continues to work with the School District to provide them with what they need to work with the interface issues. President Scott thanked Rey Guillen for the clarification and hoped that we continue to be as responsive and participatory as these problems arise as you have been to date. On behalf of the Board, President Scott thanked the specialized staff that are working on these issues on behalf of the members.

Commission Breslin asked if there are still 24 staff vacancies. Executive Director Yant said yes the amount is correct and updated monthly. Executive Director Yant pointed out that the number includes attrition, and the Health Service System is in constant communication with the Mayor's Office to hire people needed for operations.

Commissioner Zvanski asked if the number of calls to the Employee Assistance Program (EAP) has stabilized or diminished as the COVID emergency has changed. Executive Director Yant said it's too soon to tell. Executive Director Yant pointed out that the stigma around mental health prevented people from seeking mental health services and hoped that if calls stabilize it would be at a higher level so that we have some assurance people are getting the help they need. The Employee Assistance Program continues to work on initiatives that help people earlier with their mental health needs.

PUBLIC COMMENT: None

7. SFHSS FINANCIAL REPORT AS OF JANUARY 31, 2023: (Discussion)

[SFHSS Financial Reporting as of January 31, 2023, Memo](#) and [SFHSS Financial Reporting as of January 31, 2023, Presentation](#)

Iftikhar Hussain, SFHSS Chief Financial Officer presented the following items:

- SFHSS Financial Report Highlights
 - Employee Benefit Trust Fund
 - Health Sustainability Fund
 - General Fund Administrative Budget

No discussion for this agenda item.

Iftikhar Hussain, SFHSS Chief Financial Officer presented the following items

PUBLIC COMMENT: None

| |
|---------------------------|
| Rates and Benefits |
|---------------------------|

8. PRESENTATION ON THE 2023 RATES AND BENEFITS CALENDAR FOR THE PLAN YEAR 2024 (Discussion)

[Rates and Benefits Calendar Schedule for Plan Year 2024](#)

Executive Director Yant noted the only change to the Rate and Benefits calendar is March 9, 2023, Health Service Board Meeting cancellation and the addition of today's meeting.

PUBLIC COMMENT: None

9. REVIEW AND APPROVE 10-COUNTY SURVEY RESULTS FOR PLAN YEAR 2024: (Action)
[10-County Survey Results for Plan Year 2024](#) and [10-County Survey Results for Plan Year 2024 Presentation](#)

Iftikhar Hussain, SFHSS Chief Financial Officer presented the following items:

- Today's Recommendation
- 10-County Monthly Amounts

Commissioner Follansbee pointed out that the San Diego County amount contributed by the employer medical plans decreased by 8.9% and asked how the change is calculated. Iftikhar Hussain said the calculation is based on the simple average contribution rate for the plans that are offered in any given year. The average is not weighted since enrollment by plan is not publicly available. President Scott added that we are limited in comparing plan designs and there is no insight to compare planned benefit provisions. These calculations are not looking at plan details or other policy issues that might drive decisions at the Board level. President Scott pointed out the survey results are an average. Commissioner Follansbee was struck by significant drops by the San Diego County plan (page seven on the report), 100% and 42.2% and its impact on the average calculation. He pointed out that the power of the 10-County average minimizes the impact of one county's radical changes. Commissioner Zvanski asked if the calculation is based on single coverage. Iftikhar Hussain said the City Charter (section A8.423) specifies the amount contributed by the employer for employee-only coverage under each of the county's medical plans.

Commissioner Breslin moved to approve the 10-County Survey Results for Plan Year 2024. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Breslin, Follansbee, Scott, and Zvanski

Noes: None

Excused: Hao

ACTION: The Health Service Board unanimously approved the 10-County Survey Results for Plan Year 2024.

