

Presentation to the Health Service Board (HSB) Governance Committee:

**Updated Draft Timeline for HSB Performance Evaluation Survey
of the SFHSS Executive Director**

November 12, 2020

Date	Task
Thursday, November 5, 2020	Governance Committee
	Review draft performance evaluation survey and timeline.
Thursday, December 10, 2020	Health Service Board Meeting
	*HSB receives final E.D. performance evaluation survey and timeline.
Monday, December 14, 2020	Board Secretary sends E.D. Performance evaluation survey to the HSB, with Executive Director Yant's self-evaluation attached.
	Board Secretary emails the E.D. performance evaluation survey to the SFHSS COO and CFO, with Executive Director Yant's self-evaluation attached.
January 2, 2021	Board Secretary sends a reminder email to HSB, SFHSS COO, and CFO.
January 15, 2021	HSB Survey Responses Due to Board Secretary
	Board Secretary compiles responses and prepares the draft report for Governance Committee.
February 2021	Board Secretary completes draft report for Governance Committee Meeting
February 18, 2021	Governance Committee
	*Board Secretary presents draft E.D. performance evaluation report and results during closed session.
Friday, March 5, 2021	Board Secretary complete report
March 11, 2021	Health Service Board Meeting
	*Board Secretary presents E.D. performance evaluation report and results during closed session.