

**Health Service Board Governance Committee**  
**December 11, 2025**

**Governance Policies and Terms of Reference 2025 Review Process and Timeline**

The Governance Committee is responsible for overseeing Health Service Board policies. The Board adopted the Governance Policies and Terms of Reference on February 22, 2007, amended on April 9, 2015, February 19, 2019, February 10, 2022, January 12, 2023, and December 12, 2024. Policies are reviewed at least once every three years to ensure the Governance Policies and Terms of Reference remain relevant and appropriate. The timeline outlines the review process and final full Board approval for 2025.

Date	Task
<b>Thursday, November 6, 2025</b>	<b>Governance Committee</b>
	Review timeline and staff draft updates. The Committee brings further draft policy changes, discusses, and approves recommended changes for full Board approval.
<b>Friday, November 14, 2025</b>	If the Committee has further draft edits beyond November 6, 2025, Governance Committee Members submit any further draft changes to the Board Secretary.
	Board Secretary compiles submitted changes into one draft for final review by the full Board
<b>Monday, December 1, 2025</b>	<b>10-Day Policy Post Requirement</b>
	Board Secretary publicly posts the policy draft changes.
<b>Friday, December 5, 2025</b>	Board Secretary publicly posts the final draft changes for the full Board to review.
<b>Thursday, December 11, 2025</b>	<b>Health Service Board Meeting</b>
	Summary of changes presented to the full Board for approval