

**Presentation to the Health Service Board (HSB) Governance Committee:
November 4, 2021**

**HSB Performance Evaluation for SFHSS
Executive Director Timeline DRAFT**

Date	Task
Thursday, November 4, 2021	Governance Committee
	Review draft performance evaluation survey and timeline.
Thursday, December 9, 2021	Health Service Board Meeting
	*HSB receives final E.D. performance evaluation survey and timeline.
Monday, December 13, 2021	Board Secretary sends E.D. Performance evaluation survey to the HSB, with Executive Director Yant's self-evaluation attached.
	Board Secretary emails the E.D. performance evaluation survey to the SFHSS COO and CFO, with Executive Director Yant's self-evaluation attached.
January 3, 2022	Board Secretary sends a reminder email to HSB, SFHSS COO, and CFO.
January 14, 2022	HSB Survey Responses Due to Board Secretary
	Board Secretary compiles responses and prepares the draft report for Governance Committee.
February 2022	Board Secretary completes a draft report for Governance Committee Meeting
February 17, 2022 (Tentative)	Governance Committee
	*Board Secretary presents draft E.D. performance evaluation report and results during closed session.
Friday, March 4, 2022	Board Secretary complete report
March 10, 2022	Health Service Board Meeting
	*Board Secretary presents E.D.'s performance evaluation report and results during closed session.