10. REVIEW BLUE SHIELD OF CALIFORNIA FLEX-FUNDED NON-MEDICARE HMO PLANS 2022 CLAIMS AND UTILIZATION EXPERIENCE AND APPROVE THE USE OF ONE-THIRD OF THE STABILIZATION RESERVE DEFICIT AS OF DECEMBER 31, 2022: (Action)
[Blue Shield of California Flex-Funded Non-Medicare HMO Plans 2022 Claims and Utilization Experience and Approve the Use of One-Third of the Stabilization Reserve Deficit as of December 31, 2022 Presentation](#)

Mike Clarke, Aon presented the following items:

- Today's Recommendation
- BSC Flex-funded Non-Medicare HMO Plans 2022 Experience
 - Total Expenses Versus Premiums Collected
 - Plan Expenses
 - 2022 versus 2021 – Total Actual Dollar Basis
 - 2022 versus 2021 – Per Employee/Retiree Per Month (PEPM) Basis

- 2022 versus 2021 – Active Employee/Early Retiree Experience Splits
- Key Cost and Utilization Drivers from BSC Reporting
 - High-Cost Claimants (individuals exceeding \$500,000 claims in a year)
 - Total Populations (Service Dates through September 2022)
 - Preventive Care Utilization (Service Dates through September 2022)
 - Prescription Drugs (Service Dates through September 2022)
- BSC HMO Plans December 31, 2022, Rate Stabilization Fund Recommendation
 - SFHSS Health Plan Reserves Background: Three Reserves for SFHSS Self-Funded/Flex-Funded Plans
 - Today's Discussion-BCS HMO Plans Rate Stabilization Fund
 - Recent HMO Plans Rate Stabilization Actions
 - BSC HMO Plans 2022 Plan Year Reconciliation
 - Today's Recommendation: Rate Stabilization Reserve Calculation

Commissioner Breslin asked if there is more educational information, we could share with members to try and stay away from drugs when they don't have to take them. President Scott clarified that the largest cost increase is in the specialty drug area. Mike Clarke confirmed that the specialty drugs are driving the cost increase.

Commissioner Zvanski asked if advertising is impacting the increase in specialty drug requests. Mike Clarke speculated that advertising brings brand awareness to individuals when they visit a physician and talk through options. Mike Clarke said over the past years, we have seen a lot of research and development influence on the part of pharmacy manufacturers to bring updated therapies to the market. For instance, Aon's presentation on August 11, 2022, on Genomics and Pharmacy High-Cost Drugs discussed the development of gene and cellular therapies that were hitting the market and Aon is keeping an eye on biosimilars. Humira is a drug that is in the process of coming off patent and we expect to see lower-cost biosimilars to Humira soon. Mike Clarke reiterated that most members don't require these drugs, only 1% of members utilize specialty medications in the Blue Shield of California Plan—but the cost of these medications is almost half of the plan's total prescription drugs cost.

Commissioner Follansbee wondered if the increase in cost for high-cost claimants is alarming if it is in fact, a rapid increase in the deterioration of the population, or if the increase is caused by a delayed diagnosis. Commissioner Follansbee asked if we have any analysis of what Blue Shield of California is doing to help with this issue. Mike Clarke stressed the high-cost claimant data is de-identified. He said Blue Shield of California provided the high-level diagnosis for high-cost claimants to help us understand how much of a given large claimant spend is medical versus pharmacy. Most were medical and at least half were newer high-cost claimants—some being live-born, some being those who may have developed an unusual or rare condition. There can also be influence from chronic conditions like diabetes evolving into kidney disease, cardiovascular issues creating high-cost surgical needs, and things of that nature. One slide in the presentation shows the escalation of the prevalence of many chronic conditions in the Blue Shield HMO population over the past three years, with many showing double-digit percentage increases in chronic condition incidence that causes concern. Overall, it's good to see individuals returning back to preventive care, and good to see substantial elevation in the percentage of members engaging in three of the four cancer screenings listed in the presentation.

Commissioner Breslin moved to approve the Blue Shield of California flex-funded non-Medicare HMO plans, 2022 claims, and utilization experience and approve the use of one-third of the

Stabilization Reserve deficit as of December 31st, 2022. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Breslin, Follansbee, Scott, and Zvanski

Noes: None

Excused: Hao

ACTION: The Health Service Board unanimously approved the Blue Shield of California Flex-Funded Non-Medicare HMO Plans 2022 Claims and Utilization Experience and Approve the Use of One-Third of the Stabilization Reserve Deficit as of December 31, 2022.

