

**Health Service Board Governance Committee
March 6, 2025**

Review Process and Timeline to Review Annual Evaluation Tools

The Governance Committee is responsible for overseeing the Health Service Board's annual self-evaluations. On November 6, 2025, the Committee noted the request to evaluate the Board's Self-Evaluation and the Employee Performance Evaluation tool. The timeline outlines a proposed timeline to review, edit, and finalize changes.

Date	Task
1 st Meeting 2026 March/April	Governance Committee
	Review current tools. Board Secretary brings resources to support consideration.
2 nd Meeting 2026 March/April	Governance Committee
	Committee Members bring suggested edits and recommend final changes.
3 rd Meeting 2026 May	Health Service Board Meeting
	Summary of changes presented to the full Board for approval