



SAN FRANCISCO HEALTH SERVICE SYSTEM

Affordable, Quality Benefits & Well-Being

NOTICE OF INTENT TO ISSUE RFP for Health Plans RFPQ#HSS2020.M1

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The purpose of this notice is to inform the vendor community that the San Francisco Health Service System (SFHSS) intends to issue a Request for Proposal (RFP) and to enter into one or more agreements with qualified entities to provide health plan solutions (medical and pharmacy coverage) for SFHSS Members who are active employees, non-Medicare-eligible retirees and their dependents (the Non-Medicare Member Population), with coverage beginning January 1, 2022.

- SFHSS seeks sustainable, high-quality, cost-effective health plan programs and options.
- SFHSS will maintain a balanced enrollment between plans and diversity of choices for our Members.
- SFHSS seeks long-term, stable partnerships with plans committed to the ongoing whole person health and well-being of our Member population.

As of January 1, 2020, the applicable Non-Medicare Member Population totals 94,452. The 2020 SFHSS Demographics Report is available at <https://sfhss.org/RFPs>.

The RFP will be administered by SFHSS directly with the cooperation and support of our actuarial and benefits consulting partner, Aon Consulting, Inc. (Aon). Interested vendors are required to submit proposals via Aon's TBS/Greater Insight web-based platform (Greater Insight). SFHSS will post the RFP and all communications to our website: <https://sfhss.org/RFPs>.

Please complete the Mutual Confidentiality Agreement (MCA), available at <https://sfhss.org/RFPs> and submit to Michael Visconti at michael.visconti@sfgov.org, cc: anne.thompson2@aon.com. Upon receipt of the completed MCA you will be contacted by Aon to ensure your access to Greater Insight prior to the RFP issue date of September 9, 2020.

You will receive a confirmation email of your registration from Aon's Greater Insight platform which you will be required to submit via email to Michael Visconti at michael.visconti@sfgov.org, cc: anne.thompson2@aon.com as proof of registration by 5:00 PM PDT on September 4~~2~~, 2020.¹

¹ Deadline extended to September 4, 2020 by SFHSS due to technical delays with registration on 9/2/2020.



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The timeline below outlines the milestones in this RFP process. This timeline is being supplied for informational purposes only and is subject to change. Specific proposal submission requirements and due dates will be outlined in the RFP.

Activity	Date
Deadline for submitting proof of Greater Insight registration and Intent to Respond to RFP	9/4 2 /2020 5:00 PM PDT
RFP Issued	9/9/2020 9/14/2020
Pre-Proposal Conference Call	9/16/2020 2:30 PM PDT
Notice of Intent to Bid	9/23/2020
RFP Questions Due	9/30/2020 2:00 PM PDT
Answers Posted / Data Sharing Agreement Due	10/5 – 10/9/2020
Conflict of Interest Disclosure Statement Due	10/7/2020
Financial and Non-Financial Proposals Due	10/21/2020 12:00 PM PDT
Notification of Finalists for Oral Interview	12/28/2020
Oral Interviews (via WebEx/Video Conferencing)	1/4/2021 - 1/7/2021
Presentation of RFP Results to the San Francisco Health Service Board	2/11/2021 1:00 PM PST
Implementation of Plans and Benefits	2/2021 – 9/2021
Open Enrollment Period for the 2022 Plan Year	10/1 - 10/31/2021
Coverage Begins	1/1/2022

Communications

To ensure fair and equal access to information about this RFP, all communications must be issued via email to michael.visconti@sfgov.org. Any unauthorized communication may be cause for disqualification. Answers to all RFP questions will be posted on the SFHSS website at <https://sfhss.org/RFPs>. A period of unauthorized communications and activities for the RFP, as well as the SFHSS rates and benefits process for the 2022 plan year, is currently in effect. Health Service Board Notice dated June 11, 2020, available at <https://sfhss.org/resource/notice-extension-period-unauthorized-communications-and-other-prohibited-activities>.

Approved City Supplier Requirement

Each respondent to the RFP is required to become an Approved Supplier with the City and County of San Francisco. Instructions are available at <https://sfcitypartner.sfgov.org/pages/become-a-supplier.aspx>. Approved Supplier status requires compliance with Administrative Code Chapter 12B ([Equal Benefits Ordinance](#)) as well as compliance with Chapter 12X ([Prohibition on Contracting with Entities Headquartered or with Services to be Provided in Banned States with Anti-LGBT and/or Abortion-Restrictive Laws](#)).