BREAK: 2:20-2:32 pm

ROLL CALL:

President Randy Scott- Present

Commissioner Karen Breslin- Present

Commissioner Stephen Follansbee, M.D- Present

Commissioner Claire Zvanski- Present

11. HEALTH NET CANOPYCARE FLEX-FUNDED NON-MEDICARE HMO PLAN 2022 CLAIMS AND UTILIZATION EXPERIENCE AND APPROVE THE USE OF ONE-THIRD OF THE STABILIZATION RESERVE SURPLUS AS OF DECEMBER 31, 2022: (Action)

[Health Net CanopyCare Flex-Funded Non-Medicare HMO Plan 2022 Claims and Utilization Experience and Approve the Use of One-Third of the Stabilization Reserve Surplus as of December 31, 2022 Presentation](#)

Mike Clarke, Aon presented the following items:

- Today's recommendation
- Financial Experience Results Overview-2022 Plan Year
- Health Net CanopyCare Flex-Funded Non-Medicare HMO Plan 2022 Experience
 - 2022 Plan Year Detail
 - Key Observations
- Health Net CanopyCare HMO Plan December 31, 2022, Rate Stabilization Fund Recommendation
 - SFHSS Health Plan Reserves Background: Three Reserves for SFHSS Self-Funded/Flex-Funded Plans
 - Active Employees and Early Retirees
 - Today's Recommendation: Rate Stabilization Reserve Calculation

Commissioner Follansbee moved to approve the use of one-third of the December 31st, 2022, stabilization reserve surplus or \$118,000 to be applied towards a buy-down of the rates across all rating tiers for the Health Net CanopyCare HMO plan for the plan year 2024 to be applied proportionately between active employees and early retirees. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Breslin, Follansbee, Scott, and Zvanski

Noes: None

Excused: Hao

ACTION: The Health Service Board unanimously approved the use of one-third of the December 31st, 2022, stabilization reserve surplus or \$118,000 to be applied towards a buy-down of the rates across all rating tiers for the Health Net CanopyCare HMO plan for the plan year 2024 to be applied proportionately between active employees and early retirees.

12. REVIEW DELTA DENTAL OF CALIFORNIA (DELTA DENTAL) SELF-FUNDED ACTIVE EMPLOYEE PPO PLAN 2022 CLAIMS AND UTILIZATION EXPERIENCE AND APPROVE ONE-TIME SUSPENSION OF THE STABILIZATION POLICY AND APPROVE THE USE OF ONE-HALF OF THE STABILIZATION RESERVE SURPLUS AS OF DECEMBER 31, 2022: (Action)

[Delta Dental of California \(Delta Dental\) Self-Funded Active EE PPO Plan 2022 Claims and Utilization Experience and Rate Stabilization Reserve Presentation](#)

Mike Clarke, Aon presented the following items:

- Delta Dental Active Employee PPO Plan: Today's Recommendation
- Rate Stabilization Reserve- Introduction
- Rate Stabilization Reserve- Recommendation Summary
- 2022 Claim/Fee Experience Summary
- Plan Design Variation by Type of Dentist Utilized
- Impact of Historical Experience on Rate Stabilization Reserve
- Rate Stabilization Reserve- Reconciliation Calculation
- Rate Stabilization Reserve- Calculation Detail
- Rate Stabilization Reserve- Recommendation

Commissioner Zvanski asked if there is any speculation on why Premier network dentists are utilized so much more than PPO network dentists in San Francisco. Mike Clarke said he speculates the distribution of dentists in a given geography influences this, where many longtime network dentists may be Premier only but when Delta Dental recruits a new dentist into their network, that dentist must be in both the PPO and Premier networks. There are many long-time dentists in the Bay Area that are Premier only. Mike Clarke said there is a fairly disparate distribution between PPO, Premier, and Non-Contracted dentist utilization by active employee PPO members by county. For example, Solano County, Sacramento County, and San Joaquin County have over 60% of the total service utilization through PPO dentists. On the other hand, counties such as San Francisco at 30%, Sonoma at 38%, Marin at 40%, and San Mateo at 39% have lower PPO dentist utilization. These differences by county are likely a function of the proportion of dentists who would be PPO versus Premier only in those locales.

