



HEALTH SERVICE BOARD

CITY & COUNTY OF SAN FRANCISCO

DATE: March 10, 2025

TO: Claire Zvanski, Governance Committee Chair, and Members of the Health Service Board

FROM: Holly Lopez, Health Service Board Secretary

RE: 2024 Board Education Report and Education Plan for 2025

Overview:

The HSB Education Policy outlines educational practices and reporting expectations for Commissioners throughout each calendar year. The SFHSS leadership team seeks to provide diverse educational opportunities that support the Commissioners in acquiring the knowledge they need to effectively carry out their duties in alignment with the Strategic Plan years 2023-2025. The following tables list educational sessions, training, and self-study attended by each Commissioner.

Education Experiences	Commissioners
January 11, 2024 Fiduciary Training Chris Sears, Ice Miller Legal Counsel	Scott, Hao, Breslin, Canning, Supervisor Dorsey, Follansbee, Zvanski
February 8, 2024 Employer Budget Positions Ben Rosenfield, City Controller Amy Baer, San Francisco Unified School District Clara Starr, Community College of San Francisco	Scott, Breslin, Supervisor Dorsey, Follansbee, Zvanski
August 8, 2024 Health Insurance Portability and Accountability Act (HIPAA) Rin Coleridge, SFHSS Director of Enterprise Systems and Analytics	Hao, Zvanski, Cremen, Supervisor Dorsey, Howard, Sass, Wilson
September 12, 2024 SFHSS Strategic Plan Goal Update-Advance Primary Care Practice Raymond Tsai, Purchaser Business Group on Health Tricia Nguyen with Altais, and Nina Birnbaum	Hao, Zvanski, Cremen, Supervisor Dorsey, Howard, Sass, Wilson

Self-Study Education Hours in 2024

Commissioner	Total Hours
Hao	40
Zvanski	None reported
Cremen	40
Supervisor Dorsey	4
Howard	20
Sass	30-40
Wilson	30

Mary Hao completed the Certificate of Achievement in Public Plan Policy: Health Part 1 and Part 2 offered by the International Foundation of Employee Benefits Plan in July and August 2024.

City-Wide and SFHSS-Required Training

Required Training for Commissioners included:

1. Whistle Blower Training (5 minutes)
2. Bystander Training (11 minutes)
3. Harassment Prevention Training (2-hour)
4. HIPAA Training (20 minutes)
5. Introduction to Implicit Bias Online Module 2024 (26 minutes)
6. Harassment Prevention Training for Supervisors, Managers and Leads (2 hours of training)
7. Equitable, Fair, and Respectful Workplace (35 minutes)
8. Transgender Training (30 Minutes)
9. Ethics and Sunshine Training (15 minutes)

Education Survey Results for 2025

The Commissioners and SFHSS leadership partner each year to provide educational opportunities that enhance continuous learning. The Education Plan guides the SFHSS Leadership team in creating a list of educational topics, offering educational resources, and delivering Subject Matter Expert (SME) presentations to the Board throughout the year. Commissioners completed the annual Board Education survey to request topics for 2025.

Topics in order from highest to lowest

- 1st Place
 - Fiduciary Training
 - High Cost and High-Risk Conditions
- 2nd Place
 - Health Plan Integration Systems

Commissioners suggested adding the topic of understanding Health Networks better, i.e.: Brown & Toland vs Sutter, etc.

Education Resources

The Commissioners have access to various educational resources, including the SFHSS website. The SFHSS website now houses multiple educational resources and reports, allowing Commissioners access any time on the SFHSS webpage [Health Service Board Education](#).