



SAN FRANCISCO HEALTH SERVICE SYSTEM

Affordable, Quality Benefits & Well-Being

ADDENDUM NO. 6

Flexible Spending Account, Dependent Care Spending Account, COBRA, and AB528 Administration for Plan Year 2027 Request For Proposal

(RFPQHSS2025.B1)

November 20, 2025

REQUEST FOR PROPOSALS FOR

Flexible Spending Account, COBRA, and AB528 Administration PY2027 (RFPQHSS2025.B1)

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Please review the terms of the RFP and this Addendum carefully. If there are any inconsistencies between the RFP (issued September 16, 2025) and the terms of this Addendum No. 6, then the terms of this Addendum No. 6 shall prevail.

Section references below are to the RFP and are provided for convenience of reference only.

A. Questions & Answers

- 1. The RFP allows vendors to submit a bid with pricing for services by “PEPM” and/or “Per Notice”. Does SFHSS require a vendor to apply the same method for all lines of service? Can a vendor submit pricing for both methods for evaluation?**

SFHSS Response:

A Respondent may choose to submit pricing by either “PEPM” or “Per Notice” or both for evaluation using the information, populations, and datasets provided in RFP Section 2.2 and the SecureShare folder.

Please include in your financial proposal for each line of service (i.e. FSA, COBRA, and AB528) all assumptions and details that are factored into your pricing, including any fixed costs, incidental costs, and/or fees clearly identified and segregated.

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