Commissioner Breslin said it was interesting that one in three members did not have a cleaning service in 2022 and said Delta Dental should do more to encourage member utilization. President Scott said Delta Dental implemented mechanisms to follow up with individuals at the time of their first appointment that they would get a reminder from their dentist. Valerie Layne of Delta Dental said members receive preventive care reminders every seven months reminding people to make their appointments if they're registered with Delta Dental. Delta Dental looks back and if a person hasn't had their cleaning in seven months that person receives a reminder to schedule an appointment. The reminders are sent through email only. Commissioner Zvanski asked if Delta

Dental uses member work emails. Valerie Layne said members register with Delta Dental with their personal email then Delta Dental always overrides their work email and uses their personal. Executive Director Yant said a hard copy general cleaning message was sent to members in July 2022.

Commissioner Zvanski said members are not getting any information on the SmileWay program and many members qualify. Mike Clarke said five conditions expanded to nine for qualification for the SmileWay program and now there is a direct file feed between Kaiser and Delta Dental to enhance awareness and identification. Valerie Layne said Delta Dental does two things--first, they receive files from a person's medical carrier, so Delta Dental knows who those people are and they're already automatically registered for SmileWay (and Delta Dental increased diagnostic criteria for the program this past January, so Delta Dental is getting that additional information). Secondly, Delta Dental communicates with the dentists, letting them know that the SmileWay benefit is available for their members so that they can have that conversation when they're talking with the member directly about their medical conditions; the dentist is aware that they have an enhanced criterion for SmileWay qualification now.

Commissioner Follansbee moved to suspend the Health Service Board Self-Funded Plans' Stabilization Policy on a one-time basis for the Delta Dental active employee PPO plan and moved to approve the use of one-half of the December 31, 2022, stabilization reserve surplus, of \$5,557,000 to be applied to towards a buy-down across all rating tiers for the Delta Dental Active PPO Plan for the plan year 2024. Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None

VOTE:

Aye: Breslin, Follansbee, Scott, and Zvanski

Noes: None

Excused: Hao

ACTION: The Health Service Board unanimously approved to suspend the Health Service Board Self-funded Plans' Stabilization Policy on a one-time basis for the Delta Dental active employee PPO plan and moved to approve the use of one-half of the December 31, 2022, stabilization reserve surplus, of \$5,557,000 to be applied to towards a buy-down across all rating tiers for the Delta Dental Active PPO Plan for the plan year 2024. Commissioner Zvanski seconded the motion.

REGULAR BOARD MEETING MATTERS

13. REPORTS AND UPDATES FROM CONTRACTED HEALTH PLAN REPRESENTATIVES: **(Discussion)**

Health Net-New staff introduction: Lori Cummings, Director of Sales and Account Management recently will now oversee the San Francisco Health Services account along with Fred Reyes.

PUBLIC COMMENT: None

GOVERNANCE COMMITTEE MATTERS

Governance Committee Chair Follansbee announced this closed session agenda item was not postponed from February 9, 2023, Health Service Board Meeting.

14. VOTE ON WHETHER TO HOLD CLOSED SESSION TO REVIEW AND APPROVE 2022 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)

Presented by Governance Committee Chair Follansbee

Commissioner Zvanski moved to hold a closed session for the 2022 Annual Employee Performance Evaluation. President Scott seconded the motion.

PUBLIC COMMENT: None

ACTION: Th Health Service Board unanimously approved to hold closed session for the 2022 Annual Employee Performance Evaluation.

