



**SAN FRANCISCO
HEALTH SERVICE SYSTEM**

Affordable, Quality Benefits & Well-Being

ADDENDUM NO. 1

First Responder Wellness Resources Application

RFPQ#HSS2022.W7

September 27, 2022

**REQUEST FOR PROPOSALS FOR
San Francisco Health Service System**

First Responder Wellness Resources Application

RFPQ#HSS2022.W7

**CONTACT: Patrick Chang (patrick.chang@sfgov.org); cc:
michael.visconti@sfgov.org**

This Addendum is being issued to modify the requirements in the above-referenced Request for Proposals (RFP). Please review the terms of the RFP and this Addendum carefully. If there are any inconsistencies between the RFP and the terms of this Addendum, then the terms of this Addendum shall prevail. Section references below are to the RFP and are provided for convenience of reference only.

Please note that an additional addendum will be released by or before close of business on Friday, October 14, 2022 with responses to additional questions received by before 2:00 PM Pacific Daylight Time on Friday, October 7th, 2022 (the "Deadline for RFP Questions").

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Modifications to RFP

A. The RFP dates and deadlines are hereby modified to the following:

- RFP Issued: 9/12/2022
- Deadline for RFP Questions: Friday, 10/7/22 (2PM PT)
- SFHSS Response to Questions: Monday, 10/10/22 - Friday, 10/14/22
- Deadline for Proposals - Friday, 11/4/22 (2PM PT)
- Notice of Intent to Award – 12/01/22*
- Contract Start Date - 12/15/22*

B. Section 3.1.1 (Submission Deadline) is hereby modified to the following:

Proposals and all related materials must be received by **2:00 PM PT on Friday, November 4, 2022 (Deadline for Proposals)**. Proposals must be delivered via e-mail to the following address:

Patrick Chang
Principal Analyst
patrick.chang@sfgov.org; cc: michael.visconti@sfgov.org

Late submissions will not be considered. SFHSS recommends submission at least two (2) hours prior to the deadline and sending a subsequent request for confirmation of receipt under separate cover without any attachments.

C. Section 3.1.2 (Respondent Questions and Deadline) is hereby modified to the following:

Respondents shall submit any questions regarding this RFP in writing by **2:00 PM PT on Friday, October 7, 2022 (Deadline for RFP Questions)**. Questions must be delivered by e-mail to the following address:

Patrick Chang
Principal Analyst
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Respondents shall provide specific information to enable SFHSS to identify and respond to their questions.

At its discretion, SFHSS may contact an inquiring Respondent to seek clarification regarding any inquiry received.

Any Respondent that fails to report a known or suspected problem with the RFP or fails to seek clarification or correction of the RFP, shall submit a proposal at their own risk.

SFHSS will publish answers to all submitted questions on a rolling basis to the SFHSS website <http://sfhss.org> as well as via email to all prospective Respondents that submitted any question(s) to-date.

D. Section 4.1.2 (Application Demonstration) is hereby modified to the following:

If requested, each Respondent will be required to present to the Evaluation Panel its Application through MS Teams using a Screenshare functionality.

This presentation will be scheduled upon receive of each Proposal, and occur during the weeks of November 14–18, November 21–23, and November 28 – December 2, 2022 between the hours of 8AM and 5PM PT. Dates may be subject to change.

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