



Minutes

Special Meeting

Thursday, October 12, 2017

1:00 PM

City Hall, Room 416

1 Dr. Carlton B. Goodlett Place
San Francisco, California 94102

□ Call to order

□ Roll call

President Randy Scott
Vice President Wilfredo Lim
Commissioner Karen Breslin
Commissioner Sharon Ferrigno
Commissioner Stephen Follansbee, M.D.
Commissioner Gregg Sass
Supervisor Jeff Sheehy

This meeting was called to order at 1:02 pm. It was not recorded by SFGOVTV.

□ 10122017-01

Action item

Review and approve recommended revised qualifications for Health Service System Executive Director position to broaden the applicant pool, and direct re-posting of the job announcement (President Scott)

Documents provided to Board prior to meeting:
Recommended revised qualifications for HSS Executive Director position.

- President Scott stated that the criteria for the HSS Executive Director position had been narrowly written and that the Board needed to rethink the original qualifications. Since the original qualifications were discussed in public, any modifications should also be addressed in public.

- Commissioner Follansbee asked if the original minimum qualifications had been stricken, since the revised version had been changed to “Desired Qualifications.” He suggested that minimum qualifications also be included.
- Commissioner Sass stated his preference for a stronger educational requirement as described in the original qualifications, noting that minimum qualifications were necessary as a baseline. He suggested deleting the existing CEBS certification requirement in the substitution criteria as the only change to the original qualifications.
- Commissioner Lim concurred that minimum qualifications were necessary and suggested maintaining the original and minimum qualifications with the deletion of the CEBS certification requirement in paragraph two of the substitution criteria.
- Heather Renschler, Ralph Andersen & Associates, stated that the revised qualifications allowed broadening of the applicant pool, and that the Board could narrow its scope under the “strongly desired” language for a Bachelor’s degree and “highly desired” language under the Master’s degree or other advanced degree.

Public Comments: None.

Action 1: Motion was moved and seconded by the Board to maintain the HSS Executive Director position’s original Minimum Qualifications and Desirable Qualifications, delete the original second paragraph in the substitution criteria, replace with revised qualifications followed by full discretion of the Board disclosure.

Motion failed 2-4.

Commissioners Scott, Breslin, Follansbee and Supervisor Sheehy dissented.

Commissioners Lim and Sass voted in favor.

Action 2: Motion was moved and seconded by the Board to retain the original minimum qualifications and desired qualifications, include original substitution language with revised educational requirements, as discussed, followed by full discretion of the Board disclosure.

Motion passed 6-0.

Ms. Renschler stated that she would make the approved revisions to the HSS Executive Director job description and contact DHR to re-post the position for 10 days. She recommended re-posting the position on Monday, October 16, 2017. She also stated that she would contact applicants who qualified under the new criteria.

- 10122017-02 Action item

Vote on whether to hold closed session to interview candidates for Health Service System Executive Director position (President Scott)

Staff recommendation: Hold closed session.

Public comment on all matters pertaining to the closed session: None.

Action: Motion was moved and seconded by the Board to hold a closed session to interview candidates for the Health Service System Executive position.

Motion passed 6-0.

Closed session pursuant to Cal. Govt. Code § 54957(b) and S.F. Admin. Code § 67.10(b)

1:30 to 2:30 pm
Room 421, City Hall

- 10122017-03 Action item

Interview candidates for Health Service System Executive Director position (President Scott)

Documents provided to Board prior to meeting: Candidate materials.

Reconvene in Open Session

- 10122017-04 Action item Vote to elect whether to disclose any or all discussion held in Closed Session (S.F. Admin. Code § 12(a)) (President Scott)
 - Commissioner Breslin moved to not disclose any of the discussion held in closed session.
 - Commissioner Lim seconded the motion.Public Comments: None.
Action: Motion was moved and seconded by the Board to not disclose any of the discussion held in closed session.
Motion passed 6-0.

- 10122017-05 Action item Possible report on action taken in closed session (Cal. Govt. Code § 54957.1(a)(5); S.F. Admin. Code § 67.12(b)(4)) (President Scott)
 - Commissioner Breslin moved to not report on action taken in closed session.
 - Commissioner Lim seconded the motion.Public Comments: None.
Action: Motion was moved and seconded by the Board to not report on action taken in closed session.
Motion passed 6-0.

- Adjourn: 2:52pm

Summary of Health Service Board Rules Regarding Public Comment

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three (3) minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Board's jurisdiction as designated on the agenda.

Health Service Board and Health Service System Web Site: <http://www.myhss.org>

Disability Access

Regular Health Service Board meetings are held at City Hall, 1 Dr. Carlton B. Goodlett Place, in Hearing Room 416 at 1:00 PM on the second Thursday of each month. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

Knowing Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County of San Francisco exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, visit the Sunshine Ordinance Task Force website at <http://www.sfgov.org/sunshine>.

Lobbyist Registration and Reporting Requirements

Individuals and entities influencing or attempting to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

Summary of Health Service Board Rules Regarding Cell Phones and Pagers

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Health Service Board and committee meetings.
- The Chair of the meeting may order the removal of any person(s) in violation of this rule from the meeting room.
- The Chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code.

If any materials related to an item on this agenda have been distributed to the Health Service Board after distribution of the agenda packet, those materials are available for public inspection at the Health Service System during normal office hours. For more information, please contact Laini K. Scott at (415) 554-0662 or email at laini.scott@sfgov.org.

The following email has been established to contact all members of the Health Service Board:
health.service.board@sfgov.org.

Health Service Board telephone number: (415) 554-0662