

SAN FRANCISCO
HEALTH SERVICE SYSTEM

Health Service Board Governance Committee
December 6, 2024

HSB Performance Evaluation of the SFHSS Executive Director 2024 Timeline

Date	Task
Friday, December 6, 2024	Governance Committee Meeting
	Review the draft performance evaluation survey and timeline.
Thursday, December 12, 2024	Health Service Board Meeting
	HSB approves the final E.D. performance evaluation and timeline.
Wednesday, January 8, 2025	Executive Director Yant's Self-Evaluation due to Board Secretary
Friday, January 10, 2025	Board Secretary sends the E.D. Performance evaluation survey to the HSB, with Executive Director Yant's self-evaluation attached. (3 weeks to complete the evaluation)
	Board Secretary emails the E.D. performance evaluation survey to the SFHSS COO and CFO, with Executive Director Yant's self-evaluation attached. (3 weeks to complete the evaluation)
Tuesday, January 21, 2025	Board Secretary sends a reminder email to HSB, SFHSS COO, and CFO.
Friday, January 31, 2025	HSB Performance Evaluation Responses Due to Board Secretary
	Board Secretary compiles responses and prepares the draft report for Governance Committee.
Friday, February 21, 2025	Board Secretary completes a draft report for the Governance Committee.
Week of February 24, 2025 (Tentative)	Governance Committee Meeting
	Board Secretary presents draft E.D. performance evaluation report and results during a closed session.
Thursday, March 13, 2025	Health Service Board Meeting
	HSB approves E.D.'s performance evaluation report and results during a closed session.