



**Presentation to the Health Service Board (HSB) Meeting:**

**Time-line for HSB Performance Evaluation Survey of the SFHSS Executive Director**

**December 12, 2019**

Date	Task
Thursday, November 7, 2019	<b>Governance Committee</b>
	Review draft E.D. performance evaluation survey and time-line.
Thursday, December 12, 2019	<b>Health Service Board Meeting</b>
	*HSB receives final E.D. performance evaluation survey and time-line.
Monday, December 16, 2019	<b>DHR emails E.D. performance evaluation survey to the HSB, with Executive Director Yant's self-evaluation attached.</b>
	<b>DHR emails E.D. performance evaluation survey to the SFHSS COO and CFO, with Executive Director Yant's self-evaluation attached.</b>
Thursday, January 2, 2020	DHR sends a reminder email to HSB, SFHSS COO and CFO.
Wednesday January 15, 2020	<b>HSB Survey Responses Due to DHR.</b>
	DHR compiles responses and prepares draft report for Governance Committee.
Tuesday February 25, 2020	<b>Governance Committee</b>
	*DHR presents draft E.D. performance evaluation survey report and results during closed session.
Thursday, March 12, 2020	<b>Health Service Board Meeting</b>
	*DHR presents E.D. performance evaluation survey report and results during closed session.