

[2024 Health Service Board Election]

**Resolution ordering the 2024 Health Service Board election; setting dates for the election; authorizing Health Service System staff to initiate the election; and authorizing staff to proceed with the election.**

WHEREAS, The Health Service System ("HSS") is governed by a seven-member Health Service Board ("Board"), which is made up of appointed members, ex officio members and members elected from the active and retired members of the System;

WHEREAS, Pursuant to such Charter Section, the term of two members of the Board will expire on May 15, 2024 and May 16, 2024, and the Director of Elections is required to conduct an election (the "2024 Election") to fill the resulting vacancies under Sections 16.550 through 16.565 of the Administrative Code; and

WHEREAS, The San Francisco Administrative Code Section 16.550 *et seq.* requires the Board to order any necessary election, specify the dates for nominations and marking and delivery of ballots, and notify the Director of Elections;

WHEREAS, The Administrative Code further requires the Director of Elections to conduct the election according to the procedures set forth in the Administrative Code; and

WHEREAS, The Administrative Code further requires the Board to notify HSS members of (i) the necessity for an election; (ii) the procedure for nomination and selection of candidates to serve on the Board; and (iii) the dates that ballots must be marked and delivered and the procedure for voting; and

WHEREAS, HSS staff has prepared for transmittal to the Department of Elections a written notice of the 2024 Election in the form of Exhibit A attached hereto and made a part hereof (the “2024 DOE Notice”); and

WHEREAS, In order to provide the required notice to HSS members, HSS staff has prepared the following notices, copies of which are attached hereto as Exhibit B: (i) Notice to Announce Health Service Board Election; (ii) Notice of Health Service Board Election; (iii) Schedule for May 2024 Health Service Board Election; and (iv) Nomination of Member for Health Service Board; and

WHEREAS, The Board desires to approve the attached notices to the Director of Elections and the HSS members, and to authorize HSS staff to issue such notices and proceed with the 2024 election as set forth in the attached Exhibits A and B and according to all applicable procedures in the Charter and the Administrative Code; NOW, THEREFORE, be it

RESOLVED, That an election be held to fill the seats designated as elected seats effective May 15, 2024 and May 16, 2024; and, be it

FURTHER RESOLVED, That the 2024 election be conducted by the Director of Elections; and, be it

FURTHER RESOLVED, That nominations may be made from January 12, 2024, through February 16, 2024; inclusive; and, be it

FURTHER RESOLVED, That ballots may be marked and delivered from Friday, May 17, 2024, through Monday, May 31, 2024, inclusive; and, be it

FURTHER RESOLVED, That the Board hereby approves the notices attached as Exhibits A and B to the Director of Elections and the HSS members and authorizes HSS staff to issue such notices and proceed with the 2024 election as set forth in those notices and according to all applicable procedures in the Charter and the Administrative Code.

## CERTIFICATION

I hereby certify that I perform the functions of Secretary of the Health Service Board, and the above Resolution was duly adopted and approved by the Health Service Board at a properly noticed meeting on January 11, 2024.

DocuSigned by:



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Holly Lopez  
01/11/2024