CONVENE IN CLOSED SESSION

GOVERNMENT CODE SECTION 54957 (B)(1) AND SAN FRANCISCO ADMINISTRATIVE CODE 67.10(B): PUBLIC EMPLOYEE PERFORMANCE EVALUATION

15. REVIEW AND APPROVE THE 2022 ANNUAL EMPLOYEE PERFORMANCE EVALUATION DRAFT REPORT: (Action)

Presented by Governance Committee Chair Follansbee

Employee and Position: Abbie Yant, SFHSS Executive Director

DOCUMENTS ATTACHED: 2022 Annual Employee Performance Evaluation Report

ACTION:

RECONVENE FROM CLOSED SESSION

ROLL CALL:

President Randy Scott- Present
Commissioner Karen Breslin- Present
Commissioner Stephen Follansbee, M.D- Present
Commissioner Claire Zvanski- Present

16. POSSIBLE REPORT ON ACTION TAKEN IN CLOSED SESSION (Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b) (Action):

Presented by Governance Committee Chair Follansbee

President Scott moved to not report any action taken in closed session in Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b). Commissioner Zvanski seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved to not report any action taken in closed session in Government Code Section 54957.1 and San Francisco Administrative Code Section 67.12(b).

17. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSION HELD IN CLOSED SESSION: (San Francisco Administrative Code Section 67.12(a)) (Action):

Presented by Governance Committee Chair Follansbee

President Scott moved not to disclose any of the discussions held in closed session by the Health Service Board Governance Committee under San Francisco Administrative Code Section 67.12(a). Commissioner Breslin seconded the motion.

PUBLIC COMMENT: None

ACTION: The Health Service Board unanimously approved not to disclose any of the discussions held in closed session by the Health Service Board Governance Committee under San Francisco Administrative Code Section 67.12(a).

REGULAR BOARD MEETING MATTERS

18. ADJOURNMENT: 3:45 pm

Summary of Health Service Board Rules Regarding Public Comment

1. There will be an opportunity for general public comment at the beginning of the meeting, and there will be an opportunity to comment on each discussion or action item on the agenda.
2. A member may comment on any matter within the Board's jurisdiction as designated on the agenda.
3. A member of the public has up to three (3) minutes to make pertinent public comments.
4. Public Comment can be given in person, remotely, or written.
5. Members may submit their comments by email to health.service.board@sfgov.org by 5 pm the day before the meeting start time. These comments will be made part of the official public record and shall be brought to the attention of the Health Service Board. All comments received by the deadline will be forwarded to Board members, summarized and read aloud by the Board Secretary during the specific agenda item, and included in the meeting minutes. In the subject line of your email, indicate the meeting date and the specific agenda item number. If you do not specify an agenda item, your emailed public comment will be read under general comment.
6. For those attending remotely, the Commission will hear up to 30 minutes of remote public comment total for each agenda item. Remote public comment from people who have received an accommodation due to disability will not count toward the 30-minute limit.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings. The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room. The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule. The complete rules are outlined in Chapter 67A of the San Francisco Administrative Code.

Disability Access and Accommodation

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #42 Downtown Loop and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex. Accessible seating for persons with disabilities (including those using wheelchairs) will be available. To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Holly Lopez, at 628-652-4646 at least 48 hours before the meeting, except for Monday meetings, for which the deadline is 4:00 pm the previous Friday.

City Hall Room 416 is wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV. Remote public participation is available upon request for individuals who cannot attend in person due to disability. Making a request to participate remotely no later than one (1) hour prior to the start of the meeting helps ensure the availability of the meeting link. Sign Language Interpretation is also available upon request. If requesting remote Sign Language Interpretation, please submit an accommodation request a minimum of 4 business hours prior to the start of the meeting. Allowing a minimum of 48 business hours for all other accommodation requests (for example, for other auxiliary aids and services) helps ensure availability. To request an accommodation, please contact Holly Lopez, holly.lopez@sfgov.org 628-652-4646.

To access the meeting remotely as an accommodation, please use [March 23, 2023 HSB Webex Link](#) or call 415-655-0001. Please find instructions at the beginning of this agenda for how to use WebEx for the purposes of remote public comment.

Sensitivity to Chemical-based Products

To assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Location of Materials

If any materials related to an item on this agenda have been distributed to the Health Service Board after the distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Holly Lopez at 628-652-4646 or email holly.lopez@sfgov.org. The following email has been established to contact all members of the Health Service Board: health.service.board@sfgov.org. Health Service Board telephone number: 628-652-4646

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.