
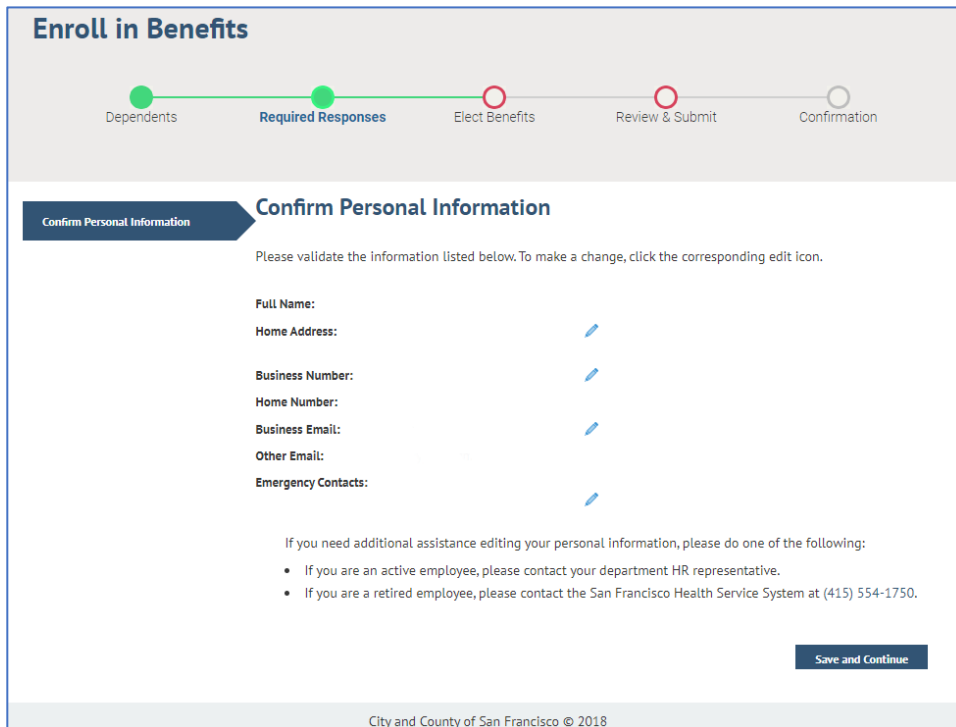


## Personal Information

The **Confirm Personal Information** screen will show you your contact information and emergency contacts.

### Want to change your contact info?

Click the **Pencil icons**  if you need to change any contact information or emergency contacts.



The screenshot shows the 'Enroll in Benefits' process with five steps: Dependents, Required Responses, Elect Benefits, Review & Submit, and Confirmation. The 'Confirm Personal Information' step is highlighted. The form includes fields for Full Name, Home Address, Business Number, Home Number, Business Email, Other Email, and Emergency Contacts, each with a pencil icon for editing. A 'Save and Continue' button is at the bottom right. A footer note provides assistance for editing personal information.


**Enroll in Benefits**


Dependents   Required Responses   Elect Benefits   Review & Submit   Confirmation

**Confirm Personal Information**


Please validate the information listed below. To make a change, click the corresponding edit icon.

Full Name: \_\_\_\_\_


Home Address: \_\_\_\_\_ 

Business Number: \_\_\_\_\_ 

Home Number: \_\_\_\_\_

Business Email: \_\_\_\_\_ 

Other Email: \_\_\_\_\_

Emergency Contacts: \_\_\_\_\_ 

If you need additional assistance editing your personal information, please do one of the following:

- If you are an active employee, please contact your department HR representative.
- If you are a retired employee, please contact the San Francisco Health Service System at (415) 554-1750.

**Save and Continue**

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It is important that your contact information is up to date as your confirmation statement and other benefit information will be mailed to that address.

### Need Help?

If you need assistance modifying your personal information or emergency contacts, please reach out to:

- Active employees - your department HR representative