

**Health Service Board Governance Committee
November 2, 2022**

Health Service Board Education Plan Review Process

The Governance Committee is responsible to oversee Health Service Board policies. Policy 202: SHFSS Board Education Policy states the Board shall adopt a Board Education Plan covering 1-3 year period and update the plan as necessary. The Board Education Plan may establish the educational goals of the Board, with key topics to be covered over time by the Full Board and individual board members, and shall cover both external and in-house education efforts. The Plan shall include a tentative schedule of topics to be addressed and associated timing. The Governance Committee shall align the plan with the approved SFHSS 2023-2025 Strategic Plan. The attached document presents the timeline for the review process and final 2023 approval.

Date	Task
Wednesday, November 2, 2022	Governance Committee Review and Approve timeline
Wednesday, November 7, 2022	Staff Submit policy updates or edits
Wednesday, November 16, 2022	Board Secretary compiles updates and send draft changes to Governance Committee, Governance Committee review and add draft changes or edits
Wednesday, November 23, 2022	Governance Committee submit draft changes to Board Secretary
Monday, November 28, 2022	10-Day Policy Post Requirement Board Secretary will publicly post the policy draft changes.
Thursday, December 8, 2022	Health Service Board Meeting Summary of Changes presented to full Board for approval