

**Health Service Board  
March 12, 2026**

**Review Process and Timeline to Review Annual Evaluation Tools**

The Governance Committee is responsible for overseeing the Health Service Board's annual self-evaluations. On November 6, 2025, the Committee noted the request to evaluate the Board’s Self-Evaluation and the Employee Performance Evaluation tool. The timeline outlines a proposed timeline to review, edit, and finalize changes.

Date	Task
Mid/Late April 2026	<b>Governance Committee</b>
	Committee Members submit the red-line edits to both evaluation tools to the Board Secretary. Secretary compiles edits into a summary document. Board Secretary brings resources to support consideration. The committee makes final changes to the evaluation tools
May 14, 2026	<b>Health Service Board Meeting</b>
	Summary of changes presented to the full Board for approval