

**Health Service Board Governance Committee
November 2, 2022**

Governance Policies and Terms of Reference 2022 Review Process and Timeline

The Governance Committee is responsible to oversee Health Service Board policies. The Board adopted the Governance Policies and Terms of Reference on February 22, 2007, amended on April 9, 2015, February 19, 2019, and February 10, 2022. Policies are reviewed at least once every three years to ensure the Governance Policies and Terms of Reference remain relevant and appropriate. The attached document presents the timeline for the review process and final approval for 2022.

Date	Task
Wednesday, November 2, 2022	Governance Committee
	Review and approve the timeline
Monday, November 7, 2022	Staff submit policy updates or edits to Board Secretary
Wednesday, November 16, 2022	Board Secretary compiles updates and send draft changes to the Governance Committee, Governance Committee review and add draft changes or edits
Wednesday, November 23, 2022	Governance Committee Members submit draft changes to Board Secretary
	Board Secretary compiles submitted changes into one draft
Monday, November 28, 2022	10-Day Policy Post Requirement
	Board Secretary publicly post the policy draft changes.
Thursday, December 8, 2022	Health Service Board Meeting
	Summary of changes presented to full Board for approval